

Internal Quality Assurance Cell
Sardar Patel University, Vallabh Vidyanagar, Gujarat
Action taken Report - 2016-17

Sr No	Date of Meeting	Agenda	Action Taken
1	23.08.2016	Preparation for the KCG-AAA Peer Team Visit.	<p>1. Enough care like uniformity, flow of presentation, design, logo, minimizing verbose content by replacing appropriate pictures, proper background, consistency in fronts and its colour, number of slides, time management, etc. Should be taken in to consideration while preparing these presentations</p> <p>2. Committee is requested to identify the model presentations for Honorable Vice-Chancellor, Departments of Humanities, Departments of Social Sciences and Sections.</p> <p>3. Collecting the soft copy of all presentations made during KCG-AAA Peer Team Visit (4-7 July 2016) from all Departments and all Sections.</p> <p>4. To call a meeting of this committee members on _____ in the present of Convener to elaborate the work plan. 6. IQAC will provide the soft-copy of presentation made during KCG-AAA Peer Team Visit during 4-7 July, 2016</p>
2	31.08.2016	Meeting of Heads of Postgraduate Departments, Heads of Administrative Sections and Members of Women Cell for discussing the gender audit.	<p>The women cell was constituted as per the recommendation of KCG AAA Peer Team. The report for gender audit needs to be prepared at university and department level. The questionnaire prepared by the women cell which was discussed and described in the meeting.</p> <p>Committees for looking after the gender audit were formed.</p> <p>The deadline of 9" September for submission of gender questionnaire by departments was given.</p> <p>It is also decided to convene the meeting and share the report of the Mock Team, once it is submitted.</p>

A.H. Hasman

I/C. Registrar
Sardar Patel University
Vallabh Vidyanagar.

Internal Quality Assurance Cell
Sardar Patel University, Vallabh Vidyanagar, Gujarat
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3	07.09.2016	A meeting is scheduled on 07 th September, 2016, Wednesday at 4:00 pm in the Old Syndicate Hall, under the convenership Coordinator, IQAC with API committee and all the members of Departmental Research Committee of all the subjects regarding to prepare subject wise identifying Journals by the Universities and approval by UGC, as per the format given by the UGC wide letter DO No.FI-12016(Secy) dated 8 th August, 2016. (Enclosed herewith the letter and format)	In the beginning of the meeting, Co-coordinator Prof. Dr. S K Bhatt welcomed all the members, on behalf of the University and IQAC and give brief introductory information regarding letter and format received from the UGC. After then, Prof. Dr. N V Sastry, Coordinator, IQAC explained the letter and format from UGC vide DO No.F 1-1/2016(Secy) dated 8 th August, 2016 regarding the details of Database of journals in UGC format. The procedure to be adopted was explained. Further, our journal PRAJNA has now ISSN number so we should include in our list. Also we may list out subject wise Open Accessed and e-Journals. Prof. Dr. N V Sastry also informed that after UGC approval, the database will be helpful in API calculations for the appointment of academic staff in Universities and Colleges. All the Heads of the Departments are requested to submit the hardcopy and softcopy as per the prescribed format on or before 17 th September, 2016, Saturday, the journal list with the help of Subject Experts.
4	09.09.2016	Meeting of the committee for Power Point Presentation.	In view of the AAA observations and recommendations the following action is proposed. 1. Separate team should be assigned the task of Power Point Presentation for Honorable Vice-Chancellor's presentation. 2. Designing a template for Departmental Presentation. 3. Preliminary review of all presentations (soft copy collected from various departments) by all members and findings general errors (mistakes) and other observations. A follow-up meeting is scheduled on 16.09.2016
5	14.09.2016	Upcoming, NAAC-Peer Team's Re-Accreditation visit to the University The Hon'ble VC has appointed three members. With the guidance of the Co-ordinator, Prof. N.V. Sastry.	1 Each Administrative Staff make a name plate of their name and designation on their table by contacting Ravi Arts, Mota Bazar, Vallabh Vidhanagar, the above 2. Update Main Entrance & Sign Board / Display Board of lobby. 3. Display information of each section by determining a fixed model. (Guidelines for filling in the skeleton information) 4. Arrangements should be made to prepare a directional map near each building of the work should be completed immediately.

A. H. Haeman

I/C. Registrar
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Sr No	Date of Meeting	Agenda	Action Taken
6	16.9.2016	A follow-up meeting to the meeting held on 09.09.2016. No formal notice was issued to the members	After careful study of the copies of presentations received, the following points are suggested. 1. To make strictly criteria wise presentation 2. Summarized and minimized data 3. Pictorial presentation in Power Point Presentation (avoid spelling mistakes) 4. Vision upfront 5. Data Verification with departmental Report 6. Style (font) & format must be same in own presentation 7. Summarized information of faculty members 8. General features of student profile/progress, syllabus, admissions, and examinations etc 9. Slide show or video of 2 minutes is important 10. SWOC analysis to be added 11. Overall impression & Layout is to be improved 12. Clarify between best practice & innovation. 13. Time Limit (period) 20 minutes only.
7	16.09.2016	Meeting of IQAC members and committees of Women Cell for gender audit.	1. The information and documents for gender audit provided by departments are to be verified. Two senior members of Women Cell are deputed for this. They will visit the departments during 20-21, September, 2016. 2. In case the documents and information received from a department is not in the required format or lacking, then they should be informed to clarify the matter.
8	06.10.2016	1. Appraisal of AAA recommendations and our initiatives taken. 2. Explore the valuable inputs for our preparation to NAAC Peer team visit. 3. Sharing of Experience by members of NAAC Peer team.	(1) Updating the university website was instructed to the concerned departments. (2) To call the College Development Council immediately. (Pursuant to University Ordinance)

A.H. Hemman

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Action taken Report - 2016-17

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9	09.11.2016	Telephonic call for meeting (Heads, DIQAC members of the departments)	1. The key parameters of NAAC accreditation and assessment system were described to the members present. 2. The PTV report of previous accreditation in 2011 was discussed and Hon'ble Vice-Chancellor was apprised about the observations made by the Peer team. Also, status of progress made in this direction was discussed and it was decided to work on compliance of the report. 3. A team of IQAC was formed to visit the departments and administrative sections of the university in the context of NAAC visit and accordingly the schedule from 16th to 17th November 2018, was prepared.
10	23.11.2016	1. To review and assess the status of our preparations for upcoming NAAC peer team visit (5-7 January 2017) 2. To chalk out comprehensive action plan or task force for hosting the NAAC Peer Team visit 3. Any other item with the permission of the chair	The stock of preparation was taken. Plan for required renovation and repairs of building was planned. A criterion-wise task force committee was formed to verify the documents. Central level document repository room with necessary facilities was proposed. Status of the signage and display boards was discussed and it deadlines were given to complete the work.
11	06.12.2016	Telephonic message for the meeting. (Schedule attached)	Preparation of AQAR for the year 2015-16 was discussed. The departmental heads were informed to verify the departmental information in RAR and Evaluative report. Committees for logistics of NAAC Peer Team Visit were formed. It was decided to that the members of IQAC will meet on daily basis to take the stock of the preparation and to appraise the progress Hon'ble Vice-Chancellor.

A. H. Hemani

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Internal Quality Assurance Cell
Sardar Patel University, Vallabh Vidyanagar, Gujarat
Action taken Report – 2017-18

Sr No.	Date of meeting	Agenda	Action Taken
1	05.07.2017	To discuss various programme to be organized at departments useful to the students and faculty members for their development.	The members discussed about organizing programs that are useful in overall development of students and faculty member. It was recommended that Heads of the departments and administrative section are to be sensitized about importance of such programme
2	09.08.2017	for the preparation of Annual Report 2017-18	The members discussed about the present form of the Annual Report and discussed about role of IQAC in the preparation of the Annual Report for the year 2017-18. The IQAC recommended following faculty members in the Editorial Board of the Annual Report 2017-18.
3	05.09.2017	for discussing energy conversation	It was recommended that university should start replacing old lights by energy efficient LED lights and also fans and other electric gadgets be replaced by energy efficient gadgets. Also university can explore possibility of installing roof-top solar panels to promote green energy.

A. H. Hasmani

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Internal Quality Assurance Cell
Sardar Patel University, Vallabh Vidyanagar, Gujarat
Action taken Report – 2018-19

Sr. No	Date of Meeting	Agenda	Action Taken
1	06-08-2018	A meeting of members of newly constituted IQAC committee	<ol style="list-style-type: none"> As a part of extension activities and best practices: Rain Water Harvesting, Green Audit. Energy Conservation, cleanliness, etc. <ul style="list-style-type: none"> Audit of the syllabi : whether it is as per the Industry requirements, beneficial to the Society and the Nation or not. Help the University in introducing something new in education and extension that would be advantageous to the students and the society. Conduct Teachers Training programme for different faculties. Try to bring commitment of the teachers towards teaching and research. Conduct Training Programmes for Teachers of affiliated colleges. Planning Online and On Demand Examination. To improve Research and innovation in the University. Encourage Teachers and students to undertake research. Professor P. K. Priyan, Co-Cordinator, IQAC stressed on improvement of quality of teachers at the college level. He also suggested that good text books should be made available at the undergraduate level to improve subject knowledge of the students.
2	10-08-2018	A meeting of members of IQAC core committee	<p>It was felt that the preparation of AQAR-2016-17 should be entrusted to the earlier co-ordination committee for the 7 criteria. This would help the new co-ordination committee for the subsequent AOAR. The following members will be in the new co-ordination committee for preparation of AQAR 2017-18</p>

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Action taken Report – 2018-19

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3	23.08.2018	(1) To discuss about the one day workshop on "NAAC preparation: The Road Ahead" to be organized by Internal Quality Assurance Cell, on 31st August 2018. (2) Preparation of AQAR 2016-17 for submission to NAAC.	(1) In the beginning the Coordinator, IQAC welcomed all present and briefed about the purpose of the meeting. Also role of each subcommittee formed for the organization of workshop was discussed. The supplementary information was provided by the I/C. Registrar. (2) Next, the details of preparation of AQAR 2016-17 were given. It was resolved that the relevant format of AQAR will be circulated among the members.
4	03.09.2018	To discuss the forthcoming meeting of Senior Faculty Members called on 06-09-2018 under the Chairmanship of Hon'ble Vice - Chancellor.	The Co-ordinator appraised the members about the objective of the meeting to be held on 06-09-2018. Also necessary logistic arrangements were discussed.
5	10-09-2018	For the preparation AQAR for 2016-17 and 2017-18	The Co-ordinator Prof. Subramanian explained to criteria Co-ordinators the need of preparing AQAR 2016-17, The members participated in the discussion and it was resolved that all the criteria members shall be submitting the AQAR by 18 September 2018
6	19.09-2018	1. To assess the present status of efforts being made by the department to Improve research and teaching. , 2. To streamline data collection at central level to avoid redundancy in supplying the data at different points. 3. To explore the	<ul style="list-style-type: none"> Vice Chancellor discussed the about the revised framework of NAAC and request all the members to increase the quality of research in the University. He also stressed on having more research publications in the University. He emphasized on having more extension activities in the University. Prof. Kulkarni informed the members about the steps undertaken by the University for Research Promotion like signing MoUs with some agencies, increasing extension activities by introducing Earn While Learn Scheme, etc Dr. R. B. Subramaniam, Coordinator, IQAC requested all Heads to have a functional DIQAC and strengths it by conducting research oriented programmes at the department level and adopt innovations in teaching. He also mentioned about streamlining data collection at central level.

A. B. Harmani
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		possibilities of increasing extension activities in the University 4. To conduct motivational workshop for leaching and Administrative Statf of the University.	The inputs given by other members were as follows. 1. There is a need of a centralized system for collection of information for different purposes at the University level. 2. The strengths and weaknesses of the University should be analyzed to improve the score of the University. 3. A Research Promotion Council should be formed to monitor and support research. 4. A copy of the Peer Team report should be given to all the faculty members. 5. Regular reporting with documentary evidences to the IQAC should be maintained by each department. 6. Extension activities with a focused Mission, Vision and Outcome should be conducted by each department at least once in a semester. Students can be of great help in organizing such activities in the department. 7. Correspondence system in the University needs improvement. 8. Consultancy should be encouraged and the norms should be revised. 9. Placement data should be collected by the department with evidences like appointment order, etc. 10. University should purchase atleast one node of Scopus to identify the position of researchers globally. The departments should get financial assistance for conducting seminars workshops/symposia.
7	09.10.2018	To discuss the Administration & Technical staff working under the Chairmanship of Hon'ble Vice-Chancellor.	The Co-ordinator appraised the members about the objective of the meeting to be held on 16-10-2018. Also necessary logistic arrangements were discussed.
8	04.02.2019	To discuss the details of the "Awareness Programme on Virtual SPU" to be organized during 06-02-2019 to 07-02-2019.	It was mentioned that the "Awareness Programme on Virtual SPU" Mr. Hardik of Softwisdom, Rajkot will be the Resource Person for all session during 06-02-2019 to 07-02-2019. The Director and other staff members of G H Patel Computer Centre will help in the programme.

A. H. Hasmani

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Action taken Report – 2018-19

Sr. No	Date of Meeting	Agenda	Action Taken
9	16.02.2019	To discuss about the One-day workshop on "Preparation of Assessment & Accreditation by NAAC for Non-Accredited Colleges/Institutes" to be organized by IQAC on 20-02-20.	Briefed about the preparation under way for the organization of the workshop Preparation of Assessment & Accreditation by NAAC for Non-Accredited Colleges/Institutes to be organized on 20-02-2019.
10	25.03.2019	<ol style="list-style-type: none"> 1. To take account of the programmes organized under IQAC 2. To decide the timeline for sending the necessary documents (AQA) to NAAC office, Bangalore. 5. To plan activities under IQAC Plan steps to strengthen DIQAC 6. Define the roles of IQAC to upgrade the CGPA in NAAC 7. To activate the University-Industry cell New Committee and activities 	<ol style="list-style-type: none"> 1. The role of IQAC in the overall development of the University is very important 2. The members should come out with innovative ideas in research promotion, teaching learning, extension activities, etc. 3. The University is trying its best by new initiatives like on demand examination, Faculty Development Programmes, workshops on NAAC, awareness program on Virtual SPU, National Seminar, Training on GeM, Skill development initiatives (Course on Air condition repairing and maintenance) etc. 4. There is a need that Departmental IQAC should become proactive and participate in enhancing the functioning of Departments by effective Liaoning with IQAC at University. The IQAC was asked to think about how to strengthen DIQACs. 5. The importance of research publications for obtaining higher score was emphasized 6. He also emphasized on need for innovative methods to enhance efficiency and efforts towards green initiatives to be promoted with an objective to augment Best Practices in the University 7. He urged the IQAC members to initiate efforts to comply the suggestions made by the last NAAC peer team.

