

Sardar Patel University

HEI Profile & Administrative Information :

HEI Basic Information :

Registration ID: HEI-P-U-0148		Name of the HEI: Sardar Patel University		Institution Type: State
Year of Establishment: Oct 1955	Mode of Education: Dual Mode	City: Anand		District: Anand
Address_1: Sardar Patel University		Address_2: Vallabh Vidyanagar Anand		Pin Code: 388120
Email: registrar_spu@spuvvn.edu		Telephone: 02692226821	Fax:	State: GUJARAT
Official Website of HEI: www.spuvvn.edu	Official website for Open & Distance Learning: https://www.spuvvn.edu/academic-programs/odl/			

HEI Authorities

Vice Chancellor

Name of the Vice Chancellor: Prof.(Dr.) Niranjan P. Patel		Vice Chancellor Email: vc_spu@spuvvn.edu	Vice Chancellor Mobile: 9825949753
Phone (Office): 02692226800	Phone (Residence): 02692236573	Highest Education Qualification: PhD	Experience: 32 years

Registrar

Name of the Registrar: Dr. Bhailal Patel		Registrar Email: registrar_spu@spuvvn.edu	Registrar Mobile: 9978620801
Phone (Office): 02692226801	Phone (Residence): 9978620801	Highest Education Qualification: PhD	Experience: 20 years

Director of Centre for Distance and Online Education (CDOE)

Name of Director	Email Id:	Mobile No: 9978388111	
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of Centre for Distance and Online Education (CDOE) : Prof. (Dr.) Darshana Dave	darshanadave@spuvvn.edu		Home (/College/Dashboard) Logout (/Proposal/Login/Logout)
Highest Education Qualification: PhD	Date of Joining: 25-03-2025	Appointment Letter: View (/Uploads/CDOE/UploadCDOE_Letter/HEI-P-U-0148/HEI-P-U-0148_UploadCDOE_Letter_20250403153721.pdf)	Joining Letter: View (/Uploads/CDOE/UploadCDOE_Letter_joining/HEI-P-U-0148/HEI-P-U-0148_UploadCDOE_Letter_joining20250403153721.pdf)

CIQA

Whether Center for Internal Quality Assurance (CIQA) is established or not : Yes

HEI Recognition

Recognition status of the HEI as per UGC Act, 1956: SECTION 2(f)	Is HEI also recognized under 12 B: Yes
Approval of Statutory Authority: Yes	Copy of relevant page of act allowing HEI to offer the programme in ODL : View (/Uploads/Proposal/relevantHEIprgODL/HEI-P-U-0148/HEI-P-U-0148_relevantHEIprgODL_20250403104227.pdf)

UGC DEB Recognition

Whether HEI is recognized by UGC, DEB under UGC (ODL) Regulations, 2017/ UGC (Online Courses or Programmes) Regulations, 2018 or UGC (ODL Programmes and Online Programmes) Regulations, 2020? *

No

NAAC Details

Whether accredited by NAAC? :-

Yes

Yes

Grade :- A

Validity of NAAC :- 09-01-2028

Score :- 3.11

Upload NAAC Document :- View
(/Uploads/ODL/UploadNAACDocument/HEI-P-U-0148/HEI-P-U-0148_UploadNAACDocument_20250401132012.pdf)

Year of assessment of NAAC :- 2023

Whether valid for academic session July-August 2024 and onwards (as on 31st May 2024) :-

Yes

NIRF Ranking

Year :- 2022

Ranking :- NotApplicable

Upload NIRF Certificate :-

Year :- 2023

Ranking :- NotApplicable

Upload NIRF Certificate :-

Year :- 2024

Ranking :- NotApplicable

Upload NIRF Certificate :-

Territorial Jurisdiction

Information regarding Territorial Jurisdiction (For ODL only)

Territorial Jurisdiction of HEI as per its Act :-

Within State

Within State



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Copy of Relevant Page to act: Upload :- View (/Uploads/Proposal/CopyRelevant/HEI-P-U-0148/HEI-P-U-0148_CopyRelevant_20250403104918.pdf)

