

SARDAR PATEL UNIVERSITY
Programme: BBA (Information Technology Management)
Semester: VI
Syllabus with effect from: November/December-2013

Paper Code: UM06FBBI02	Total Credit:3
Title Of Paper: Leadership Skills for Management-II	

Unit	Description in detail	Weighting (%)
I	Managerial Traits and Skills Nature of Traits & Skills Emotional Stability Defensiveness Integrity Interpersonal Skills Technical & Cognitive Skills Managerial Traits and Effectiveness High Energy level and Stress Tolerance Self Confidence Internal Locus of Control Emotional Stability and Maturity Power Motivation Personal Integrity Achievement Orientation Need for Affiliation Managerial Skills and Effectiveness Technical Skills Conceptual Skills Interpersonal Skills	25%
II	Relevant Competencies for Leadership Skills Other Relevant Competencies Emotional Intelligence Social Intelligence Systems Thinking Ability to learn Situational Relevance of Skills Skills Needed at Different levels Transferability of Skills Across Organizations Requisite Skills and the External Environment Applications for Managers Maintain Self-Awareness Develop relevant skills Remember that a strength can become a weakness Compensate for weaknesses	25 %
III	Leadership Developmental Activities Learning from Experience Amount of challenge Variety of Tasks or Assignments Relevant Feedback	25 %



	Developmental Activities Multisource Feedback Developmental Assessment Centers Developmental Assignments Job Rotation Programs Action Learning Mentoring Executive Coaching Outdoor Challenge Programs Personal Growth Programs	
IV	Contemporary Issues in Leadership Inspirational Approach on Leadership Charismatic Leadership Transformational Leadership Authentic Leadership Self-awareness Self-regulation & development Relational Transparency Contemporary Leadership Roles Mentoring Self-Leadership E-Leadership Leadership Development Ingredients of Leadership Development Leadership Development Process	25 %

Basic Text & Reference Books:-

- Gary Yukl: Leadership in organisations, Pearson Education, New Delhi.
- L M Prasad: Organisational Behaviour, Sultan Chand & Sons, New Delhi.
- P.Guggenheimer& M. Diana Szulc: Understanding Leadership Competencies, Viva books, New Delhi

