

**SARDAR PATEL UNIVERSITY**  
**Programme: BBA(Information Systems Management)**  
**Semester: V**  
**Syllabus with effect from : JUNE 2013**

<b>Paper Code:</b> UM05FBBS01	<b>Total Credit: 3</b>
<b>Title Of Paper:</b> Leadership Skills for Management - I	

Unit	Description in detail	Weighting (%)
<b>1</b>	<b>Introduction: The Nature of Leadership</b> Definitions of leadership Leadership effectiveness Overview of major research approaches Level of conceptualization for leadership	<b>25 %</b>
<b>2</b>	<b>Participative Leadership, Delegation, and Empowerment</b> Nature of participative leadership Guidelines for participative leadership Delegation: Concept, varieties, potential advantages, and guidelines for delegating Empowerment: Concept and Consequences	<b>25 %</b>
<b>3</b>	<b>Developing Leadership Skills</b> Concept Leadership training programme Steps in designing effective training Special techniques of leadership training: Behaviour role model, Case discussion and Business games and simulation	<b>25 %</b>
<b>4</b>	<b>Leadership Theories and Leadership Styles</b> Difference between leadership and management Leadership Theories: Charismatic, Trait, Behavioral and Situational Theories Leadership styles Leadership styles in Indian Organisation	<b>25 %</b>

**Basic Text & Reference Books**

- Gary Yukl: Leadership in organisations, Pearson Education, New Delhi.
- L M Prasad: Organisational Behaviour, Sultan Chand & Sons, New Delhi.
- P.Guggenheimer & M. Diana Szulc: Understanding Leadership Competencies, Viva books, New Delhi

