



**B SC SEMESTER I**  
**ABILITY ENHANCEMENT COURSE**

Course Code	US01AEENG01	Title of the Course	Functional English
Total Credits of the Course	02	Hours per Week	02

Course Objectives:	<ul style="list-style-type: none"> <li>• To process information using a variety of media</li> <li>• To use appropriate phrases for performing language functions</li> <li>• To edit, select and present information in a format/ perspective</li> <li>• To listen and reduce information to a point form</li> <li>• To read and to expand from points to paragraph</li> <li>• To predict, comprehend, infer and synthesize information</li> <li>• To question, probe, and arrive at information through discussions, dialogues and interviews.</li> </ul>
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Course Content			Suggestion
Unit	Description	Weightage* (%)	(To meet practical Requirement)
1.	<b>Listening</b> To enable students to listen and understand <ul style="list-style-type: none"> <li>• Conversations based on familiar situations</li> <li>• Specific information</li> <li>• Short lectures, descriptions, and narrations, rapid talks, passages read aloud</li> </ul>	25%	
2.	<b>Speaking</b> To enable the students to <ul style="list-style-type: none"> <li>• Greeting and formulae of everyday conversation</li> <li>• Introduce themselves</li> <li>• Describe person, place or situation</li> </ul>	25%	
3.	<b>Reading</b> To enable the students to <ul style="list-style-type: none"> <li>• Read for information news features, articles, newspapers and texts</li> <li>• Read to get the overall idea, and comprehend the passage</li> </ul>	25%	





4.	<p><b>Writing</b>          To enable the students to...</p> <ul style="list-style-type: none"> <li>• Form words properly using prefixes/ suffixes (See list 4 in the Appendix)</li> <li>• Make correct use of Concord or Subject-Verb Agreement</li> <li>• Write leave application, apology and request letters</li> <li>• Write paragraphs, developing points /ideas</li> </ul>	25%	
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Teaching-Learning Methodology	Using Audio-Video material Interactive method Group work and pair work
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Evaluation Pattern		
Sr. No.	Details of the Evaluation	Weightage
3.	University Examination Conducted by the college*	50 marks

Viva (5) + Journal (5)	10 Marks
Articles & Prepositions, question tags	04 Marks
Prefixes / Suffixes	04 Marks
Concord or Subject-Verb Agreement	04 Marks
Prepositions of Place, Time and Direction	05 Marks
Leave Application, Apology and Request Letters	08 Marks
Reading Comprehension	05 Marks
Listening Comprehension 'Learn English Teens' (20 Episodes, British Council)	10 Marks





Course Outcomes: Having completed this course, the learner will be able to

1.	Use language functions for basic conversation, descriptions and Introduce themselves
2.	Understand basic spoken conversations and longer discourse
3.	Read and understand simple texts
4.	Write formal letters to seek permission, leave and apology and write simple paragraphs

Suggested References:

Sr. No.	References
1.	Practical English Grammar, A. J. Thomas & A.V. Martinet
2.	Living English Structure, Standard Allen, Longman
3.	A Comprehensive English Language Course, Chandak Chattarji, Orient Longman
4.	Developing Communication Skills, K. Mohan and M. Banerji, McMillan, Chennai
5.	Grant Taylor. <b>English Conversation Practice.</b> (Tata McGraw Hill, New Delhi)
6.	R P Bhatnagar and R T Bell (1999) <b>Communication in English,</b> (Orient Longman, Hyderabad)
7.	<b>Books / Audio-Visual Course Recommended</b> 1) <b>Learn English Teens</b> – (20 episodes, British Council) 2) <b>Spoken English</b> — D Sasikumar and PV Dhamija. (With Audio Cassette) (Tata McGraw Hill Publication Ltd, New Delhi) (Units 1-13)

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