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			<p>8. Expedite to the submit AQARs to NAAC</p> <p>9. Activate the central placement cell</p> <p>Prof. Hareesh Keharia requested to convene the Meeting of all alumni members of SPU Alumni Association and election of office bearers of Alumni Association, in order to promote its activities. He also suggested that, IQAC can take feed from NAAC per team resource persons of our University after they visit other universities and learn from their experiences.</p>

A. H. Hamani

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Internal Quality Assurance Cell
Sardar Patel University, Vallabh Vidyanagar, Gujarat
Action taken Report – 2019-20

Sr No	Date of Meeting	Agenda	Action Taken
1	11.04.2019	<ol style="list-style-type: none"> To discuss the new format of AQAR To provide information of the departments for the years 2016-17, 2017-18, 2018-19 as per the new AQAR format Effective functioning of DIQAC 	<ol style="list-style-type: none"> At the outset Prof. A. H. Hasmani, Co-ordinator, IQAC, welcomed the Heads of the Departments & Section Heads and appraised them about the agenda of meeting. Dr. (Mrs.) Jyoti Tiwari discussed about the urgent need of uploading the data of AQAR for the year 2016-17 & 2017-18 online. She also discussed about the changed format of new AQAR. Prof. Haresh Kaharia presented entire format of AQAR in detail and requested the concerned to provide the information to IQAC. In the end Prof. Shirish Kulkarni requested the Heads of the Departments and Section Heads to provide the information of IQAC by 25" April, 2019. Each department/Section was asked to depute one member for preparing AQAR. The names were received a meeting of the concerned persons will be called soon.
2	25.04.2019	To discuss the activities carried out till date and to plan future activities.	The team also suggested to brief Honorable Vice-Chancellor regarding activities after the second meeting .
3	25.04.2019	To discuss the functions of U&II Cell, the activities carried out till date and to define measures to improve research and consultancy in the University with the help of Industry.	<ol style="list-style-type: none"> To obtain information regarding funds available to UIIC for conducting workshops, meetings, etc. To draft a policy for undertaking consultancy assignments by faculty members/departments. It was also resolved to consider nature of consultancy i.e. experimental & Non-experimental & accordingly make separate provisions for undertaking such consultancies in the policy. To encourage students to undertake summer internships in Industry. To suggest budgetary provisions for conducting campus placement at department in order to meet recurring


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			<p>expenses.</p> <ol style="list-style-type: none"> 5. To design feedback form to be taken from employers during campus placement 6. To promote the establishment of Incubation centres & Innovative Start-Up. 7. It was suggested for science departments to encourage faculty members to provide summer internships to Master's students as well as undergraduate meritorious students under Scientific Social Responsibility (SSR). 8. To organize Industry -Academia meet during forthcoming academic term.
4	11.06.2019	The latest status of the AQAR -2016-17 as well as data collection from the Departments / Sections will be discussed.	Discussed in the issues related to the format of data verification from the departments and their submission to NAAC portal. The queries from the Heads of Department were replied by Co-coordinator Prof. Haresh Keharia and Prof. Mites Jayswal
5	12.07.2019	To discuss the program to be organized to discuss New Education Policy.	<ol style="list-style-type: none"> 1. For the seminar M. P. Patel Auditorium is to be booked, IQAC office will be take care of this task. 2. The detailed programme of the seminar to be prepared Prof. A. H. Hasmani and Prof. H. R. Keharia will do this. 3. A questionnaire to be prepared on the New Education Policy and analysis of the responses to be done Prof. Mitesh M. Jayswal and Dr. Kinjal Ahir will prepare the questionnaire. They also agreed to prepare a report on the analysis.
6	18.09.2019		<ol style="list-style-type: none"> 1. If there is a need to eliminate the numbers of applications, at different levels of direct recruitment an elimination based on the short listing criterion suggested by UGC guidelines may be used with sufficient modification, if any, required. 2. It was decided to structure the Self Appraisal Report (SAR) format emphasising teaching, student's feedback, university and department


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			<p>level activities within a total of 100 marks</p> <p>3. framework, converted into a 10 point scale. The performance score shall be kept as follows.</p> <p style="padding-left: 40px;">8 and upto 10 Good</p> <p style="padding-left: 40px;">6 and up to 8 Satisfactory</p> <p style="padding-left: 40px;">Less than 6 Unsatisfactory</p> <p>4. It was decided that the Self Appraisal Report (SAR) for each employee has to be collected and filed in their individual file by IQAC in every June of the year.</p>
7	18.11.2019	To discuss the activities carried out till date and to plan future activities.	<p>Prof. D. K. Raval Converneor of the Committee briefed the members about the status of the Alumni Associations also, it was decided to call a meeting of Alumni as soon as possible. It was also decided to explore the possibiloty of organizing a Global Alumni Meet. In which Alumni from other countries can be invited.</p>
8	13.12.2019	To discuss the organising a Training Programme on "R Language".	<p>1. Looking to the importance of statistical analysis in research the need of a training programme was felt. Also, the inputs received from statistics department in the committee.</p> <p>2. The programme will be arranged during 23-12-2019 to 28-12-2019 (5 days). Technical support will be had from MIS. Stat-modeller, Vadodara and department of Statistics.</p> <p>3. The programme will be held in the computer laboratory of the MBA Department.</p> <p>4. A nominal fee of Rs. 1000/- (for the Research Scholars) and Rs. 1500/- (for Faculty Members) will be charged.</p> <p>5. The coordination will be done Prof. Haresh Kehariya and Prof. Mitesh Jayswal.</p>

A. H. Husman

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9	13.07.2020	To discuss the webinar in collaboration with NAAC.	<ol style="list-style-type: none">1. The co-ordinator informed the members about the e-mail correspondence with NAAC, Bengaluru, regarding the organising of a webinar in collaboration with them.2. It was also informed that the webinar will be organized in two sessions on 21-07-2020. The IQAC thanked the Hon'ble Vice-Chancellor for providing this opportunity to IQAC.3. A Google form will be prepared for the registration of participants. Prof. Hasmani took the responsibility for this. For the necessary arrangements of Google Meet will be done by Dr. Shivani Misra. She will also act as moderator of the programme.
10	17.12.2019		It was informed that a Global Alumni Meet will be organized during January, 2020. A separate organizing committee will be formed by the university for this purpose.

A. H. Hasmani

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**Sardar Patel University
Vallabh Vidyanagar
Internal Quality Assurance Cell**

**Documents in support to Action Taken Report
Year: 2016-17**

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SARDAR PATEL UNIVERSITY
Vallabh Vidyanagar
Internal Quality Assurance Cell (IQAC)

Notice

As per the suggestion of KCG-Peer team of AAA visit to our University and direction from Honourable Vice Chancellor, the following is constituted:

Committee for Presentation, Preparation and Finalization for NAAC Peer team visit.

1. Dr. Manoj Soni (Convener), P.G. Department of Political Science
2. Dr. Ujjayal Trivedi, P.G. Department of Bio-Sciences
3. Dr. R. Subramaniam, P.G. Department of Bio-Sciences
4. Mr. Paresh Patel, P.G. Department of Electronics
5. Dr. Mrs. Bhavana Patel, P.G. Department of Pharm. Science
6. Dr. Mrs. Kinjal Ahir, P.G. Department of Economics
7. Dr. Mrs. Jyoti Tiwari, Director, G. H. Patel Computer centre

Administrative support:

1. Mr. Akash K. Patel (UGC-HRDC)
2. Mr. Harpal Bhatthal (Computer Centre)

The first meeting of the above is scheduled on 23-08-2016, Tuesday at 03.00 p.m. in IQAC Room No. 307.

Please make it convenient to attend the meeting.

No: IQAC/16-17/256
Date: 20-08-2016
Vallabh Vidyanagar

Omajmal
Deputy Registrar
(IQAC)

W. H. H. Hasmani
Co-ordinator
(IQAC)

CC:

1. PA to Vice Chancellor
2. Registrar

A. H. H. Hasmani
Co-ordinator
Internal Quality Assurance Cell
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IQAC Phone: (02692) – 226891



SARDAR PATEL UNIVERSITY
VALLABH VIDYANAGAR - 388 120 (GUJARAT) INDIA

NAAC Re-Accreditation CGPA 2.83 Grade - 'B' (16-9-2011 to 15-9-2016)

Website : www.spuvvn.edu

Minutes of Meeting (held on 23/08/2016 at 3:00 pm)

A meeting of the Coordinator, Co-coordinator of IQAC and members of Committee for Presentation, Preparation and Finalization for NAC Peer Team visit was held on 23rd August 2016 at 3:00 pm in the IQAC Meeting Room No. 307 (Third Floor) for the following Agenda:

The following members were present in the meeting:

- 1) Dr. N.V. Sastry, Co-ordinator, IQAC
- 2) Dr. S.K. Bhatt, Co-coordinator, IQAC
- 3) Dr. U.B. Trivedi, P.G. Department of Biosciences
- 4) Dr. Mrs. Jyotiben Tiwari, Director, Computer Centre
- 5) Mr. Paresh Patel, P.G. Department of Electronics
- 6) Dr. Mrs. Bhavana Patel, P.G. Department of Pharmaceutical Science
- 7) Dr. Mrs. Kinjal Ahir, P.G. Department of Economics
- 8) Mr. Akash K. Patel, UGC- HRDC Department
- 9) Mr. Harpal Bhatthal, Computer Centre
- 10) Mr. Bharatbhai B. Patel, P.G. Department of Computer Science (IQAC)

The following members were absent in the meeting.

- 1) Dr. Manoj Soni (Convener), P.G. Department of Political Science
- 2) Dr. R. Subramaniam, P.G. Department of Biosciences

In the beginning of the meeting, Coordinator Prof. Dr. N V Sastry welcomed all the members, on behalf of University and IQAC cell and congratulated University fraternity for their co-operation and support in obtaining CGPA 2.95 with Grade B++ accredited by KCG-AA Peer Team during 4-6 July 2016.

Recommendations:

- Need of making effective PowerPoint presentation of Honorable Vice-Chancellor, All Departments and Sections for the preparation of NAAC visit.

A.H. Hasman

Co-ordinator
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- Enough care like uniformity, flow of presentation, design, logo, minimizing verbose content by replacing appropriate pictures, proper background, consistency in fonts and its color, number of slides, time management, etc. should be taken while preparing these presentations.
- Committee should identify the model presentations for Honorable Vice-Chancellor, Departments of Humanities, Departments of Social Sciences and Sections.
- Collecting the soft copy of all presentations made during KCG-AAA Peer Team Visit (4-7 July 2016) from all Departments and all Sections.
- To call a meeting of this committee members on _____ in the present of Convener to elaborate the work plan.
- IQAC will provide the soft-copy of presentation made during KCG-AAA Peer Team Visit during 4-7 July, 2016.

Meeting was concluded with thanks.

No. IQAC/16-17/
Date: 24-08-2016
Vallabh Vidyanagar

Omajmudas
Deputy Registrar
IQAC

Prof. (Dr.) N.V. Sastry
Co-ordinator (IQAC)

A. H. Hasmani
Co-ordinator
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નોટિસ

(તારીખ: ૩૧-૦૮-૨૦૧૬ને બુધવાર, બપોર પછી ૦૩.૦૦ કલાકે)

(સંદર્ભ:- તારીખ: ૧૯-૦૮-૨૦૧૬ની નોટિસ પત્રાંક: આઈક્યુએસી/૧૫-૧૬/૨૫૪)

સરદાર પટેલ યુનિવર્સિટી દ્વારા Women Cell માટેની આનુસંગિક બાબતની કામગીરીની કાર્યવાહીને આગળ ધપાવવા માટે વડાશ્રી, અનુસ્નાતક ભવનો, વડાશ્રી, વહીવટી વિભાગો તથા Women Cellના સભ્યોની સભા તારીખ: ૨૯-૦૮-૨૦૧૬ને સોમવારના રોજ રાખવામાં આવી હતી, તે હવે તારીખ: ૩૧-૦૮-૨૦૧૬ને બુધવારે બપોર પછી ૦૩.૦૦ કલાકે યુનિવર્સિટી સેનેટ હોલમાં (કુલપતિશ્રીના કાર્યાલયની બાજુમાં) મળશે.

ઉપરોક્ત તારીખ અને વારમાં થયેલા ફેરફારની નોંધ લઈ સમયની અનુકૂળતા કરી સભામાં હાજર રહેવા વિનંતી.

નં. આઈક્યુએસી/૧૬-૧૭/૨૫૪
તારીખ: ૨૩-૦૮-૨૦૧૬
વલ્લભ વિધાનગર

Omajmuday
નાયબ કુલસચિવ
(આઈક્યુએસી)

નકલ સવિનય રવાના
-PA to Vice Chancellor
-Registrar
- વડાશ્રી, USIC સાઉન્ડ સિસ્ટમ માટે વ્યવસ્થા કરવા સારુ

પ્રતિ:

વડાશ્રી, તમામ અનુસ્નાતક ભવનો
વડાશ્રી, તમામ વહીવટી વિભાગો
સભ્યોશ્રી, Women Cell

© Notice for women cell.docx

A.H. Hasmani

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120

(7)

Sardar Patel University
Vallabh Vidyanagar 388 120
Internal Quality Assurance Cell (IQAC)

Minutes (31th August, 2016)

A meeting consisting of the Coordinator, Co-coordinators of IQAC, all the Heads of PG Departments/Administration Section and Women's Cell members was held on Wednesday, 31th August 2016 04:00 pm in the Old Senate Hall.

The following members were present in the meeting.

<u>Sr.</u> <u>No.</u>	<u>Name</u>	<u>Sr.</u> <u>No.</u>	<u>Name</u>
1	Dr. S.M. Makvana	30	Dr. J. M. Pandya
2	Dr. S.N. Pathak	31	Dr. S.K. Bhatt
3	Dr. Namrita Kola	32	Dr. Bigi Thomas
4	Dr. V.H. Patel	33	Ms. Kamini R. Varma
5	Dr. B. A. Patel	34	Ms. Shweta A. Chawdhari
6	Miss S. J Parmar	35	Ms. Tejashri Trivedi
7	Dr. Rupal Vasant	36	Mrs. Nital U.Sharma
8	Dr.Hina Gujjar	37	Ms. Ratnajyoti Patel
9	Dr. Seema Rathod	38	Shri Amol Mohite
10	Miss Rutisha Desai	39	Dr. Dipti Shah
11	Dr. Parul C. Sheth	40	Dr. Nusarat kadri
12	Miss Zalak Dalasaniya	41	Dr. S.D. Mishra
13	Miss Vijayalaxmi Mistra	42	Dr. A.H. Hasmani
14	Ms. Himali S. Mehta	43	Dr. J. M. Trivedi
15	Ms. Nidhi B. Patel	44	Mr. B. B. Patel
16	Ms. Rupal N. Chopade	45	Dr. S.H. Mandalia
17	Ms. Shivani V. R	46	Dr. P.V. Virparia
18	Dr. M. P. Patel	47	Ms. Valerie D'Souza
19	Dr. N.D. Oza	48	Dr. Sujata S. Bhatt
20	Dr. Sahera S. Patel	49	Ms. Neelam Devpura
21	Ms. Anupama Devi	50	Ms. Darshana S. Rohit
22	Ms. Pinky N. Patel	51	Ms. Nikita R. Dharaiya
23	Dr. D.S. Tripathi	52	Ms. Apexa Mehta
24	Dr. Baldev Agja	53	Dr. Nanda Patel
25	Dr. N.P. Patel	54	Dr. J.H. Khan
26	Dr. M. A. Chotaliya	55	Ms. Disha Pandya
27	Dr. D.G. Ganvit	56	Ms. Gipika J. Joshi
28	Dr. A.V.R.L.N.Acharya	57	Dr. Jyoti Divecha
29	Mr. Atul Patel		

A.H. Hasmani

Co-ordinator

Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120

(6)

In the beginning of the meeting, Co-ordinator Prof. Dr. N.V. Sastry welcomed all the members, on behalf of the University and IQAC and give brief introductory information regarding importance of Gender Audit.