Territorial Jurisdiction as per UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 :-

Within State



Within State

Infrastructure

Total Build-up area for Open and Distance Learning activity - Minimum 15000 sq.ft. (carpet area):

Build-up Area Type	Minimum Built up area required as per Regulations	Built-Up Area available(Carpet Area Sq. ft)	Difference	Compliance or Not
Academic	7500	8382	882	Yes
Administrative	1500	1569	69	Yes
Academic support such as Library, Reading Room, Computer Centre, Information and Communication technology labs, Video and Audio Labs etc.	4500	6267	1767	Yes
Amenities or other support facilities(Excluding toilets)	1500	1594	94	Yes
Total built-up area for ODL activities	15000	17812	2812	Yes

Payment History

Sr No	Year	Session	Category	No of programme	Fee Amount	Payment Status	Bank Transaction Reference No	PaymentDate
1	2025-26	July	Programme	1	59000.00	Success	509334787772	03-04-2025

Proposed Programmes

Sr No :-1

Name of Programme :-BACHELOR OF COMMERCE (COMMERCE)	
Programme to be offered in	ODL
Year	2025-26
Level	UG
Academic Session	July Onwards
Entry Qualification (as per the Specification of Degrees, 2014)	10+2
Duration	3
Name of the Department	DEPARTMENT OF BUSINESS STUDIES

Additional Information

Sr No :- 1**Name of Programme :- Business Administration/Commerce/ Management/Finance - BACHELOR OF COMMERCE (COMMERCE)**

Year	2025-26
Academic system followed for proposed programme	Semester
Number of Credits	120
Whether Programme requires Practical or laboratory courses as a curricular requirement	No
Date of Approval of Statutory Authority (s) (DD-MM-YYYY) of HEI	02-04-2025
Statutory bodies approval upload	View (/Uploads/Proposal/HEI-P-U-0148/StatutoryAuthority/HEI-P-U-0148_StatutoryAuthority_20250403110355.pdf)
Whether Proposed programme already being taught in Conventional/ODL mode with same nomenclature and duration*	Yes
If Yes, number of years since when being taught in conventional mode/ODL mode	69

No. of Batch passed	66	Home (/College/Dashboard)	Logout (/Proposal/Login/Logout)
Applied Student Intake			

Programme Compliance

Sr No :- 1

Name of Programme :- BACHELOR OF COMMERCE (COMMERCE)

Year	2025-26
Whether Compliance to following provision for the proposed programme under Both mode is ensured same as for conventional programme	
Entry Level Qualifications	Yes
Curriculum	
Teaching-Learning Scheme	
Pattern of Question Papers For End Semester Examination or Term End Examination	
Pass or Fail Criteria	
Whether proposed programme are being offered by the constituent colleges or Departments or Centre for Distance and Online Education	Yes
Whether Choice Based Credit System (CBCS) is being followed for conventional mode	Yes
Whether Choice Based Credit System (CBCS) will be followed for Both(ODL & OL)	Yes
Whether total Programme fee includes all components as per UGC Norms	Yes
Proposed Annual Fee (in Rs)	6600
Whether any component of the Programme is offered as MOOCs	No

Mode of Evaluation

Sr No :- 1

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Name of Programme :- BACHELOR OF COMMERCE (COMMERCE)

Year	2025-26
Whether Weightages to continuous assessment and end semester examinations or term end examinations as per clause mentioned in Regulations	Yes
Examination Scheme	Continuous and End-Semester
Percentage of Continuous Assessment(%)	30
Percentage of End-Semester(%)	70
Pass or Fail Criteria	40
Pass/Fail Criteria (% Pass Marks)	40
Mode of Examination	
Whether examination through Online(For ODL Programs)	No

PPR (Programme Project Report)

