## **SARDAR PATEL UNIVERSITY**

## **Programme: BBA(Information Systems Management)**

**Semester: III** 

Syllabus with effect from : JUNE 2012

Paper Code: UM03CBBS01	Total Credit: 3
Title Of Paper: Management Information system-I	Total Credit. 3

Unit	Description in detail	Weighting (%)
1	Introduction to MIS	25 %
	What is MIS? Need of MIS,	
	Advantages and disadvantages of MIS	
	Functions of MIS	
	Problems with MIS	
	Knowledge requirements for MIS	
	General system concepts	
	What is IT?	
	IT & Information System	
2	Information, Data and Communication	25 %
	Concepts	
	Data Features	
	Classification of Information	
	Communication System and Communication Method	
	Sources of Information	
	Information in an organization	
3	Planning	25 %
	Concept and Terms	
	Objectives	
	Problems	
	Type	
	Process	
	Sources of Planning Information System	
4	Techniques & Applications of MIS in Business	25 %
	MIS in Organization	
	Decision Support System	
	Expert System	
	Executive Information System	
	Expert system	
	Office Support System(Whole)	
	Data Processing System	
	Characteristics of DPS	
	Scope of Trans. Processing	

## **Basic Text & Reference Books**

➤ Management Information System by T.Lucy

