

SARDAR PATEL UNIVERSITY
Programme: BCOM
Semester: IV
Syllabus with effect from : NOVEMBER 2012

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| Paper Code: UB04ECOM10 | Total Credit: 3 |
| Title Of Paper: Business Management - VIII (Production Management - II) | |

| Unit | Description in detail | Weighting (%) |
|-------------|--|----------------------|
| 1 | Materials Handling: Meaning, Significance, Principles, Types of Material Handling Equipment. | 25 % |
| 2 | Purchasing management: Meaning, Scope, Principles and objectives of purchasing, Purchasing Procedure: requisitioning, selecting sources of supply, Ordering, Delivery, Scientific Purchasing. | 25 % |
| 3 | Quality Control: Meaning, Objectives, Importance, Application of statistical quality control, Total quality Management | 25 % |
| 4 | Maintenance Management: Meaning, Objectives, significance, Functions, Policy and Procedures, Types of maintenance system. | 25 % |

Basic Text & Reference Books

- Buffa, A.E.S.: Modern Production Management

