

**SARDAR PATEL UNIVERSITY**  
**Programme: BBA (GENERAL)**  
**Semester: VI**  
**Syllabus with Effect from: November/December-2013**

<b>Paper Code: UM06FBBA02</b>	<b>Total Credit:3</b>
<b>Title Of Paper: Leadership Skills for Management-II</b>	

Unit	Description in detail	Weighting (%)
I	<p><b>Managerial Traits and Skills</b>  <b>Nature of Traits &amp; Skills</b>            Emotional Stability.            Defensiveness.            Integrity.            Interpersonal Skills.            Technical &amp; Cognitive Skills.</p> <p><b>Managerial Traits and Effectiveness</b>            High Energy level and Stress Tolerance.            Self Confidence.            Internal Locus of Control.            Emotional Stability and Maturity.            Power Motivation.            Personal Integrity.            Achievement Orientation.            Need for Affiliation.</p> <p><b>Managerial Skills and Effectiveness</b>            Technical Skills.            Conceptual Skills.            Interpersonal Skills.</p>	25%
II	<p><b>Relevant Competencies for Leadership Skills</b>  <b>Other Relevant Competencies</b>            Emotional Intelligence.            Social Intelligence.            Systems Thinking.            Ability to learn.</p> <p><b>Situational Relevance of Skills</b>            Skills Needed at Different levels.            Transferability of Skills Across Organizations.            Requisite Skills and the External Environment.</p> <p><b>Applications for Managers</b>            Maintain Self-Awareness.            Develop relevant skills.            Remember that strength can become a weakness.            Compensate for weaknesses.</p>	25 %
III	<p><b>Leadership Developmental Activities</b>  <b>Learning from Experience</b>            Amount of challenge.            Variety of Tasks or Assignments.</p>	25 %



	<p>Relevant Feedback</p> <p><b>Developmental Activities</b></p> <p>Multisource Feedback.</p> <p>Developmental Assessment Centers.</p> <p>Developmental Assignments</p> <p>Job Rotation Programs.</p> <p>Action Learning.</p> <p>Mentoring.</p> <p>Executive Coaching.</p> <p>Outdoor Challenge Programs.</p> <p>Personal Growth Programs.</p>	
IV	<p><b>Contemporary Issues in Leadership</b></p> <p><b>Inspirational Approach on Leadership</b></p> <p>Charismatic Leadership</p> <p>Transformational Leadership</p> <p><b>Authentic Leadership</b></p> <p>Self-awareness</p> <p>Self-regulation &amp; development</p> <p>Relational Transparency</p> <p><b>Contemporary Leadership Roles</b></p> <p>Mentoring</p> <p>Self-Leadership</p> <p>E-Leadership</p> <p><b>Leadership Development</b></p> <p>Ingredients of Leadership Development</p> <p>Leadership Development Process</p>	25 %

### Basic Text & Reference Books:-

- Gary Yukl: Leadership in organisations, Pearson Education, New Delhi.
- L M Prasad: Organisational Behaviour, Sultan Chand & Sons, New Delhi.
- P.Guggenheimer& M. Diana Szulc: Understanding Leadership Competencies, Viva books, New Delhi

