

**Joining Letter**

From	:	
Address	:	
	:	
City & Pin	:	
Mobile No.	:	
E-Mail	:	
Date	:	___/___/2022



To  
Registrar  
Sardar Patel University  
Vallabh Vidyanagar-388120

Subject : Joining Report for the Post of **Professor.**

Sir/Madam,

With reference to your appointment order No.B/S/\_\_\_\_\_

Dated : \_\_\_/06/2022, I am to state that I have accept above appointment order & joined my duties as **Professor** in the P. G. Department of \_\_\_\_\_ of Sardar Patel University, Vallabh Vidyanagar on \_\_\_/\_\_\_/2022 (B.O.H./A.O.H.) \_\_\_\_\_ a.m./p.m.

Yours faithfully,

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**Signature of the Applicant**

Encl : (1) Copy of Appointment order. (2) Original relieving order of present Institute.

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**(For Department / Section Use Only)**

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Forwarded through Head of the Department/  
Section with remarks & Seal

Dt.-\_\_\_/\_\_\_/2022

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**(For Office Use Only)**

**Establishment Section**

Dt.-\_\_\_/\_\_\_/2022

**Submission :**

For Perusal please.

\_\_\_\_\_  
Head Clerk

\_\_\_\_\_  
O.S.

\_\_\_\_\_  
Head (Est. Section)

\_\_\_\_\_  
Registrar