Srno	Name of Progrm	Other Details	
1	BACHELOR OF COMMERCE (COMMERCE)	Year	2025-26
		Date of Approval of PPR	02-04-2025
		Upload of PPR	View (/Uploads/UploadofPPR/HEI-P-U-0148/HEI-P-U-0148_UploadofPPR_20250403152519.pdf)
		Upload Approval of PPR	View (/Uploads/AuthorityofApprovingPPRUpload/HEI-P-U-0148/HEI-P-U-0148_AuthorityofApprovingPPRUpload_20250403124220.pdf)
		Expected outcome	1) Comprehensive Business Knowledge: Graduates will demonstrate an in-depth understanding of core business concepts, including accounting, finance, marketing, management, and economics, enabling them to excel in professional environments. 2) Critical Thinking and Problem-Solving: Students will develop analytical and decision making skills to address complex business challenges effectively, fostering innovation and strategic solutions. 4) Effective Communication Skills: Graduates will master written and verbal communication, ensuring they can present ideas and collaborate efficiently in diverse professional settings. 5) Technological Competence: Graduates will be proficient in utilizing business technologies, such as data analytics tools, enterprise resource planning systems, and digital platforms, to navigate the tech-driven marketplace. 6) Ethical and Social Responsibility: The program will instil ethical decision-making and a commitment to socially

responsible business practices, preparing students to contribute meaningfully to society. 7) Entrepreneurial Mindset: Students will develop the ability to identify business opportunities, innovate, and take initiative in entrepreneurial ventures or within organizations. 8) Lifelong Learning: Graduates will embrace continuous learning and professional development, adapting to changing industry trends and pursuing further academic or professional qualifications.

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Whether Programme Project Report (PPR) prepared for the Programme and approved as per Regulation 13 and Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020

Yes

Whether HEI compliance to following provision for the Programme Project Report (PPR) as per Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020:

Programme's mission & objectives

Yes

Relevance of the program with HEI's Mission and Goals

Nature of prospective target group of learners

Instructional Design

Procedure for admissions, curriculum transaction and evaluation

Requirement of the laboratory support and Library Resources

Cost estimate of the programme and the provisions

Quality assurance mechanism and expected programme outcomes

Appropriateness of programme to be conducted in Open and Distance Learning mode to acquire specific skills and

SLM (Self Learning Material)

Srno	Name of Progm	Other Details		Annexure	Details of Developments of SLM	
1	BACHELOR OF COMMERCE (COMMERCE)	Year	2025-26	Whether HEI adheres to the compliance of provisions mentioned in Annexure VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020: Curriculum and Pedagogy:- Print Material :-Yes Audio-Video Material :- Online Material:- Computer-based material:- Computer Disks:- Whether HEI adheres to the compliance of provisions mentioned in Annexure VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020: Preparation of Learning Material:- Yes Preparedness of Learning Material :- Yes Preparedness of SLM as per Annexure VII of UGC(ODL Programmes and Online Programmes) Regulations, 2020 1 Year:-Yes	Development of SLM	In House Faculty
		Outline of the Syllabus	As per PPR		Percentage of SLM developed by In- House Faculty	100
		Whether SLM approved by Statutory Authority of HEI	Yes			
		Statutory bodies approval upload	View (/Uploads/SelfLearning/HEI-P-U-0148/HEI-P-U-0148_Statutorybodiesapprovalupload_20250403124111.pdf)			
		When was it prepared	16-06-2019			
		Last Updated	16-06-2019			
		Name of the faculty who prepared SLM	Dr. Yagnesh Dalvadi and Others			
		Designation	Professor			
		Department	Department of Business Studies			
		Reference of Self Learning Material	SLM			
		Upload Sample SLM (Only Content Pages)	View (/Uploads/SelfLearning/HEI-P-U-0148/HEI-P-U-0148_SelfLearning_20250403124111.pdf)			
		SLM Url	https://www.spuvvn.edu/academic-programs/odl/#SLM			