The key agenda of this meeting was the activities and constitution of women cell and as per the recommendation of KCG Peer Team the report for gender audit need to be prepared at university and department level. The IQAC Coordinator Prof Dr. N.V.Sastry had explained the recommendation of KCG Peer Team with reference to gender audit. Further, he addressed the forum about the need and significance of gender audit at department level. Going ahead with meeting, Prof Pinakini Pandya, Convener, Women Cell shared about the activities of women cell and discussed the positive aspects of gender audit report. In the last phase of the meeting, Dr. S.D. Mishra had explained the questionnaire in details to forum and each component which is mentioned in the questionnaire was discussed. Lastly, the date is finalized that is 9th September for submission of gender questionnaire by departments. It is also decided to convene the meeting and share the report of the Mock Team, once it is submitted.

The meeting was concluded with thanks.

No. IQAC/16-17/267
Vallabh Vidyanagar
Date:08/09/2016

Amrinder
Deputy Registrar
(IQAC)

A. H. Hasmani

Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120

Sardar Patel University
Vallabh Vidyanagar 388 120
Internal Quality Assurance Cell (I Q A C)

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NOTICE

A meeting is scheduled on 07th September, 2016, Wednesday at 4:00 pm in the Old Syndicate Hall, under the convenership Coordinator, IQAC with API committee and all the members of Departmental Research Committee of all the subjects regarding to prepare subject wise identifying Journals by the Universities and approval by UGC, as per the format given by the UGC wide letter DO No.F1-12016(Secy) dated 8th August, 2016. (Enclosed herewith the letter and format)

All are requested to remain present in the meeting.

(Note : Please bring the Format given in the meeting)

No./IQAC/260
Date: 31/08/2016
Vallabh Vidyanagar

Amjmalas
Deputy Registrar (IQAC)

To:

1. PA to VC
2. To All Heads to inform DRC members about the meeting
3. The Registrar
4. Coordinator (IQAC) : Prof. Dr Sandip K Bhatt
5. Members of API Committee
6. Shri Bharat B Patel, IQAC

Copy to :

Head,USIC : for the arrangement of sound system

A.H. Hasmani
Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120

Sardar Patel University
Vallabh Vidyanagar 388 120
Internal Quality Assurance Cell (IQAC)

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Minutes (07th Septemeber, 2016)

A meeting consisting of the Coordinator, Co-coordinators of IQAC and all the Heads of PG Departments, Departmental Research Committees was held on Wednesday, 07th September 2016 04:00 pm in the Old Senate Hall to consider the Agenda (Annexure-1):

The following members were present in the meeting.

- | | |
|---------------------------|---------------------------|
| 1. Dr. B. H. Patel | 33. Dr. M. P. Patel |
| 2. Dr. Sunil S. Patel | 34. Dr. Vibha S. Vaishnav |
| 3. Dr. Rema Subhash | 35. Dr. H. P. Trivedi |
| 4. Dr. Mrs. Narmita Kola | 36. Dr. D. S. Tripathi |
| 5. Dr. P.C. Vinodkumar | 37. Dr. S. N. Pathak |
| 6. Dr. V. H. Patel | 38. Dr. N.V. Sastry |
| 7. Dr. Rupal Vasant | 39. Dr. U. H. Patel |
| 8. Dr. Kirtan Dave | 40. Dr. Baldev Agja |
| 9. Dr. Neeta R. Dave | 41. Dr. N. J. Parmar |
| 10. Dr. V. M. Pathak | 42. Dr. N. D. Oza |
| 11. Dr. B. Y. Thakore | 43. Dr. A. H. Hasmani |
| 12. Dr. M.P. Deshpande | 44. Dr. G. M. Deheri |
| 13. Dr. N. M. Batra | 45. Dr. D. J. Karia |
| 14. Dr. R.H. Patel | 46. Ms. H.S. Mehta |
| 15. Dr. Rakesh V. Patel | 47. Dr. Niranjana Patel |
| 16. Dr. Param Pathak | 48. Dr. P. V. Joshi |
| 17. Dr. Pinakini Pandya | 49. Dr. Mahesh G. Patel |
| 18. Dr. P. V. Virparia | 50. Dr. C. K. Sonara |
| 19. Dr. S. K. Bhatt | 51. Dr. Jigish M. Pandya |
| 20. Dr. P. K. Rathod | 52. Shri D. C. Chaudhri |
| 21. Dr. R. M. Joshi | 53. Shri B. B. Patel |
| 22. Dr. Hemant Dave | 54. Dr. Manoj Soni |
| 23. Dr. Pankaj Suvera | 55. Dr. Suresh M. Makvana |
| 24. Dr. Ila Macwan | 56. Dr. D. B. Choksi |
| 25. Dr. Ramesh H. Makwana | 57. Dr. Priti Sajja |
| 26. Dr. J.M. Trivedi | 58. Dr. R. M. Rathod |
| 27. Dr. D. K. Raval | 59. Dr. R. P. Patel |
| 28. Dr. M. N. Patel | 60. Dr. P. K. Priyan |
| 29. Dr. D. B. Shah | 61. Dr. D. R. Dave |
| 30. Dr. Sonal Bhatt | 62. Dr. K. S. Prasad |
| 31. Dr. Nanda Patel | 63. Dr. Yogesh C. Joshi |
| 32. Dr. Dilip J. Chauhan | 64. Dr. U. B. Trivedi |

A. H. Hasmani

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120

In the beginning of the meeting, Co-coordinator Prof. Dr. S K Bhatt welcomed all the members, on behalf of the University and IQAC and give brief introductory information regarding letter and format received from the UGC.

After then, Prof. Dr. N V Sastry, Coordinator, IQAC explained the letter and format from UGC vide DO No.F 1-1/2016(Secy) dated 8th August, 2016 regarding the details of Database of journals in UGC format. The procedure to be adopted was explained.

Further, our journal PRAGNA/PRAJNA has now ISSN number also, so we may include in our list. Also we may list out subject wise Open Accessed and e-Journals.

Prof. Dr. N V Sastry also informed that after UGC approval, the database will be helpful in API calculations for the appointment of academic staff in Universities and Colleges (4th Amendment, Regulations, 2016)

All the Heads of the Departments are requested to submit the hardcopy and softcopy as per the prescribed format on or before 17th September, 2016, Saturday, the journal list with the help of Subject Experts.

The meeting was concluded with thanks.

No. IQAC/16-17/266
Vallabh Vidyanagar
Date: 08/09/2016

Amrinder
Deputy Registrar
(IQAC)

A. H. Hasmani

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120

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SARDAR PATEL UNIVERSITY
Vallabh Vidyanagar
Internal Quality Assurance Cell (IQAC)

NOTICE

As per the suggestion of KCG-Peer team of AAA visit to our University and direction from Honourable Vice Chancellor, the following is constituted:

Committee (Re-constituted) for Presentation, Preparation and Finalization for NAAC Peer team visit.

1. Dr. Ujjaval Trivedi, P.G. Department of Bio-Sciences (Convener)
2. Dr. R. Subramaniam, P.G. Department of Bio-Sciences (Co. convener)
3. Mr. Paresh Patel, P.G. Department of Electronics
4. Dr. Mrs. Bhavana Patel, P.G. Department of Pharm. Science
5. Dr. Mrs. Kinjal Ahir, P.G. Department of Economics
6. Dr. Mrs. Jyoti Tiwari, Director, G. H. Patel Computer centre

Administrative support:

1. Mr. Akash K. Patel (UGC-HRDC)
2. Mr. Harpal Bhatthal (Computer Centre)

The second meeting of the above is scheduled on 09-09-2016, FRIDAY at 04.00 p.m. in IQAC Room No. 307.

Please make it convenient to attend the meeting.

No: IQAC/16-17/263
Date: 07-09-2016
Vallabh Vidyanagar

Amjinder
Deputy Registrar
(IQAC)

CC:

1. PA to Vice Chancellor
2. Registrar
3. Dr. S.K. Bhatt, Co-coordinator, IQAC
4. Mr. Bharatbhai B. Patel, IQAC

A. H. Hasmani

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120

iqac_central@spuvvn.edu

IQAC Phone: (02692) – 226891



SARDAR PATEL UNIVERSITY

VALLABH VIDYANAGAR - 388 120 (GUJARAT) INDIA

NAAC Re-Accreditation CGPA 2.83 Grade - 'B' (16-9-2011 to 15-9-2016)

Website : www.spuvvn.edu

Minutes (Meeting held on 09/09/2016 at 4:00 pm)

The Second meeting of committee for Power Point Presentation was held on 09-09-2016 in the IQAC Room No.307, at 04.00 pm.

The following members were present in the meeting.

1. Dr. Ujjval Trivedi
2. Dr. R. B. Subramaniam
3. Mr. Paresb Patel
4. Dr. Mrs. Bhavana Patel
5. Dr. Mrs. Kinjal Ahir
6. Dr. Mrs. Jyoti Tiwari
7. Mr. Akash Ka. Patel
8. Mr. Harpal Bhathal
9. Dr. S.K. Bhatt
10. Mr. B. B. Patel

In the beginning of the meeting, Dr. Ujjvalbhai Trivedi, Convener welcomed all the committee members. After in depth discussion the following recommendations are suggested/made.

Recommendations:

1. Separate team should be assigned the task of Power Point Presentation for Honorable Vice-Chancellor's presentation.
2. Designing a template for Departmental Presentation.
3. Preliminary review of all presentations (soft copy collected from various departments) by all members and findings general errors (mistakes) and other observations (if any).

It is decided to meet again on 16th September 2016 at 04:00 p.m. in IQAC Meeting Room No: 307 in order to finalize the post work plan.

Meeting was concluded with thanks.

No. IQAC/16-17/274

Date: 15-9-2016

Vallabh Vidyanagar

A. H. Hasmani
Deputy Registrar
(IQAC)

A. H. Hasmani

17

iqac_central@spuvvn.edu

IQAC Phone: (02692) - 226891



SARDAR PATEL UNIVERSITY
VALLABH VIDYANAGAR - 388 120 (GUJARAT) INDIA
NAAC Re-Accreditation CGPA 2.83 Grade - 'B' (16-9-2011 to 15-9-2016)
Internal Quality Assurance Cell (IQAC)

Website : www.spuvvn.edu

No: IQAC/16-17/261

Date: 09/09/2016

પ્રતિ

- ૧) શ્રી જયંત મેકવાન, Syndicate Section
 - ૨) શ્રી અમોલ મોહિતે, ક્યુરેટર મ્યુઝિયમ
 - ૩) ડૉ. શિશિર માંડલીયા, ભાઈકાકા લાઈબ્રેરી
- સરદાર પટેલ યુનિવર્સિટી
વલ્લભ વિધાનગર

સુજ્ઞાત્રી,

આગામી, NAAC-Peer team ની યુનિવર્સિટીના Re-accreditation visit ના અનુસંધાનમાં યુનિવર્સિટી મેઈન કેમ્પસ, યુનિવર્સિટી એડમીન બિલ્ડીંગ, હોસ્ટેલસ્ તથા એસ્ટેટ વિભાગમાં Display બોર્ડ તથા અન્ય સાઈન બોર્ડને Update કરાવવા માટે મા.કુલપતિશ્રીએ આપની નિમણૂક કરી છે. સદર બાબતની નોંધ લઈ ઉપરોક્ત ત્રણ સભ્યશ્રીઓએ કો-ઓર્ડિનેટર, પ્રો. એન.વી. શાસ્ત્રીનું માર્ગદર્શન મેળવી, એકસૂત્રતા જળવાઈ તે રીતે મે. રવિ આર્ટસ્, મોટા બજાર, વલ્લભ વિધાનગરનો સંપર્ક કરીને ઉપરોક્ત કામગીરીને સત્વરે પૂરી કરવાની રહે છે.

સદર કામગીરી ૩૦ ઓક્ટોબર-૨૦૧૬ સુધીમાં પૂરી કરવાની છે, જેની નોંધ લેશો.

Empramdar
નાયબ કુલસચિવ
(આઈક્યુએસી)

નકલ સવિનય રવાના:

૧) P A to V C

૨) કુલસચિવશ્રી

(નોંધ:-

પ્રતિ

૧) વડાશ્રીઓ, યુનિવર્સિટી મેઈન એડમીન બિલ્ડીંગ

૨) રેક્ટરશ્રીઓ, યુનિવર્સિટી હોસ્ટેલસ્

૩) યુનિવર્સિટી ઈજનેરશ્રી

ઉપરોક્ત તમામ સભ્યશ્રીની એક સભા તારીખ: ૧૪/૦૯/૨૦૧૬ને બુધવારે બપોર પછી ૦૧:૦૦ કલાકે

IQAC Meeting Room No. 307 માં મળશે.)

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A.H. Hasmani

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120

**SARDAR PATEL UNIVERSITY
VALLABH VIDHYANAGAR
INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Display Board Meeting (14th September 2016, Wednesday)

કાર્યાલય નોંધ

પ્રો. ડૉ. એન.વી. શાસ્ત્રીના માર્ગદર્શન હેઠળ, નીચેના સભ્યશ્રીઓની એક સભા તારીખ: ૧૪-૦૯-૨૦૧૬ને બુધવારે બપોર પછી ૦૧.૦૦ કલાકે આઈક્યુએસી રુમ નં. ૩૦૭માં મળી હતી.

સભામાં નીચે પ્રમાણેના સભ્યશ્રીઓ હાજર રહ્યા હતા.

