SARDAR PATEL UNIVERSITY
Programme: BBA (Information Technology Management)
Semester: V
Syllabus with effect from: June-2013

Paper Code: UM05FBBI01	Total Credit:3
Title Of Paper: Leadership Skills for Management-I	

Unit	Description in detail	Weighting (%)
I	**Introduction: The Nature of Leadership** Definitions of leadership Need or Importance of Leadership Leadership effectiveness Level of conceptualization for leadership	25%
II	**Participative Leadership, Delegation, and Empowerment** Nature of participative leadership Guidelines for participative leadership Delegation: Concept, varieties, potential advantages, and guidelines for delegating Empowerment: Concept, Consequences, and Facilitating conditions	25 %
III	**Developing Leadership Skills** Concept Leadership training programme Steps in designing effective training Special techniques of leadership training: Behaviour role model, Case discussion and Business games and simulation	25 %
IV	**Ethical Leadership and Leadership Theories** Concept of ethical leadership Leadership Theories: Charismatic, Trait, Behavioral and Situational Theories	25 %

Basic Text & Reference Books:-

- Gary Yukl: Leadership in organisations, Pearson Education, New Delhi.
- L M Prasad: OrganisationalBehaviour, Sultan Chand & Sons, New Delhi.
- P.Guggenheimer& M. Diana Szulc: Understanding Leadership Competencies,
- Viva books, New Delhi