Regional Centre

Srno	Name of Regional Centre	Address of Regional Centre	City	Pin Code	State	Name of the Coordinator/ Counselor	Contact Details of the Coordinator/ Counselor	Email Details of the Coordinator/ Counselor	Qualification of Coordinator/ Counselor	No. of LSCs covered under Regional Centre
1	NA	NA	NA	000000	Gujarat	NA	0000000000	NA	NA	0

Learner Support Centre (LSC) details

Srno	Name of College & Address	City	Pin Code	State	Whether the College / institute is Private or Govt	Name of Affiliating University / HEI	Name of Co-ordinator	Contact Details of Co-ordinator	Qualifications	No. of Counsellors
1	Department of Business Studies , Near University Main Building	Vallabh Vidyanagar	388120	Gujarat	Government	Sardar Patel University	Dr. Yagnesh Dalvadi	9428799455	PhD	4

Programme Wise Information

Srno	Name of College/Institute				
1	Department of Business Studies	Proposed Programme	Whether LSC is offering same programme under conventional mode	If Yes, than years since when being taught in conventional mode	No. of years
		BUSINESS ADMINISTRATION/COMMERCE/ MANAGEMENT/FINANCE - BACHELOR OF COMMERCE (COMMERCE)	No	-	-

Human Resources Information


Academic Staff for ODL Programmes

Type of Staff *	No. of Staff Exclusively of ODL *
Head / Professor	3
Associate Professor	1
Assistant Professor	0

Administrative Staff for ODL Programmes

Type of Staff *	Total No. of Staff Exclusively for ODL
Deputy Registrar	1
Assistant Registrar	1
Section Officer	1
Assistants	1
Computer Operators	1
Class-IV / Mult Tasking Staff	1
Technical / Professional	1
NA	0

Faculty Details for ODL

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Srno	Year	Academic Session	Name of Programmes	Faculty															
1	2025-26	July	BUSINESS ADMINISTRATION/COMMERCE/ MANAGEMENT/FINANCE - BACHELOR OF COMMERCE (COMMERCE)	<table><tr><th>Name of faculty</th><th>Designation</th><th>Email</th><th></th></tr><tr><td>Dr. Suresh Machhar</td><td>Associate Professor</td><td>9909808390</td><td>sureshmachhar@spuvvn.edu</td></tr><tr><td>Dr. Kamini Shah</td><td>Professor</td><td>9825271629</td><td>kamini_shah@spuvvn.edu</td></tr></table>				Name of faculty	Designation	Email		Dr. Suresh Machhar	Associate Professor	9909808390	sureshmachhar@spuvvn.edu	Dr. Kamini Shah	Professor	9825271629	kamini_shah@spuvvn.edu
Name of faculty	Designation	Email																	
Dr. Suresh Machhar	Associate Professor	9909808390	sureshmachhar@spuvvn.edu																
Dr. Kamini Shah	Professor	9825271629	kamini_shah@spuvvn.edu																

Computerization / Digitization Status

Srno	Activities	Yes / No
1	Student registration / Admission	Yes
2	Administration	Yes
3	Finance	Yes
4	Academic activities	Yes
5	Student Support System	No
6	Continuous Evaluation	No
7	Online Support	Yes

Status of a Court case(s)

Srno	W.P.No	Court / Jurisdiction	Status as on date
1	NA	NA	NA

Help Desk

Help Desk Address: Department of Business Studies, Sardar Patel University, Vallabh Vidyanagar-388120, Anand, Gujarat	Name of Contact Person: Mr Pradip R Parmar	Designation: Clerk University
Phone No: 7405238010	Email: dbshead@spuvvn.edu	Contact hours for Help Desk: 11 am to 5 pm

Compliance

Compliance to specific provisions of UGC (ODL Programmes and Online Programmes) Regulations, 2020

The HEI undertakes to ensure all the provisions of the regulation and few specific provisions adherence to the following:

Learner Support Centre defined under these regulations will not be the Learner Support Centre for more than two Higher Educational Institutions at a time to offer programmes in Open and Distance Learning mode:-