૧. ડૉ. એન. વી. શાસ્ત્રી
૨. ડૉ. એસ. કે. ભટ્ટ
૩. શ્રી તુષાર મજમુદાર
૪. શ્રી અમોલ મોહિતે
૫. શ્રી જયંત મેકવાન
૬. ડૉ. શિશિર માંડલીયા
૭. શ્રી હર્ષદ મકવાના (હોસ્ટેલ એમબીએ/એનઆરઆઈ)
૮. શ્રી હરેન્દ્ર(અર્જુન) ચૌહાણ

યુનિવર્સિટીના Re-accreditation માટે આગામી NAAC Peer-Team Visit ને ધ્યાને રાખી યુનિવર્સિટીના મુખ્ય કાર્યાલયમાં (Main Administrative Building) Students/Parents અને Visitors ને તત્કાલ ધ્યાનમાં આવે તે રીતે અને જે તે વિભાગની માહિતી ઉપલબ્ધ થાય તે માટેના દિશાસૂચક સાઈનબોર્ડ દરેક સ્ટાફ મેમ્બરની નેમપ્લેટ્સ અને દરેક વિભાગની સુવાચ્ય માહિતીસભર Display Board જેવી બાબતો માટે સભામાં ચર્ચા-વિચારણા કરવામાં આવી અને નીચે પ્રમાણે ભલામણો થઈ હતી.

૧. દરેક Administrative Staff ને પોતાના ટેબલ ઉપર તેઓના નામની અને હોદ્દાની નેમપ્લેટ બનાવડાવવી.
૨. Main Entrance તથા લોબીમાં Sign Board/ Display Board update કરાવવા.
૩. એક નિશ્ચિત મોડેલ નક્કી કરીને દરેક વિભાગોની માહિતી Display કરાવવી. (એક સ્કેલેટન માહિતી પૂરવાની ગાર્ડડલાઈન્સ)
૪. યુનિવર્સિટીના દરેક બિલ્ડીંગ પાસે એક દિશા-સૂચક મેપ (નકશો) તૈયાર કરાવવા માટેની વ્યવસ્થા ગોઠવવી અને તે માટે યુનિવર્સિટી ઈજનેશરીને આગળની કાર્યવાહી કરવા માટે જાણ કરવી.

A. H. Hasmani

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120

વધુમાં એમ પણ ભલામણ કરવામાં આવી કે, યુનિવર્સિટીની આસપાસની કાર્યરત બેન્કનો સંપર્ક કરી તેઓની એક સભા યોજી સદર Sign Board અને Display Board માટે તેમની Sponership માટે આગ્રહ કરવો.

સદર સમિતિના સભ્યશ્રીઓ બે દિવસના સમયગાળામાં પુનઃમળશે. ઉપરોક્ત ક્રમાંક: ૧ થી ૩ માટે યોગ્ય તે કાર્યવાહી કરશે.

સમિતિ દરેક વિભાગોમાં NAAC R A Report ના Criteria મુજબ જે ફાઈલ્સ તૈયાર કરવામાં આવી છે તેને પણ પુનઃ તપાસી જશે અને IQAC દ્વારા તૈયાર થનારા Central Documentation Room માં તે તમામની Photocopy તૈયાર કરાવશે.

ત્યારબાદ સભાની કામગીરી પૂરી થઈ હતી.

નં. આઈક્યુએસી/૧૬-૧૭/૨૭૩

તારીખ: ૧૫-૦૯-૨૦૧૬

વલ્લભ વિધાનગર

Amajmudas
નાયબ કુલસચિવ
(આઈક્યુએસી)

A. H. Hasmani
Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120



SARDAR PATEL UNIVERSITY
VALLABH VIDYANAGAR – 388 120 (GUJARAT) INDIA
NAAC Re-Accreditation CGPA 2.83 Grade - 'B' (16-9-2011 to 15-9-2016)

Website : www.spuvvn.edu

Minutes (Meeting held on 16/09/2016 at 4:00 pm)

The Third meeting of committee for Power Point Presentation was held on 16-09-2016 in the IQAC Room No.307, at 04.00 pm.

The following members were present in the meeting.

1. Dr. Ujjval Trivedi
2. Dr. R.B. Subramaniam
3. Mr. Paresh B. Patel
4. Dr. Mrs. Bhavana Patel
5. Dr. Mrs. Kinjal Ahir
6. Mr. Akash Ka. Patel
7. Mr. Harpal Bhathal
8. Mr. B. B. Patel

The following members were unable to attend the meeting.

1. Dr Jyotiben Tiwari
2. Tushar Majmudar

In the beginning of the meeting, Dr. Ujjval Trivedi, Convener welcomed all the committee members. After in depth discussion the following recommendations are suggested/made.

Recommendations:

1. To make strictly criteria wise presentation
2. Summarized and minimized data
3. Pictorial presentation in Power Point Presentation (avoid spelling mistakes)
4. Vision upfront
5. Data Verification with departmental Report
6. Style (font) & format must be same in own presentation
7. Summarized information of faculty members
8. General features of student profile/progress, syllabus, admissions, examinations etc
9. Slide show or video of 2 minutes is important
10. SWOC analysis to be added
11. Overall impression & Layout is to be improved
12. Clarify between best practice & innovation.
13. Time Limit (period) 20 minutes only.

A-H-Hasmani

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120

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It is also decided

1. The above recommendations are to be circulated to all PG Heads, and with the help of D-IQAC and faculty members, the given presentation is to be updated.
2. The updated presentation is to be finalized on or before 12th Oct. 2016, and the each presentation will be made by the concerned Head before the committee as per the following time scheduled in the Senate Hall in the presence of Hon. Vice Chancellor and experts.

Time Schedule :

- (a) Humanities and Subjects other than Science:
13th October, Thursday, from 12:00 Noon onwards
- (b) Science Subjects :
14th October, Friday, from 12:00 Noon onwards

Meeting was concluded with thanks.

No. IQAC/16-17/277
Date: 17-9-2016
Vallabh Vidyanagar

Emanuella
Deputy Registrar
(IQAC)

Copy to :

1. PA to VC
2. Registrar
3. Committee members

A. H. Hasmani
Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120

(30)

A-3

SARDAR PATEL UNIVERSITY
Vallabh Vidyanagar
Internal Quality Assurance Cell (IQAC)

NOTICE

As per the discussion and decisions taken at joint meeting of Women cell (TD) on 31st August 2016, following committees are formed for Gender Audit.

The members of the Committee are:

<u>Team A</u>		<u>Team B</u>	
Sr No.		Sr No.	
1	Prof. (Dr.) U. H. Patel, Department of Physics	1	Prof. (Dr.) Reema Subhash, Department of Home Science
2	Prof. (Dr.) Preeti Sajja, Department of Computer science	2	Prof. (Dr.) Nanda Patel, Department of Economics
3	Dr. Neeta Dave, Department of Home Science	3	Dr. Seema Rashid, Department of Hindi
4	Prof. (Dr.) Pinakini Pandya, Department of Gujarati	4	Prof. (Dr.) Rashmi Patel, Department of Materials Science
5	Prof. (Dr.) Jigish Pandya, Department of History	5	Dr. K. H. Patel, Department of Chemistry

For this purpose the first meeting of above Teams is scheduled on 14th Sept. 2016, Tuesday at 04.00 pm in the meeting Room No. 307 of IQAC, under the convenership of Prof. (Dr.) N.V. Sastry, Co-ordinator, IQAC.

All the Members are requested to make it convenient to remain present.

No. IQAC/16-17/262

Date: 06-09-2016

Vallabh Vidyanagar

Copy for favor & information:

- 1) PA to VC
- 2) Registrar, Sardar Patel University

Amimul
Deputy Registrar
IQAC

(PTO)

A. H. Hasmani

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120

SARDAR PATEL UNIVERSITY
VALLABH VIDHYANAGAR
INTERNAL QUALITY ASSURANCE CELL (IQAC)
Women Cell Meeting (14th September 2016, Wednesday)

કાર્યાલય નોંધ

તારીખ: ૩૧-૦૮-૨૦૧૬ના રોજ કૉ-ઓર્ડિનેટર, IQAC, Women Cell સમિતિના સભ્યશ્રીઓ તથા અનુસ્નાતક વિભાગોના Women Cell (D) ના સભ્યશ્રીઓની મળેલી સભામાં Gender Audit સંદર્ભે નક્કી થયા મુજબ, Gender Audit માટે નિયુક્ત સમિતિ (Team - A & Team - B) ની સભા તારીખ: ૧૪-૦૯-૨૦૧૬ને બુધવારે બપોર પછી ૦૪.૦૦ કલાકે આઈક્યુએસી રુમ નં. ૩૦૭માં મળી હતી.

સભામાં નીચે પ્રમાણેના સભ્યશ્રીઓ હાજર રહ્યા હતા.

1. Dr. N. V. Sastry
2. Dr. S. K. Bhatt
3. Dr. B. B. Patel
4. Dr. Shivani Mishra

Team - A

1. Prof. Dr. U. H. Patel
2. Prof. Dr. Preeti Sajja
3. Dr. Neeta Dave
4. Prof. Dr. Pinakini Pandya
5. Prof. Dr. Jigish Pandya

Team - B

1. Dr. Reema Subhash
2. Prof. Dr. Nanda Patel
3. Dr. Seema Rathod
4. Prof. Dr. Rashmi Patel
5. Dr. K. H. Patel

સભામાં શરૂઆતમાં સૌને આવકાર આપી, પ્રો. એન. વી. શાસ્ત્રીએ Gender Audit બાબતે કરવાની થતી આગળની કાર્યવાહી કરવા માટે વિસ્તૃત માર્ગદર્શન પુરું પાડ્યું હતું.

તારીખ: ૨૦ અને ૨૧ સપ્ટેમ્બર ના રોજ વિવિધ અનુસ્નાતક ભવનોમાં આ સાથે સામેલ સરક્યુલર મુજબ Team-A અને Team-B Gender Audit સંદર્ભે અનુસ્નાતક ભવનો દ્વારા પુરી પાડવામાં આવેલ માહિતીની સ્થળ તપાસ કરી Documents verification કરશે.

Team - A માટે Prof. Dr. U. H. Patel ને અને Team - B માટે Prof. Dr. Nanda Patelને કન્વીનર તરીકે નિયુક્ત કરવામાં આવ્યા.

વધુમાં, જે અનુસ્નાતક ભવનોમાંથી Gender Audit અંગેનો Data, as per format ન મળ્યો હોય તેઓને તારીખ: ૧૬-૦૯-૨૦૧૬ સુધીમાં સબમીટ કરાવવા પુનઃ સ્મૃતિપત્ર પાઠવવો, જેથી તારીખ: ૨૦ અને ૨૧ સપ્ટેમ્બર ના રોજ વિવિધ અનુસ્નાતક ભવનોમાં visit સમયે તમામ ડેટા ઉપલબ્ધ થઈ શકે.

ત્યારબાદ સભાની કામગીરી પૂરી થઈ હતી.

A. H. Hasmani

Co-ordinator

Internal Quality Assurance Cell
 Sardar Patel University
 Vallabh Vidyanagar - 388 120

Omjivmular

નં. આઈક્યુએસી/૧૬-૧૭/૨૭૫
 તારીખ: ૧૬-૦૯-૨૦૧૬
 વલ્લભ વિધાનગર

માયબ કુલસચિવ
 (આઈક્યુએસી)

SARDAR PATEL UNIVERSITY
VALLABH VIDYANAGR
INTERNAL QUALITY ASSURANCE CELL (IQAC)

Principals Meeting (NAAC Accreditation 'A' Grade Colleges)

Date & Time: 06/10/2016, 12.00 p.m

Venue: Vice-Chancellor Office

Tentative Agenda

- ❖ Appraisal of AAA recommendations and our initiatives taken.
- ❖ Explore the valuable inputs for our preparation to NAAC Peer team visit.
- ❖ Make a List of things of Do's and Don'ts during visit and share their experience.
- ❖ Sharing of Experience by members of NAAC Peer team.
- ❖ Any other tips

A. H. Hasmani

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120

સરદાર પટેલ યુનિવર્સિટી

વલ્લભ વિધાનગર - ૩૮૮૧૨૦

NAAC Re-Accreditation CGPA 2.83 Grade - 'B' (16-9-2011 to 15-9-2016)
Website: www.spuvvn.edu Phone: (02692) 226825

કાર્યાલય નોંધ:

IQ.
તા. ૦૭-૧૦-૨૦

સરદાર પટેલ યુનિવર્સિટીની આગામી જાન્યુઆરી- ૨૦૧૭માં આવનારી NAAC Peer Team visit ને ધ્યાને રાખી, તા. ૦૬-૧૦-૨૦૧૬ના રોજ બપોરે ૧૨:૦૦ કલાકે કુલપતિશ્રીની સૂચના અનુસાર ૨ પટેલ યુનિવર્સિટીની એફિલીએટેડ કોલેજો/ઇન્ટીયુશનના કે જેમના NAAC Accreditation માં 'A' ગ્રેડ મળ્યા છે, તેઓના આચાર્યશ્રીઓને આમંત્રિત કરવામાં આવ્યા હતા.

સભામાં નીચે પ્રમાણે સભ્યશ્રીઓની હાજરી હતી.

- (1) Prof. Shirish Kulkarni, Vice Chancellor
- (2) Dr. R. H. Rajput, Registrar
- (3) Prof. N.V. Sastry, Co-ordinator, I.Q.A.C.
- (4) Prof. S.K. Bhatt, Co-ordinator, I.Q.A.C.
- (5) Shri Bharatbhai.B. Patel, I.A.A.C.
- (6) Shri Tushar Majmudar, Dy. Registrar, UGC
- (7) Principal, Bhavesh Patel, VP & RPTP Sci. College
- (8) Principal, Ghanshyambhai Gadhai, NA & TV Patel Arts College
- (9) Principal, Mohanbhai Patel, N.S. Patel Arts College
- (10) I/c Principal, B.Ed. College (SPU)
- (11) Prof. Niranjana Roy, Head ARIBAS
- (12) I/c Principal, SMP Home Sci. College
- (13) Dr. Rita Kumar (C/o. Principal, N.V.P. Sci. College)
- (14) Head, SICART

જ્યારે,

- (1) Principal, Nikhil Zaveri, SEMCOM
- (2) I/c Principal, Dr. Ravi Joshi, Shri M. B. Science college, હાજર રહી શક્યા ન હતા.

સભાની શરૂઆતમાં કુલપતિશ્રીએ હાજર રહેલા સભ્યોને ખાસ અભિનંદન પાઠવી યુનિવર્સિટીને પણ તેમ અનુભવ અને તેમના તરફથી યુનિવર્સિટીને જરૂરી સલાહ સૂચન અને માર્ગદર્શન મળે અને જે આગામી યુનિવર્સિટી ખાતે NAAC Peer Team આવનાર છે, તેમાં મદદરૂપ થઈ શકશે તમામ સભ્યોએ યુનિવર્સિટીને યથા યોગ્ય ૨ જ્યારે જરૂર પડે ત્યારે મદદ કરવાની હેયાધારણ આપી હતી.

A-H-Hasman
Co-ordinator

સમગ્ર ચર્ચા બાદ કુલપતિશ્રીએ નીચેની બાબતોને ખાસ પ્રાધાન્ય આપવું તેમ નક્કી કર્યું હતું.

