



B. A. SEMESTER IV (ENGLISH)
GENERIC ELECTIVE COURSE
FUNCTIONAL ENGLISH

Course Code	UA04GFEN51	Title of the Course	WRITING SKILLS II
Total Credits of the Course	04	Hours per Week	04
Course Objective:	The paper is designed to augment the functional skills of English language. It focuses on the grammatical and creative concepts that help to understand language usages accurately.		

Course Content		
Unit	Description	Weightage* (%)
1.	<ul style="list-style-type: none">Letter writingCloze Test	25
2.	<ul style="list-style-type: none">Description of a picture in a paragraph in about 50 wordsEssay writing	25
3.	<ul style="list-style-type: none">Paraphrasing of poemParagraph writing	25
4.	<ul style="list-style-type: none">Words often confusedIdioms and phrases	25

Teaching-Learning Methodology	Direct Teaching Method, ICT enabled Teaching, Q&A sessions, Problem Solving Activities, Collaborative & Co-operative Learning, Project, Class Seminar.
-------------------------------	--

Evaluation Pattern		
Sr. No.	Details of the Evaluation	Weightage
1.	Internal Written / Practical Examination (As per CBCS R.6.8.3)	15%
2.	Internal Continuous Assessment in the form of Practical, Viva-voce, Quizzes, Seminars, Assignments, Attendance (As per CBCS R.6.8.3)	15%
3.	University Examination	70%





Course Outcomes: Having completed this course, the learner will be able to...

- | | |
|----|--|
| 1. | expand the writing skills. |
| 2. | conceive creative skills to use language. |
| 3. | master the skills of visual comprehension. |
| 4. | understand poetic expressions. |

Suggested References:

Sr. No.	References
1.	<i>Grammar and composition</i> by Wren and Martin
2.	<i>Grammar and composition</i> by David Green

Question Paper Format for Semester- end University Exam:

Q.1 Long Answer based on Unit 1, 2, 3, 4 Format: General Question OR General Question	20 Marks
Q.2 Short notes (Attempt Any Two) based on Unit 1, 2, 3, 4	20 Marks
Q.3 (A) Letter Writing OR (A) Description of a picture (B) Idioms and Phrases (C) Cloze Test	06 Marks 04 Marks 05 Marks
Q.4 (A) Paraphrasing of a poem OR (A) Paragraph Writing (B) Words often confused (C) Essay Writing	06 Marks 04 Marks 05 Marks





B. A. SEMESTER IV (ENGLISH)
GENERIC ELECTIVE COURSE
FUNCTIONAL ENGLISH

Course Code	UA04GFEN52	Title of the Course	CONVERSATIONAL ENGLISH SKILLS II
Total Credits of the Course	04	Hours per Week	04
Course Objective:	The paper is designed to augment the functional skills of English language. It focuses on some communicative and spoken approaches that help to understand language usages accurately.		

Course Content		
Unit	Description	Weightage* (%)
1.	<ul style="list-style-type: none">• Non-verbal communication• Paralinguistic Cues	25
2.	<ul style="list-style-type: none">• Presentation skill• Speaking skill	25
3.	<ul style="list-style-type: none">• Listening skill• Dialogues on situations	25
4.	<ul style="list-style-type: none">• Academic vocabulary• Exercises on above mentioned topics	25

Teaching-Learning Methodology	Direct Teaching Method, ICT enabled Teaching, Q&A sessions, Problem Solving Activities, Collaborative & Co-operative Learning, Project, Class Seminar.
-------------------------------	--

Evaluation Pattern		
Sr. No.	Details of the Evaluation	Weightage
1.	Internal Written / Practical Examination (As per CBCS R.6.8.3)	15%
2.	Internal Continuous Assessment in the form of Practical, Viva-voce, Quizzes, Seminars, Assignments, Attendance (As per CBCS R.6.8.3)	15%
3.	University Examination	70%





Course Outcomes: Having completed this course, the learner will be able to...

- | | |
|----|--|
| 1. | expand the communicative skills. |
| 2. | conceive creative skills to use language. |
| 3. | enhance the skills to listen and comprehend. |
| 4. | develop a habit of using language precisely. |

Suggested References:

Sr. No.	References
1.	<i>Grammar and composition</i> by Wren and Martin
2.	<i>Grammar and composition</i> by David Green

Question Paper Format for Semester- end University Exam:

Q.1 Long Answer based on Unit 1, 2, 3, 4 Format: General Question OR General Question	20 Marks
Q.2 Short notes (Attempt Any Two) based on Unit 1, 2, 3, 4	20 Marks
Q.3 Situational Dialogues (Any Two)	15 Marks
Q.4 (A) Situational Dialogues (Do s Directed) (B) Academic Vocabulary	10 Marks 05 Marks