Yes

Learner Support Centre will not be set up under a franchisee agreement in any case. :- Yes

Academic and instructional facilities at its Learner Support Centres for Open and Distance Learning mode, and information resources for online delivery of programmes meet all the conditions of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and guidelines issued from time to time. :-

Yes

Intake capacity under Open and Distance Learning mode for a programme under science discipline to be offered by HEI shall not be more than three times of the approved intake in conventional mode (in case of Dual Mode). :-

Yes

Learning enrolment under science discipline will commensurate with the capacity of the Learner Support Centres (for Open and Distance Learning only) to provide lab facilities to the admitted learners (for Open University). :-

NA

Private University established under a State Act will be eligible to offer programmes under Open and Distance Learning mode through its Head Quarters. :- NA



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Academic and administrative staff has appointed as per University Grants Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in the Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education) Regulation, 2018. :-

Yes

Academic Staff mentioned in application are exclusively appointed for the proposed programmes. :- No

For Undergraduate, Postgraduate and Postgraduate diploma programmes under the discipline of Management, Computer Applications and Travel and Tourism, Higher Educational Institution will adhere to all the norms and standards stipulated by AICTE for offering these programmes in ODL/Online mode :-

NA

Higher Educational Institution shall not offer its programmes or other related activities through franchising arrangement for the purpose of offering programmes through Open and Distance Learning mode/Online mode: :-

Yes

Examination Centres meet all the guidelines laid under Annexure II of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

Upload Affidavit as per the prescribed format :- View (/Uploads/Proposal/DeclarationAffidavit/HEI-P-U-0148/HEI-P-U-0148_UploadAffidavit_20250403154038.pdf)

Upload Undertaking as per the prescribed format :-View View (/Uploads/Proposal/DeclarationUndertaking/HEI-P-U-0148/HEI-P-U-0148_UploadUndertaking_20250403154038.pdf)

Submission

It is hereby declared and affirmed that the Higher Educational Institution shall adheres to all the provisions mentioned under the UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 including following Annexures

☒ Centre for Internal Quality Assurance (CIQA) in Annexure I

☒ Conduct of Examination and Minimum Standards for Examination Centres in Annexure II

☒ Territorial Jurisdiction and Regulating Provisions for Different Types of Higher Educational Institutions in Annexure III (For ODL Programmes)

☒ Human Resource and Infrastructural Requirements in Annexure-IV

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☒ Guidelines on Programme Project Report (PPR) in Annexure-V

☒ Quality Assurance Guidelines of Learning Material in Multiple Media and Curriculum and Pedagogy in Annexure-VI

☒ Guidelines on Self-Learning Material and E-Learning Material in Annexure-VII

☒ Learner Support Centres in Annexure-VIII

☒ Assessment Criteria for Offering Online Programmes through Non-SWAYAM Learning Platform as per Annexure-IX

☒ Grievance Redress Mechanism in Annexure-X

Further undertakes to ensure that the HEI shall display on its website a joint declaration by authorized signatories, Registrar and Director of Centre for Internal Quality Assurance, authenticating the documents uploaded on its website, in compliance of regulation 9 of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

The HEI hereby declare that the information given above and in the enclosed documents is true, correct and nothing material has been concealed therein. The Higher Educational Institution shall be solely responsible for any legal issues arising out of non-compliance of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

The HEI understand that in case information provided is found to be contrary to the fact, it would entail not only withdrawal of permission/recognition for such ODL courses but also for other courses offered by the institutions, on regular and conventional mode

As per Regulation 5(7) No Higher Educational Institution shall offer any Open and Distance Learning Programme and/or Online Programme and admit learners thereto unless it has been granted recognition by the Commission and admission shall not be made in anticipation of the recognition.

HEIs may please note that the mere submission of an application should not be considered as grant of approval and that all application(s) shall be subject to scrutiny with respect to the standards stipulated in the UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and its amendments.

Submit