- (૧) યુદ્ધના ધોરણે યુનિવર્સિટી વેબસાઈટ સત્વરે અપડેટ કરવી.
- (૨) કોલેજ ડેવલપમેન્ટ કાઉન્સિલ સત્વરે બોલાવવી. (યુનિવર્સિટી ઓર્ડિનન્સ-૯૩ અનુચિત)

Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120



SARDAR PATEL UNIVERSITY
VALLABH VIDYANAGAR - 388 120 (GUJARAT) INDIA
NAAC Re-Accreditation CGPA 2.83 Grade - 'B' (16-9-2011 to 15-9-2016)
Internal Quality Assurance Cell (IQAC)

કાર્યાલય નોંધ

સરદાર પટેલ યુનિવર્સિટીની આગામી તારીખ: ૫ થી ૭ જાન્યુઆરી, ૨૦૧૭ દરમિયાન યુનિવર્સિટીના Re-accreditation માટે આવનારી NAAC Peer Team ની visit ને ધ્યાને રાખીને કુલપતિશ્રીની સૂચના અનુસાર ટેલિફોન દ્વારા જાણ કરી સરદાર પટેલ યુનિવર્સિટીના અનુસ્નાતક વિભાગોના D-IQAC members, All Heads, Administrative Sections and Support Services ની એક સભા તારીખ: ૦૬-૧૧-૨૦૧૬ના રોજ સવારે ૧૦:૩૦ કલાકે યુનિવર્સિટીના સેનેટ હોલમાં મળી હતી.

સભામાં નીચે પ્રમાણે સભ્યશ્રીઓની હાજરી હતી.

1. Hon. Vice Chancellor
2. Registrar
3. Dr. N.V. Sastry
4. Dr. B.H. Patel
5. Dr. Sunil S. Patel
6. Dr. Rema Subhash
7. Dr. Mrs. Narmita Kola
8. Dr. P.C. Vinodkumar
9. Dr. V. H. Patel
10. Dr. Rupal Vasant
11. Dr. Neeta R. Dave
12. Dr. V. M. Pathak
13. Dr. B. Y. Thakore
14. Dr. R. K. Mandalia
15. Dr. G. S. Saggu
16. Mr. P.B. Patel
17. Dr. Datta Madamvar
18. Dr. Jyoti Tiwari
19. Dr. M. P. Deshpande
20. Dr. H. R. Keharia
21. Mr. D. B. Dave
22. Dr. K.R. Surati
23. Dr. Priti Sajja
24. Dr. V.R.Thakkar
25. Dr. Kinjal Ahir
26. Shri Atul Patel
27. Mrs. Kapila Raval

28. Dr. R. H. Patel
29. Dr. Sonal Bhatt
30. Dr. D. B. Shah
31. Dr. Rakesh V. Patel
32. Dr. M. P. Patel
33. Dr. H. P. Trivedi
34. Dr. S. N. Pathak
35. Dr. A. Shanubhongue
36. Dr. U. H. Patel
37. Dr. N. J. Parmar
38. Dr. A. H. Hasmani
39. Dr. Pinakini Pandya
40. Dr. P. V. Virparia
41. Dr. S. K. Bhatt
42. Dr. P. K. Rathod
43. Dr. Param Pathak
44. Dr. Niranjana Patel
45. Dr. Pankaj Suvera
46. Shri B. B. Patel
47. Dr. Suresh M. Makvana
48. Dr. Ila Macwan
49. Dr. Dilip Mahera
50. Dr. Pranav Dave
51. Shri Sulax C. Shah
52. Dr. Dilip J. Chauhan
53. Dr. J.S.S. Mohan
54. Shri Bamaniya Devilal

55. Dr. Yogesh C. Joshi
56. Dr. K. S. Prasad
57. Dr. Ramesh H. Makwana
58. Dr. D. R. Dave
59. Dr. R. M. Rathod
60. Dr. D. K. Raval
61. Dr. J. M. Trivedi
62. Dr. Yagnesh Dalvadi
63. Dr. S. H. Mandalia
64. Dr. Manish Solanki
65. Dr. Pinakin R. Sheth
66. Dr. M.K. Yagnik
67. Mrs. Jagruti P. Suvera
68. Dr. A.V.R.L.N. Acharya
69. Dr. Kirtan P. Dave
70. Shri Jayesh Rana
71. Shri Nilesh Patel
72. Dr. Mayank Bhatt
73. Shri Amol Mohite
74. Shri. P. N. Vaidya
75. Dr. M.A. Chotalia
76. Shri H. G. Makvana
77. Dr. P.A. Patel
78. Dr. Piyush Raval
79. Dr. S.D. Mishra
80. Shri Tushar Majmudar

A. H. Hasmani

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120

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સભાની શરૂઆતમાં ડૉ. એન.વી. શાસ્ત્રીએ હાજર રહેલા સભ્યોને આવકાર્યા હતા. આગામી યુનિવર્સિટીના Re-accreditation માટે આવનારી NAAC Peer Team ને ધ્યાનમાં રાખીને યુનિવર્સિટી દ્વારા સારામાં સારો Grade આવે તે અંગે NAAC દ્વારા બનાવેલા Ranking criteria નાં 32 Key Aspects તથા દરેકનો NAAC Grade માં ભારાંક (Weightage) અંગે વિસ્તૃત માહિતી PowerPoint Presentation દ્વારા માહિતગાર કર્યા હતા.

ત્યારબાદ કુલપતિશ્રીએ અગાઉ NAAC દ્વારા થયેલ ૨૦૧૧માં મુલ્યાંકન દરમિયાન સુચવેલા Shortcoming identified by NAAC Peer Team અંગે Power Point presentation દ્વારા બતાવવામાં આવેલા તથા દરેક Recommendations ની અંત્યારે સુધી કેટલું Improvement થયેલ છે તે અંગેની માહિતી મેળવી હતી.

અંતમાં, NAAC visitનાં સંદર્ભમાં અનુસ્નાતક વિભાગો તથા વહીવટી વિભાગોની મુલાકાત અંગેના Schedule ની માહિતી દરેકને આપી હતી અને તે પ્રમાણે તારીખ: ૧૬ થી ૧૮ નવેમ્બર ૨૦૧૬ સુધીમાં યુનિવર્સિટીના અનુસ્નાતક વિભાગો તથા વહીવટી વિભાગોની ક્રમશઃ મુલાકાત કરી NAAC visit અંગેની તૈયારીઓની નોંધ લેશે.

નંબર: આઈક્યુએસી/૧૬-૧૭/૨૧૦
તારીખ: ૨૦-૧૧-૨૦૧૬
વલ્લભ વિધાનગર

Ameymudh.
નાયબ કુલેસચિવ
(આઈ.ક્યુ.એ.સી.)

A. H. Hasmani

Co-ordinator
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Vallabh Vidyanagar - 388 120

SARDAR PATEL UNIVERSITY
VALLABHVIDYANAGAR - 388120

Internal Quality Assurance Cell (IQAC)

NOTICE

A joint meeting of IQAC composition members and Coordination committee is scheduled as follows:

Day and Date: Wednesday, 23rd NOV. 2016


Venue: Syndicate Hall

Time: 12.00 noon onwards

Agenda:

- ✓ To review and assess the status of our preparations for upcoming NAAC peer team visit (5th -7 January 2017)
- ✓ To chalk out comprehensive action plan or task force for hosting the NAAC Peer Team visit
- ✓ Any other item with the permission of the chair

IQAC/ 16-17/ No./288
Date 23/11/2016
Vallabh Vidyanagar


Co-ordinator
(IQAC)

A. H. Hasmani

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120

**Sardar Patel University
Vallabh Vidyanagar
Internal Quality Assurance Cell**

**Documents in support to Action Taken Report
Year: 2017-18**



SARDAR PATEL UNIVERSITY

VALLABH VIDYANAGAR - 388 120, GUJARAT, INDIA

NAAC Re-Accreditation CGPA 2.83 Grade - 'B' (16-9-2011 to 15-9-2016)

Website : www.spuvvn.edu

કાર્યનોંધ

તારીખ: ૨૮-૧૧-૨૦૧૬ના રોજ કુલપતિશ્રીના અધ્યક્ષ સ્થાને મળેલી સામાના અનુસંધાને તારીખ: ૦૬-૧૨-૨૦૧૬ના રોજ આગામી NAAC Peer Team ના સંદર્ભમાં યુનિવર્સિટી દ્વારા Accreditation બાબતે કરવાની થતી તૈયારીઓ સંદર્ભે કો-ઓર્ડિનેટરશ્રી, પ્રો. ડૉ. એન.વી. શાસ્ત્રીના આવાહકપણે એક સભા યુનિવર્સિટીના સિન્ડિકેટ હોલમાં બપોર પછી ૦૪.૦૦ કલાકે મળી હતી.

સભામાં નીચેના સભ્યશ્રીઓ હાજર રહી શક્યા હતા.

૧. પ્રો. ડૉ. એન. વી. શાસ્ત્રી
૨. ડૉ. આર. એચ. સ્વપુત
૩. શ્રી તુષાર મજમુદાર
૪. શ્રી પરાગભાઈ વૈધ
૫. શ્રી નિલેશ પટેલ
૬. ડૉ. મંચક ભટ્ટ
૭. શ્રી. એચ. યુ. પટેલ
૮. શ્રી જયેશ શાહ
૯. ડૉ. હિતેન્દ્ર પટેલ
૧૦. ડૉ. સંજય ઘેવરીયા
૧૧. ડૉ. હરેશ કહેરીયા
૧૨. શ્રી ભરતભાઈ પટેલ
૧૩. ડૉ. પી. કે પ્રિયાન

૧૪. ડૉ. આર. બી. સુભ્રમનિયમ
૧૫. ડૉ. કિજલ આહીર
૧૬. ડૉ. અંકુરઅમીન
૧૭. ડૉ. સંદિપ કે. ભટ્ટ
૧૮. ડૉ. કે. એચ. પટેલ
૧૯. ડૉ. શિશિર માંડલીયા
૨૦. શ્રી અમોલ મોહિતે
૨૧. શ્રી જયંત મેકવાન
૨૨. ડૉ. પી. કે. રાઠોડ
૨૩. ડૉ. ભાવના પટેલ
૨૪. ડૉ. શિવાની મિશ્રા
૨૫. ડૉ. રાજુ રાઠોડ
૨૬. ડૉ. ધર્મેશ રાયકુન્ડલીયા

સભાની શરુઆતમાં પ્રો. એન.વી. શાસ્ત્રીએ હાજર રહેલા સભ્યશ્રીઓને આવકાર આપી, સૌને Team Work કરી સૌ સાથે મળી યુનિવર્સિટીનો ઉત્કુષ્ટ દેખાવ થાય તેવી આશા વ્યક્ત કરી હતી.

૧. કુલપતિશ્રી દ્વારા Verification of information of RAR તથા Evaluative Report સંદર્ભે તમામ વડાશ્રીઓને તારીખ: ૦૧-૧૨-૨૦૧૬ના રોજ પત્ર લખી સંબંધકર્તાઓને તારીખ: ૦૮-૧૨-૨૦૧૬ કાર્યવાહી પૂરી કરવા જાણ કરી છે.

A. H. Hasmani

Co-ordinator

Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120

૨. કાયદેરિયા વાઈઝ કન્વીનરશ્રીઓ તારીખ: ૦૫-૧૨-૨૦૧૬ પહેલા વર્ષ ૨૦૧૫-૧૬નો AQAR તૈયાર કરવા જાણ કરી છે. અને તેઓને વિવિધ Departments માંથી પ્રાપ્ત ડેટા આપવામાં આવ્યા છે.
 ૩. Power Point Presentation Finalization તારીખ: ૦૫-૧૨-૨૦૧૬ પહેલા પુરુ કરવામાં આવ્યું છે અને તારીખ: ૦૮ થી ૧૦ ડિસેમ્બર, ૨૦૧૬ દરમિયાન જ્ઞાનોદય પરીક્ષા ભાવન ખાતે તમામ વિભાગોનું Power Point Presentation કુલપતિશ્રીની હાજરીમાં ચોજવામાં આવ્યું છે, અને તે બાબતનો પરિપત્ર (Notice) કરવામાં આવ્યો છે.
 ૪. કુલપતિશ્રી દ્વારા કરવામાં આવનારા Power Point Presentation ને આજરી ડૉ. જ્યોતિબેન તિવારી, શ્રી ભરતભાઈ ભી. પટેલ તથા ડૉ. ઉજ્જવલ ત્રિવેદી દ્વારા આજરી ઓપ આપવામાં આવી રહ્યો છે.
 ૫. Logistics for the Visit સંદર્ભે નિમણુંક કરવામાં આવેલી સમિતિઓના કન્વીનરશ્રીઓની નિમણુંક કરવામાં આવી. જે આ સાથે સામેલ છે.
 ૬. સદર કન્વીનરશ્રીઓ તેમને જરુરિયાત મુજબ અન્ય સભ્યશ્રીઓને કો-ઓપ્ટ કરી શકશે.
 ૭. તારીખ: ૧૬-૧૨-૨૦૧૬ થી દરરોજ કન્વીનરશ્રીઓ IQAC Office માં મળશે અને જે તે થયેલ પ્રોગ્રેસ અંગે કુલપતિશ્રીને માહિતગાર કરશે.
- ઉપરોક્ત તમામ બાબતો બાદ સભાની કાર્યવાહિ પૂરી થઈ હતી.

નં. આઈક્યુએસી/૧૬-૧૭/૨૯૨
તારીખ: ૦૭-૧૨-૨૦૧૬
વલ્લભ વિધાનગર

A. H. Hasmani
નાયબ કુલસચિવ
આઈક્યુએસી

A. H. Hasmani

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120



SARDAR PATEL UNIVERSITY

NAAC Accredited with Grade 'A' (CGPA 3.25) (23-1-2017 to 22-1-2022)

Vallabh Vidyanagar - 388 120 (Gujarat) India

Internal Quality Assurance Cell

Website : www.spuvvn.edu
iqac_central@spuvvn.edu


Phone : (02692) 226891
Fax: (02692) 236475/237258

Notice

A meeting of the members of Co-ordination committee of IQAC will be held on 05-07-2017 at 04.00 pm to discuss various programme to be organized at departments useful to the students and faculty members for their development. The meeting will be held at IQAC, Meeting Room No. 307.

All are requested to attend the meeting.

No. IQAC/17-18/363
Date: 03-07-2017
Vallabh Vidyanagar


Co-ordinator
IQAC

A. H. Harman

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120



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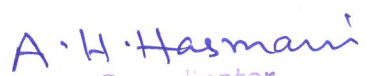
Phone : (02692) 226891
Fax: (02692) 236475/237258

Minutes of the Meeting 5th July, 2017

A meeting of the IQAC was held on 5th July, 2017 at 04.00pm at the IQAC Meeting Room No. 307. The members discussed about organizing programs that are useful in overall development of students and faculty member. It was recommended that Heads of the departments and administrative section are to be sensitized about importance of such programme.

