

SARDAR PATEL UNIVERSITY
Programme: BBA. Hons (Hospitality Management) (3 years)
Semester: IV
(Under Choice Based Credit System Based on UGC Guidelines)
Syllabus with effect from: November/December 2019

Paper Code: UM04SBBH21	Total Credit: 3
Title of Paper: Leadership Skills Development	
Objectives: Management leadership is a key requirement in today's Corporate environment. At the Undergraduate level understanding the glimpses of Skills required in a Leader is very important for the students of Commerce and Management.	

Unit	Description in detail	Weighting (%)
1	Basic Approaches to Leadership <ul style="list-style-type: none"> • What is Leadership? • Leadership Differs from Management • The Role & Activities of Leadership <ul style="list-style-type: none"> ➤ Activities of Successful and Effective Leaders: The Real Managers Study <ul style="list-style-type: none"> ⇒ What do Managers do? ⇒ What do Successful Managers do? ⇒ What do Effective Managers do? • Functions of Leadership • Leadership Style <ol style="list-style-type: none"> 1. Autocratic or Authoritative Style 2. Democratic or Participative Style 3. Laissez Faire or Free – Rein Style <ul style="list-style-type: none"> ⇒ What makes Leadership Effective? 	25%
2	Leadership Theories (A) Traditional Theories (A Brief Overview) <ol style="list-style-type: none"> 1. Trait Theory 2. Behavioral Theories 3. Fiedler's Contingency Model 4. Path – Goal Leadership Theory 5. The Managerial Grid (B) Modern Theories <ol style="list-style-type: none"> 1. Charismatic Leadership 2. Transactional and Transformational Leadership 3. Substitutes for Leadership 	25%
3	Power and Politics <ul style="list-style-type: none"> • Meaning Power • Distinction between Power & Authority • Bases or Sources of Power • Acquisition of Power • Symbols of Power and Powerlessness • Organizational Politics • Reasons for Organizational Politics • Managing Organizational Politics 	25%

4	Developing Leadership Skills <ul style="list-style-type: none">• What Skills do Leaders Need?• Leadership Training Programs• Designing Effective Training• Special Techniques of Leadership Training: Behavior Role Model, Case Discussion and Business Games & Simulation.	25%
----------	---	------------

Evaluation : Internal : 40 Marks (Theory)

: External: 60 Marks (Theory) – Two Hours Examination

Basic Text & Reference Books:

⇒ Organizational Behaviour: S. S. Khanka. S. Chand

⇒ Organizational Behaviour: Fred Luthans, Mc Graow-Hill International Edition (Twelfth Edition)

⇒ Leadership in Organizations: Gray Yukl, Pearson Education (Sixth Edition)