No. IQAC/17-18/370
Date: 06-07-2017
Vallabh Vidyanagar


(Prof. N.V. Sastry)
Coordinator, IQAC


Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120



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Notice

A meeting of the members of Co-ordination committee for the preparation of Annual Report 2017-18 will be held on 9th August, 2017 at 04.00 pm in IQAC Room no. 307. All are requested to attend the meeting.

No. IQAC/17-18/3075
Date: 08-08-2017
Vallabh Vidyanagar


Co-ordinator
IQAC

A. H. Hasmani
Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120



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Phone : (02692) 226891
Fax: (02692) 236475/237258


Minutes of the Meeting 9th August, 2017

A meeting of the IQAC was held on 9th August, 2017 at 04.00pm at the IQAC Meeting Room No. 307. The members discussed about the present form of the Annual Report and discussed about role of IQAC in the preparation of the Annual Report for the year 2017-18. The IQAC recommended following faculty members in the Editorial Board of the Annual Report 2017-18.

- (1) Prof. N.V. Sastry, Coordinator, IQAC (Chief Editor)
- (2) Prof. Haresh Keharia
- (3) Dr. Vasant Patel
- (4) Dr. Lalit Patel

No. IQAC/17-18/344
Date: 11-08-2017
Vallabh Vidyanagar


(Prof. N.V. Sastry)
Coordinator, IQAC


Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120

(49)

Internal Quality Assurance Cell
Sardar Patel University, Vallabh Vidyanagar, Gujarat
Action taken Report – 2017-18

Sr No.	Date of meeting	Agenda	Link of Agenda	Action Taken	Link of Minutes
3	05.09.2017	for discussing energy conversation	https://www.spuvvn.edu/iqac/Notice%20&%20Minutes%20for%20Meeting%2005-09-2017.pdf	It was recommended that university should start replacing old lights by energy efficient LED lights and also fans and other electric gadgets be replaced by energy efficient gadgets. Also university can explore possibility of installing roof-top solar panels to promote green energy.	https://www.spuvvn.edu/iqac/Notice%20&%20Minutes%20for%20Meeting%2005-09-2017.pdf

A. H. Harman
 Co-ordinator
 Internal Quality Assurance Cell
 Sardar Patel University
 Vallabh Vidyanagar - 388 120



SARDAR PATEL UNIVERSITY

NAAC Accredited with Grade 'A' (CGPA 3.25) (23-1-2017 to 22-1-2022)

Vallabh Vidyanagar - 388 120 (Gujarat) India

Internal Quality Assurance Cell

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Phone : (02692) 226891
Fax: (02692) 236475/237258

Notice

A meeting of the members of Co-ordination committee for discussing energy conversation will be held on 05-09-2017 at 03.00 at IQAC Meeting Room No. 307.

All are requested to attend the meeting.

No. IQAC/17-18/334
Date: 04-09-2017
Vallabh Vidyanagar

Co-ordinator
IQAC

A. H. Hasmani

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120



SARDAR PATEL UNIVERSITY

NAAC Accredited with Grade 'A' (CGPA 3.25) (23-1-2017 to 22-1-2022)

Vallabh Vidyanagar - 388 120 (Gujarat) India

Internal Quality Assurance Cell

Website : www.spuvvn.edu
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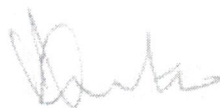
Phone : (02692) 226891
Fax: (02692) 236475/237258


Minutes of the Meeting 5th September, 2017

A meeting of the IQAC was held on 5th September, 2017 at 03.00pm at the IQAC Meeting Room No. 307. The coordinator introduced the agenda and then suggestions were invited.

It was recommended that university should start replacing old lights by energy efficient LED lights and also fans and other electric gadgets by replaced by energy efficient gadgets. Also university can explore possibility of installing roof-top solar panels to promote green energy.

No. IQAC/17-18/380
Date: 06-09-2017
Vallabh Vidyanagar


(Prof. N.V. Sastry)
Coordinator, IQAC


Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120

**Sardar Patel University
Vallabh Vidyanagar
Internal Quality Assurance Cell**

**Documents in support to Action Taken Report
Year: 2018-19**



SARDAR PATEL UNIVERSITY

NAAC Accredited with Grade 'A' (CGPA 3.25) (23-1-2017 to 22-1-2022)

Vallabh Vidyanagar - 388 120 (Gujarat) India

Internal Quality Assurance Cell

Website : www.spuvvn.edu
iqac_central@spuvvn.edu

Phone : (02692) 226891
Fax: (02692) 236475/237258

Notice

A meeting of members of newly constituted IQAC committee is scheduled on 06/08/2018 at 3.30 pm in the Vice-Chancellor Office.

The information conveyed to all concerned by telephonic.

No. IQAC/SSIP/18-19/
Date: 04-08-2018
Vallabh Vidyanagar

A. H. Hasmani

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120



SARDAR PATEL UNIVERSITY

NAAC Accredited with Grade 'A' (CGPA 3.25) (23-1-2017 to 22-1-2022)

Vallabh Vidyanagar - 388 120 (Gujarat) India

Internal Quality Assurance Cell

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Minutes

A meeting of the newly constituted IQAC committee was held under the chairmanship of Hon. Vice Chancellor Professor S. R. Kulkarni on 06.08.2018 at 3:30 pm in the V.C.'s Office Sardar Patel University.

In the beginning, Hon. Vice Chancellor welcomed the new members of the committee and suggested that IQAC can act to bring quality in Education and Research in the University and affiliated colleges.

The following members were present in the meeting :

Sr. No.	Name of Members	Department / Section
1	Prof. R.B. Subramanian, Coordinator, IQAC	Biosciences
2	Prof. P.K. Priyam, Co-coordinator, IQAC	M.B.A
3	Prof. M.P. Deshpande, Co-coordinator, IQAC	Physics
4	Dr. Mita Maewani, Member	M.B. Patel C. Patel Institute of Technology
5	Dr. Kinjal Ahir, Member	Economics
6	Prof. A.H. Hasmani, Member	Mathematics
7	Dr. Nita Dave, Member	Home Science
8	Dr. S. G. Patel, Hon. Secretary, Member	C.A.M.V.A. Nagar
9	Mr. Shree Dholakia, Member	Industrialist
10	Mr. N. K. Bhatt, Chief Accounts Officer	Account
11	Mr. T. C. Majumdar, Registrar, Sec.	
12	Dr. (Mrs.) Jyoti Tiwari, Director	Computer Centre, IQAC

He also suggested the following areas where IQAC can play a pro-active role:

- As a part of extension activities and best practices: Rain Water Harvesting, Green Audit, Energy Conservation, cleanliness, etc.
- Audit of the syllabi whether it is as per the Industry requirements, benchmarking with Society and the Nation or not.
- Help the University in introducing something new in education and extension that would be advantageous to the students and the society.
- Conduct Teachers Training programme for different faculties. Try to bring commitment of the teachers towards teaching and research.

A. H. Hasmani

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120

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- Conduct Training Programmes for Teachers of affiliated colleges.
- Planning Online and On Demand Examination.
- To improve Research and innovation in the University, Encourage Teachers and students to undertake research.

Professor P. K. Priyan, Co-Coordinator, IQAC stressed on improvement of quality of teachers at the college level. He also suggested that good text books should be made available at the undergraduate level to improve subject knowledge of the students.

In the end, Honorable Vice Chancellor thanked all the members for accepting to be the part of IQAC.

No. IQAC 18-19-497
Date: 07-08-2018
Vallabh Vidyanagar


Director
Computer Centre, IQAC


Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120

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Internal Quality Assurance Cell
Sardar Patel University, Vallabh Vidyanagar, Gujarat
Action taken Report – 2018-19

SN	Date of Meeting	Agenda	Link of Agenda	Action Taken	Link of Minutes
2	10-08-2018	1. A meeting of members of IQAC core committee	https://www.spuvvn.edu/iqac/10-08-2018%20Agenda.pdf	1. It was felt that the preparation of AQAR- 2016-17 should be entrusted to the earlier co-ordination committee for the 7 criteria. This would help the new co-ordination committee for the subsequent AQAR. The following members will be in the new co-ordination committee for preparation of AQAR 2017-18	https://www.spuvvn.edu/iqac/10-08-2018%20Minutes.pdf

A. H. Hasmani

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120



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Notice

A meeting of members of IQAC core committee is scheduled on 10/08/2018 at 12.30 pm at the IQAC meeting room no. 307.

The information conveyed to all concerned by telephonic.

A. H. Hasmani

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120

No. IQAC/SSIP/18-19/
Date: 08-08-2018
Vallabh Vidyanagar



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Minutes of the Meeting

A core committee of the following members is constituted for monitoring day today work of IQAC.

- | | |
|---|-----------------------|
| 1. Prof. R.B. Subramanian, Coordinator, IQAC | Biosciences |
| 2. Prof. P.K. Priyam, Co-coordinator, IQAC | M.B.A |
| 3. Prof. M.P. Deshpande, Co-coordinator, IQAC | Physics |
| 4. Dr.(Mrs.) Jyoti Tiwari, Director | Computer Centre, IQAC |

First meeting of the core committee was held on 10/08/2018 at 12.30 pm at the IQAC Meeting Room No. 307. It was felt that the preparation of AQAR- 2016-17 should be entrusted to the earlier co-ordination committee for the 7 criteria. This would help the new co-ordination committee for the subsequent AQAR. The following members will be in the new co-ordination committee for preparation of AQAR 2017-18

No. IQAC 18-19 5000
Date: 10-08-2018
Vallabh Vidyanagar

Co-ordinator
IQAC

Director
Computer Centre
IQAC

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120

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Internal Quality Assurance Cell
Sardar Patel University, Vallabh Vidyanagar, Gujarat
Action taken Report – 2018-19

SN	Date of Meeting	Agenda	Link of Agenda	Action Taken	Link of Minutes
3	23.08.2018	<p>1. To discuss about the one day workshop on "NAAC preparation: The Road Ahead" to be organized by Internal Quality Assurance Cell, on 31st August 2018.</p> <p>2. Preparation of AQAR 2016-17 for submission to NAAC.</p>	https://www.spuvvn.edu/iqac/Notice%2023-08-2018.pdf	<p>1. In the beginning the Co-ordintaor, IQAC welcomed all present and briefed about the purpose of the meeting. Also role of each subcommittee formed for the organization of workshop was discussed. The supplementary information was provided by the I/C. Registrar.</p> <p>2. Next, the details of preparation of AQAR 2016-17 were given. It was resolved that the relevant format of AQAR will be circulated among the members.</p>	https://www.spuvvn.edu/iqac/Mintues%2023-08-2018.pdf

A.H. Hasrani
 Co-ordinator
 Internal Quality Assurance Cell
 Sardar Patel University
 Vallabh Vidyanagar - 388 120



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Internal Quality Assurance Cell

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Notice

A meeting of the IQAC members and Co-ordination committee is arranged on 23rd August 2018 at 3.00 pm in the IQAC room no. 307;

- To discuss about the one day workshop on "NAAC preparation: The Road Ahead" to be organized by Internal Quality Assurance Cell, on 31st August 2018.
- Preparation of AQAR 2016-17 for submission to NAAC.

Please make it convenient to attend the meeting.

No. IQAC/WS/18-19/
Date: 21-08-2018
Vallabh Vidyanagar

Tushar Majmudar
(Tushar Majmudar)
I/c. Registrar

A. H. Hasmani

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120



SARDAR PATEL UNIVERSITY

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Minutes of the meeting held on 23rd August 2018

A Meeting of IQAC members and coordination committee was arranged on 23-08-2018 at 03.00 pm in the IQAC Room no. 307. To discuss about the One-day workshop on "NAAC Preparation: The Road Ahead" to be organized by IQAC on 31-08-2018 and to discuss the preparation of AQAR 2016-17.

There were 27 members present in the meeting.

In the beginning the Co-ordinator, IQAC welcomed all present and briefed about the purpose of the meeting. Also role of each subcommittee formed for the organization of workshop was discussed. The supplementary information was provided by the I/C, Registrar.

Next, the details of preparation of AQAR 2016-17 were given. It was resolved that the relevant format of AQAR will be circulated among the members.

The meeting ended with a hope of about successful organization of the workshop.

No. IQAC/2018-19/
Date: 27-08-2018
Vallabh Vidyanagar

A. H. Hasmani

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120

Tushar Majmudar
(Tushar Majmudar)
I/c. Registrar



SARDAR PATEL UNIVERSITY

NAAC Accredited with Grade 'A' (CGPA 3.25) (23-1-2017 to 22-1-2022)
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Internal Quality Assurance Cell

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Minutes of the meeting held on 03rd September, 2018

A Meeting of IQAC committee was arranged on 03-09-2018 at 04.00 pm in the IQAC Room no. 307.

The Co-ordinator appraised the members about the objective of the meeting to be held on 06-09-2018. Also necessary logistic arrangements were discussed.

No. IQAC/2018-19/
Date: 04-09-2018
Vallabh Vidyanagar

Tushar Majmudar
(Tushar Majmudar)
I/c. Registrar

A. H. Hasmani
Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120

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Internal Quality Assurance Cell
Sardar Patel University, Vallabh Vidyanagar, Gujarat
Action taken Report – 2018-19

SN	Date of Meeting	Agenda	Link of Agenda	Action Taken	Link of Minutes
4	03.09.2018	1. To discuss the forthcoming meeting of Senior Faculty Members called on 06-09-2018 under the Chairmanship of Hon'ble Vice - Chancellor.	https://www.spuvvn.edu/iqac/Notice%2003-09-2018.p	1. The Co-ordinator appraised the members about the objective of the meeting to be held on 06-09-2018. Also necessary logistic arrangements were discussed.	https://www.spuvvn.edu/iqac/Mintues%2003-09-2018.pdf

A. H. Hagmani

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120

Internal Quality Assurance Cell
Sardar Patel University, Vallabh Vidyanagar, Gujarat
Action taken Report – 2018-19

SN	Date of Meeting	Agenda	Link of Agenda	Action Taken	Link of Minutes
5	10-09-2018	1. For the preparation of AQAR 2016-17 and 2017-18	https://www.spuvvn.edu/iqac/10-09-2018%20Agenda.pdf	1. The Co-ordinator Prof, Subramanian explained to criteria Co-ordinators the need of preparing AQAR 2016-17, The members participated in the discussion and it was resolved that all the criteria members shall be submitting the AQAR by 18 September 2018	https://www.spuvvn.edu/iqac/10-09-2018%20minutes.pdf

A.H. Hasnani

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120



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Vallabh Vidyanagar - 388 120 (Gujarat) India
Internal Quality Assurance Cell

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Fax : 079621 256428, 257268

Notice

A meeting of the members of Co-ordination committee for the preparation of AQAR for 2016-17 and 2017-18 will be held on 10th September, 2018 at 11:00 pm in IQAC Room no. 307. A copy of AQAR for 2015-16 is attached herewith for your perusal. Kindly go through the material. All are requested to attend the meeting.

No. IQAC/18-19/5V6
Date: 06.09.2018
Vallabh Vidyanagar


Co-ordinator
IQAC

A. H. Hasmani

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120



SARDAR PATEL UNIVERSITY

NAAC Accredited with Grade 'A' (CGPA 3.25) (23-1-2017 to 22-1-2022)
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Minutes

A joint meeting of the IQAC Coordination committee members and criteria Co-ordinators was held on 16/09/2018 at 3:30 pm in IQAC (Room No. 307) Sardar Patel University.

The following members were present in the meeting.

Sr. No.	Name of Members	Department / Section
1.	Prof. R.B. Subramanian, Coordinator, IQAC	Biosciences
2.	Prof. P.K. Priyam, Co-coordinator, IQAC	MLBA
3.	Prof. M.P. Deshpande, Co-coordinator, IQAC	Physics
4.	Dr. H.M. Patel	Chemistry
5.	Dr. V.K. Pannar	Pharmaceutical Sciences
6.	Dr. Sanjay J. Ghavariya	Mathematics
7.	Dr. Shivanil Mishra	MISB
8.	Dr. H.B. Patel	Computer Science
9.	Dr. Sand Bhatt	Economics
10.	Dr. Parul Bapat	English
11.	Dr. Hareesh Kesharia	Bioscience
12.	Dr. Hetal Ranchal	Bioscience
13.	Dr. Mrs. Pooja Tiwari, Director	Computer Centre IQAC

The Co-ordinator Prof. Subramanian explained to criteria Co-ordinators the need of preparing AQAR 2016-17. The members participated in the discussion and it was resolved that all criteria co-ordinators shall be submitting the AQAR by Tuesday 18th September 2018.

No. IQAC/18-19/523
Date: 17/09/2018
Vallabh Vidyanagar

A.H. Hasmani

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120

[Signature]
Coordinator
Computer Centre
IQAC

Internal Quality Assurance Cell
Sardar Patel University, Vallabh Vidyanagar, Gujarat
Action taken Report – 2018-19

SN	Date of Meeting	Agenda	Link of Agenda	Action Taken	Link of Minutes
6	19.09-2018	<p>1. To assess the present status of efforts being made by the department to Improve research and teaching.,</p> <p>2. To streamline data collection at central level to avoid redundancy in supplying the data at different points.</p> <p>3. To explore the possibilities of increasing extension activities in the University</p> <p>4. To conduct motivational workshop for teaching and Administrative Staff of the University.</p>	https://www.spuvvn.edu/iqac/19-09-2018%20Agenda.pdf	<ul style="list-style-type: none"> Vice Chancellor discussed the about the revised framework of NAAC and request all the members to increase the quality of research in the University. He also stressed on having more research publications in the University. Prof. Kulkarni informed the members about the steps undertaken by the University for Research Promotion like signing MoUs with some agencies, increasing extension activities by introducing Earn While Learn Scheme, etc Dr. R. B. Subramaniam, Coordinator, IQAC requested all Heads to have a functional DIQAC and strengths it by conducting research oriented programmes at the department level and adopt innovations in teaching. He also mentioned about streamlining data collection at central level. <p>The inputs given by other members were as follows.</p> <ol style="list-style-type: none"> There is a need of a centralized system for collection of information for different purposes at the University level. The strengths and weaknesses of the University should be analyzed to improve the score of the University. A Research Promotion Council should be formed to monitor and support research. A copy of the Peer Team report should be given to all the faculty members. Regular reporting with documentary evidences to the IQAC should be maintained by each department. Extension activities with a focused Mission, Vision and Outcome should be conducted by each department at least once in a semester. Students can be of great help in organizing such activities in the department. Correspondence system in the University needs improvement. Consultancy should be encouraged and the norms should be revised. Placement data should be collected by the department with evidences like appointment order, etc. University should purchase atleast one node of Scopus to identify the position of researchers globally. The departments should get financial assistance for conducting seminars workshops/symposia. 	https://www.spuvvn.edu/iqac/19-09-2018%20Minutes.pdf

A. H. Subramaniam
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120



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<http://centralia.spuvvn.edu>

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Notice

A meeting of the Heads of Post Graduate Department and Departmental B.O's members will be held on 19th September, 2018 at 3.00 pm in the Old Senate Hall University Office under the Chairmanship of the Vice Chancellor. The agenda of meeting:

1. To assess the present status of efforts being made by the department to improve research and teaching.
2. To streamline data collection at central level to avoid redundancy of data at the data at different points.
3. To explore the possibilities of increasing extension activities in the University.
4. To conduct motivational workshop for Teaching and Administrative Staff of the University.
5. Any other from the chair.

Please make it convenient to attend the meeting with your ideas and suggestions.

No. IQA/IS-PG/3/26
Date: 15.09.2018
Vallabh Vidyanagar

(Prof. P. K. Suthar) VC
Co-ordinator, IQA

A. H. Hasmani

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120



SARDAR PATEL UNIVERSITY

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Minutes of the meeting held on 19th September 2018

A meeting of the Heads of the Departments and DIQAC members was held under the chairmanship of the Hon. Vice Chancellor Prof. Shrish Kulkarni.

- At the outset, Hon. Vice Chancellor welcomed and thanked all the members to the meeting. He discussed the about the revised framework of NAAC and request all the members to increase the quality of research in the University. He also stressed on having more research publications in the University. He emphasized on having more extension activities in the University. Prof. Kulkarni informed the members about the steps undertaken by the University for Research Promotion like signing MoU's with some agencies, increasing extension activities by introducing Earn While Learn Scheme, etc.
- Dr. R. B. Subramaniam, Coordinator, IQAC requested all Heads to have a functional DIQAC and strengths it by conducting research oriented programmes at the department level and adopt innovations in teaching. He also mentioned about streamlining data collection at central level.
- The inputs given by other members were as follows.
 - There is a need of a centralized system for collection of information for different purposes at the University level.
 - The strengths and weaknesses of the University should be analyzed to improve the score of the University.
 - A Research Promotion Council should be formed to monitor and support research.
 - A copy of the Peer Team report should be given to all the faculty members.
 - Regular reporting with documentary evidences to the IQAC should be maintained by each department.
 - Extension activities with a focused Mission, Vision and Outcome should be conducted by each department atleast once in a semester. Students can be of great help in organizing such activities in the department.
 - Correspondence system in the University needs improvement.
 - Consultancy should be encouraged and the norms should be revised.
 - Placement data should be collected by the department with evidences like appointment order, etc.
 - University should purchase atleast one node of Scopus to identify the position of researchers globally.
 - The departments should get financial assistance for conducting seminars, workshops/symposia.

The meeting concluded with a hope of improvements at various levels.

No. IQAC/DIQAC/18-19/330
Date: 26-09-2018
Vallabh Vidyanagar

A. H. Hasmani
Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120

Amajmudh
Ic Registrar

Internal Quality Assurance Cell
Sardar Patel University, Vallabh Vidyanagar, Gujarat
Action taken Report – 2018-19

SN	Date of Meeting	Agenda	Link of Agenda	Action Taken	Link of Minutes
7	09.10.2018	1. To discuss the Administration & Technical staff working under the Chairmanship of Hon'ble Vice-Chancellor.	https://www.spuvvn.edu/iqac/Notice%2009-10-2018.pdf	1. The Co-ordinator appraised the members about the objective of the meeting to be held on 16-10-2018. Also necessary logistic arrangements were discussed.	https://www.spuvvn.edu/iqac/Minutes%2009-10-2018.pdf

A. H. Hagmani
 Co-ordinator
 Internal Quality Assurance Cell
 Sardar Patel University
 Vallabh Vidyanagar - 388 120



SARDAR PATEL UNIVERSITY

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Internal Quality Assurance Cell

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Notice

A meeting of the IQAC committee is arranged on 09-10-2018 at 4.00 pm in the IQAC room no. 307 to discuss the Administration & Technical staff working under the Chairmanship of Hon'ble Vice-Chancellor.

The information conveyed to all concerned by telephonic.

No. IQAC/WS/18-19/
Date: 08-10-2018
Vallabh Vidyanagar

Tushar Majmudar
(Tushar Majmudar)
I/c. Registrar

A. H. Hasman

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120



SARDAR PATEL UNIVERSITY

NAAC Accredited with Grade 'A' (CGPA 3.25) (23-1-2017 to 22-1-2022)

Vallabh Vidyanagar - 388 120 (Gujarat) India

Internal Quality Assurance Cell

Website : www.spuvvn.edu
iqac_central@spuvvn.edu

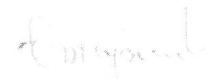
Phone : (02692) 226891
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Minutes of the meeting held on 09th October, 2018

A Meeting of IQAC committee was held on 09-10-2018 at 04.00 pm in the IQAC Room no. 307.

The Co-ordinator appraised the members about the objective of the meeting to be held on 16-10-2018. Also necessary logistic arrangements were discussed.

No. IQAC/2018-19/
Date: 11-10-2018
Vallabh Vidyanagar


(Tushar Majmudar)
I/c. Registrar



Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120

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Internal Quality Assurance Cell
Sardar Patel University, Vallabh Vidyanagar, Gujarat
Action taken Report – 2018-19

SN	Date of Meeting	Agenda	Link of Agenda	Action Taken	Link of Minutes
8	04.02.2019	1. To discuss the details of the "Awareness Programme on Virtual SPU" to be organized during 06-02-2019 to 07-02-2019.	https://www.spuvvn.edu/igac/Notice%2004-02-2019.pdf	1. It was mentioned that the "Awareness Programme on Virtual SPU" Mr. Hardik of Softwisdom, Rajkot will be the Resource Person for all session during 06-02-2019 to 07-02-2019. The Director and other staff members of G H Patel Computer Centre will help in the programme.	https://www.spuvvn.edu/igac/Minutes%2004-02-2019.pdf

A. H. Hemanani

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120



SARDAR PATEL UNIVERSITY

NAAC Accredited with Grade 'A' (CGPA 3.25) (23-1-2017 to 22-1-2022)
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Internal Quality Assurance Cell

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iqac_central@spuvvn.edu

Phone : (02692) 226891
Fax: (02692) 236475/237258

Notice

A Meeting of IQAC core committee is arranged on 04-02-2019 at 04.00 pm in the IQAC Room no. 307 to discuss the details of the "Awareness Programme on Virtual SPU" to be organized during 06-02-2019 to 07-02-2019.

Please make it convenient to attend the meeting.

No. IQAC/2018-19/
Date: 02-02-2019
Vallabh Vidyanagar

T. Majmudar
(Tushar Majmudar)
I/c. Registrar

A. H. Hasmani

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120



SARDAR PATEL UNIVERSITY

NAAC Accredited with Grade 'A' (CGPA 3.25) (23-1-2017 to 22-1-2022)
Vallabh Vidyanagar - 388 120 (Gujarat) India
Internal Quality Assurance Cell

Website : www.spuvvn.edu
iqac_central@spuvvn.edu

Phone : (02692) 226891
Fax: (02692) 236475/237258

Minutes of the meeting held on 6 & 7th February, 2019

A Meeting of IQAC core committee was arranged on 04-02-2019 at 04.00 pm in the IQAC Room no. 307.

In the beginning the Co-ordinator, IQAC welcomed all and briefed about the programme.

It was mentioned that the "Awareness Programme on Virtual SPU" Mr Hardik of Softwisdom, Rajkot will be the Resource Person for all session during 06-02-2019 to 07-02-2019. The Director and other staff members of G H Patel Computer Centre will help in the programme.

The meeting ended with vote of thanks proposed by the I/c, Registrar, Sardar Patel University

No. IQAC/2018-19/
Date: 04-02-2019
Vallabh Vidyanagar

A. H. Hasmani

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120

(Tushar Majmudar)
I/c, Registrar

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Internal Quality Assurance Cell
Sardar Patel University, Vallabh Vidyanagar, Gujarat
Action taken Report – 2018-19

SN	Date of Meeting	Agenda	Link of Agenda	Action Taken	Link of Minutes
9	16.02.2019	1. To discuss about the One-day workshop on "Preparation of Assessment & Accreditation by NAAC for Non-Accredited Colleges/Institutes" to be organized by IQAC on 20-02-20.	https://www.spuvvn.edu/iqac/Minutes%20-2019.pdf	1. Briefed about the preparation under way for the organization of the workshop Preparation of Assessment & Accreditation by NAAC for Non-Accredited Colleges/Institutes to be organized on 20-02-2019.	https://www.spuvvn.edu/iqac/Minutes%20-2019.pdf

A.H. Hasmani

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120



SARDAR PATEL UNIVERSITY

NAAC Accredited with Grade 'A' (CGPA 3.25) (23-1-2017 to 22-1-2022)
Vallabh Vidyanagar - 388 120 (Gujarat) India
Internal Quality Assurance Cell

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iqac_central@spuvvn.edu

Phone : (02692) 226891
Fax: (02692) 236475/237258

Minutes of the meeting held on 16th February, 2019

A Meeting of IQAC members and coordination committee was arranged on 16-02-2019 at 03.00 pm in the IQAC Room no. 307. To discuss about the One-day workshop on "Preparation of Assessment & Accreditation by NAAC for Non-Accredited Colleges/Institutes" to be organized by IQAC on 20-02-20.

There were 21 members present in the meeting.

In the beginning the Co-ordinator, IQAC welcomed all present members and briefed about the preparation under way for the organization of the workshop "Preparation of Assessment & Accreditation by NAAC for Non-Accredited Colleges/Institutes" to be organized on 20-02-2019.

Also, various subcommittees were formed for the smooth organization of the workshop.

The I/c. Registrar proposed vote of thank.

No. IQAC/2018-19/
Date: 16-02-2019
Vallabh Vidyanagar

A. H. Hasmani

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120

Tushar Majmudar
(Tushar Majmudar)
I/c. Registrar



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Minutes of the meeting held on 16th February, 2019

A Meeting of IQAC members and coordination committee was arranged on 16-02-2019 at 03.00 pm in the IQAC Room no. 307. To discuss about the One-day workshop on "Preparation of Assessment & Accreditation by NAAC for Non-Accredited Colleges/Institutes" to be organized by IQAC on 20-02-20.

There were 21 members present in the meeting.

In the beginning the Co-ordinator, IQAC welcomed all present members and briefed about the preparation under way for the organization of the workshop "Preparation of Assessment & Accreditation by NAAC for Non-Accredited Colleges/Institutes" to be organized on 20-02-2019.

Also, various subcommittees were formed for the smooth organization of the workshop.

The I/c. Registrar proposed vote of thank.

No. IQAC/2018-19/
Date: 16-02-2019
Vallabh Vidyanagar

A.H. Hasman

T. Majumdar
(Tushar Majumdar)
I/c. Registrar

Internal Quality Assurance Cell
Sardar Patel University, Vallabh Vidyanagar, Gujarat
Action taken Report – 2018-19

SN	Date of Meeting	Agenda	Link of Agenda	Action Taken	Link of Minutes
10	25.03.2019	<ol style="list-style-type: none"> 1. To welcome the new members of IQAC 2. To take account of the programmes organized under IQAC 3. To decide the timeline for sending the necessary documents (AQA) to NAAC office, Bangalore. 5. To plan activities under IQAC Plan steps to strengthen DIQAC 6. Define the roles of IQAC to upgrade the CGPA in NAAC 7. To activate the University-Industry cell New Committee and activities 	https://www.spuvn.edu/iqac/25-03-2019%20Agenda.pdf	<ol style="list-style-type: none"> 1. The role of IQAC in the overall development of the University is very important 2. The members should come out with innovative ideas in research promotion, teaching learning, extension activities, etc. 3. The University is trying its best by new initiatives like on demand examination, Faculty Development Programmes, workshops on NAAC, awareness program on Virtual SPU, National Seminar, Training on GeM, Skill development initiatives (Course on Air condition repairing and maintenance) etc. 4. There is a need that Departmental IQAC should become proactive and participate in enhancing the functioning of Departments by effective Liaoning with IQAC at University. The IQAC was asked to think about how to strengthen DIQACs. 5. The importance of research publications for obtaining higher score was emphasized 6. He also emphasized on need for innovative methods to enhance efficiency and efforts towards green initiatives to be promoted with an objective to augment Best Practices in the University 7. He urged the IQAC members to initiate efforts to comply the suggestions made by the last NAAC peer team. 8. Expedite to the submit AQRs to NAAC 9. Activate the central placement cell 10. Prof. Haresh Keharia requested to convene the Meeting of all alumni members of SPU Alumni Association and election of office bearers of Alumni Association, in order to promote its activities. He also suggested that, IQAC can take feed from NAAC per team resource persons of our University after they visit other universities and learn from their experiences. 	https://www.spuvn.edu/iqac/25-03-2019%20Minutes.pdf



SARDAR PATEL UNIVERSITY

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Notice

A meeting of members of IQAC is arranged on 25th March 2019 at 3.00 p.m. V.C. Office at 3.00 p.m. under the chairmanship of Hon. Vice Chancellor, Prof. Suresh Kulkarni. Kindly make it convenient to attend the same.

Agenda

1. To welcome the new members of IQAC
2. To take account of the programmes organized under IQAC
3. To decide the timeline for sending the necessary documents (AQAR) to NAAC office, Bangalore
4. To plan activities under IQAC
5. Plan steps to strengthen DIQAC
6. Define the roles of IQAC to upgrade the CGPA in NAAC
7. To activate the University-Industry cell - New Committee and activities

No. IQAC/19-20-32

Date : 15-03-2019

Vallabh Vidyanagar

Dr. (Mrs.) Jyoti Pawar

IC IQAC

A. H. Hasmani

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120



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Minutes of the meeting held on 25th March 2019 at VC office

A meeting of the newly constituted IQAC committee was held on 25th March 2019 at 3 p.m. in the Vice Chancellor office under the chairmanship of Hon. VC Prof. Shirish Kulkarni. At the outset, the new members were welcome by Hon. Vice Chancellor.

Prof. Kulkarni discussed the following points with the members:

- The role of IQAC in the overall development of the University is very important
- The members should come out with innovative ideas in research promotion, teaching - learning, extension activities, etc.
- The University is trying its best by new initiatives like on demand examination, Faculty Development Programmes, workshops on NAAC, awareness program on Virtual SPU, National Seminar, Training on GeM, Skill development initiatives (Course on Air condition repairing and maintenance) etc.
- There is a need that Departmental IQAC should become proactive and participate in enhancing the functioning of Departments by effective liasoning with IQAC at University. The IQAC was asked to think about how to strengthen DIQACs.
- The importance of research publications for obtaining higher score was emphasized
- He also emphasized on need for innovative methods to enhance efficiency and efforts towards green initiatives to be promoted with an objective to augment Best Practices in the University
- He urged the IQAC members to initiate efforts to comply the suggestions made by the last NAAC peer team.
- Expedite to the submit AQARs to NAAC
- Activate the central placement cell

Prof. Haresh Keharia requested to convene the Meeting of all alumni members of SPU Alumni Association and election of office bearers of Alumni Association, in order to promote its activities. He also suggested that, IQAC can take feed from NAAC per team resource persons of our University after they visit other universities and learn from their experiences.

A. H. Hasmani

Co-ordinator

Internal Quality Assurance Cell

Sardar Patel University

Vallabh Vidyanagar - 388 120

Prof. P. K. Priyan stressed on need of strengthening DIQAC and suggested to call a meeting all the DIQAC members of the University.

Dr. Jyoti Tiwari requested to reconstitute the advisory committee of University-Industry Cell.

All the members expressed to meet once a week, if possible on ever Saturday, till the pending AQARs are submitted and subsequently atleast once a fortnight. The team also suggested to brief Honorable Vice-Chancellor regarding activities of IQAC atleast once every month.

The core team will be meeting on 30th March 2019 at 3:30 pm to discuss regarding the AQAR submission.

No. IQAC/19-20/37

Date : 04-04-2019

Vallabh Vidyanagar


Dr. (Mrs.) Jyoti Tiwari
I/c. IQAC

A. H. Hasmani

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120

**Sardar Patel University
Vallabh Vidyanagar
Internal Quality Assurance Cell**

**Documents in support to Action Taken Report
Year: 2019-20**



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No. IQAC/20-21/68

Date: 22-09-2020

To
Heads
All Departments
Sardar Patel University
Vallabh Vidyanagar

Sub.: Information regarding AQARs.

Dear Sir/Madam,

As you are aware, our university is in process of submitting AQARs for the years 2017-18-, 2018-19 and 2019-20. We require some information from departments. We have sent excel formats by e-mail. There are 16 such formats. Please provide information in separate excel files for each year by e-mail: iqac_central@spuvvn.edu on or before 26-09-2020 (File names be given indicating year and department name for example I.3.2 Curricular Enrichment -2018-Mathematics).

Thanking you and regards,

A. H. Hasmani

A. H. Hasmani
Prof. A. H. Hasmani
Coordinator, IQAC

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120

To
IQAC Members,

A meeting of the IQAC members is held on
at 11.30 am
26/09/2020 to discuss the data collected from all
departments (in MS Excel Sheets). All are requested
to remain present.

Signatures: Please inform the members by phone.



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Minutes of the meeting held on 26th September, 2020

A meeting of the IQAC Working Committee was held on 26th September, 2020 at 11.30 a.m. in the IQAC Room No. 307.

At the outset Prof. A. H. Hasmani, Co-ordinator, IQAC, welcomed the members and appraised them about the agenda of meeting. Dr. (Mrs.) Jyoti Tiwari discussed about the work on hand for the preparation of AQARs.

The following members were present in the meeting:

<u>Sr. No.</u>	<u>Name of Members</u>	<u>Department / Section</u>
1	Dr. A. H. Hasmani	Co-ordinator, IQAC Mathematics
1	Prof. P.K. Priyan,	Co-coordinator, IQAC, M.B.A
2	Dr. K. N. Lad	Physics
3	Dr. Vilas Kulkarni	M.B.A.
4	Dr. Lavji Zala	Library & Information Science
5	Dr. Arpit Patadiya	Political Science
6	Dr. Rakesh V. Patel	IICISST
7	Dr. P.B. Acharya	Education
8	Dr. Parul Popat	English
9	Dr. Kinjal Ahir	Economics
10	Dr. Jignesh Valand	Materials Science
11	Dr. Mitesh Jayswal	Co-coordinator, IQAC, M.B.A.
12	Dr.(Mrs.) Jyoti Tiwari	Computer Centre, I/c. IQAC

Members gave their Feedback and inputs regarding different aspects and criteria of AQAR.

(P.T.O.)

A. H. Hasmani

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120

It was recommended that some workshop on Syllabus Revision, E-Content, MOOCs be organized for various group of faculty members.

To facilitate the criteria wise filling of AQARs and also for subsequent data preparation following sub-committees were formed.

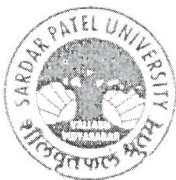
Sr. No.	Sub-Committee Member Name	Departments
Criterion -I: Curricular Aspects:		
1	Dr. Kinjal Ahir	Economics
2	Dr. R. V. Patel	IICISST
3	Dr. Parul Popat	English
Criterion -II: Teaching Learning Evaluation:		
1	Dr. Paresh B. Acharya	Education
2	Dr. Parul Popat	English
3	Dr. Suresh Machhar	Business Studies
Criterion -III: Research Innovation and Extension:		
1	Prof. Kirit N. Lad	Physics
2	Dr. Lavji Zala	Library & Information Science
3	Dr. Vilas Kulkarni	M. B.A
Criterion -IV: Infrastructure and Learning Resources :		
1	Dr. Jignesh Valand	Materials Science
2	Dr. Arpit Patadiya	Political Science
3	Dr. Shivani Mishra	Social Work (MSW)
Criterion -V: Student Support and Progression:		
1	Dr. Kinjal Ahir	Economics
2	Prof. Kirit N. Lad	Physics
3	Dr. Suresh Machhar	Business Studies
Criterion -VI: Governance, Leadership and Management:		
1	Prof. Kirit N. Lad	Physics
2	Dr. Kinjal Ahir	Economics
3	Dr. Paresh B. Acharya	Education
Criterion -VII: Institutional Values and Best Practices:		
1	Dr. Shivani Mishra	Social Work (MSW)
2	Prof. K. N. Lad	Physics
3	Dr. Kinjal Ahir	Economics

No. IQAC/20-21/102

Date: 05-10-2020

Vallabh Vidyanagar

A. H. Hasmani
Prof. A. H. Hasmani
Co-ordinator, IQAC



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Notice

Telephonic call to IQAC members for a meeting on 13-07-2020 at 3.00 pm to discuss the webinar in collaboration with NAAC.

No. IQAC/20-21

Date: 11-07-2020

Vallabh Vidyanagar

A. H. Hasmani

(A. H. Hasmani)

Co-ordinator, IQAC

A. H. Hasmani

Co-ordinator

Internal Quality Assurance Cell

Sardar Patel University

Vallabh Vidyanagar - 388 120



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Minutes of the meeting held on 13th July, 2020

A Meeting of IQAC member was held on 13-07-2020 at 03.00 pm to discuss organization of webinar in collaboration with NAAC, Bengaluru.

In the beginning the co-ordinator welcomed the members and appraised about the agenda of the meeting.

The co-ordinator informed the members about the e-mail correspondence with NAAC, Bengaluru, regarding the organising of a webinar in collaboration with them.

It was also informed that the webinar will be organized in two sessions on 21-07-2020. The IQAC thanked the Hon'ble Vice-Chancellor for providing this opportunity to IQAC.

A Google form will be prepared for the registration of participants. Prof. Hasmani took the responsibility for this. For the necessary arrangements of Google Meet will be done by Dr. Shivani Misra. She will also act as moderator of the programme.

The meeting ended with the vote of thanks proposed by Dr. Jyoti Tiwari.

No. IQAC/2020-21/
Date: 15-07-2020
Vallabh Vidyanagar

A. H. Hasmani

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120

A. H. Hasmani

(A. H. Hasmani)
Co-ordinator, IQAC



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Minutes of the meeting held on 17th December, 2019

A meeting of committee for activating of Alumni Association of Sardar Patel University was held on 17th December, 2019 at 04.00 p.m. in the IQAC Office.

At the outset Prof. D. K. Raval Convener of the committee welcomed the members and briefed about the program so far. It was informed that a Global Alumni Meet will be organized during January, 2020. A separate organizing committee will be formed by the university for this purpose.

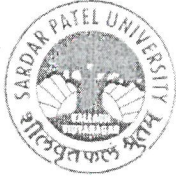
In the end, Prof. A. H. Hasmani proposed vote of thanks and express best wishes for the success of the forthcoming Global Alumni Meet.

No. IQAC/19-20/
Date : 19-12-2019
Vallabh Vidyanagar

A. H. Hasmani

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120

P. V. V. V.
Co-ordinator
IQAC



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Notice

A meeting of the IQAC committee is arranged on 13-12-2019 at 3.00 pm in the IQAC room no. 307 to discuss the organising a Training Programme on "R Language".

Please make it convenient to remain present.

No. IQAC/WS/19-20/
Date: 09-12-2019
Vallabh Vidyanagar

A. H. Hasmani
(A. H. Hasmani)
Co-ordinator, IQAC

A. H. Hasmani
Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
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Minutes of the meeting held on 13th December, 2019

A Meeting of IQAC member was held on 12-12-2019 at 03.00 pm in the IQAC Room no. 307.

In the beginning the co-ordinator welcomed the members.

The following were resolved.

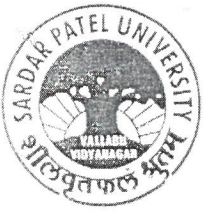
1. Looking to the importance of statistical analysis in research the need of a training programme was felt. Also, the inputs received from statistics department in the committee.
2. The programme will be arranged during 23-12-2019 to 28-12-2019 (5 days). Technical support will be had from M/S. Stat-modeller, Vadodara and department of Statistics.
3. The programme will be held in the computer laboratory of the MBA Department.
4. A nominal fee of Rs. 1000/- (for the Research Scholars) and Rs. 1500/- (for Faculty Members) will be charged.
5. The coordination will be done Prof. Haresh Kehariya and Prof. Mitesh Jayswal.

The meeting ended with the vote of thanks by Dr. Jyoti Tiwari.

No. IQAC/2019-20/
Date: 16-12-2019
Vallabh Vidyanagar

A. H. Hasmani
Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120

A. H. Hasmani
(A. H. Hasmani)
Co-ordinator, IQAC



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Notice

We are pleased to inform you that Hon. Vice Chancellor Prof. Shirish Kulkarni has formed a committee of comprising of the following members for activating Alumni Association of Sardar Patel University.

1. Prof. D. K. Raval, Department of Chemistry (Convener),
2. Mr. Paresh Patel, Department of Electronics
3. Mr. Bharat Patel, Department of Computer Science
4. Prof. A.H. Hasmani, Co-ordinator, IQAC
5. Prof. Haresh Keharia, Co-coordinator, IQAC
6. Prof. Mitesh Jayswal, Co-coordinator, IQAC
7. Dr. (Mrs.) Jyoti Tiwari, Director, Computer Centre, I/c. IQAC

The first meeting of the above committee is arranged in IQAC office on 18th November, 2019 at 04.00pm. The main agenda would be to discuss the activities carried out till date and to plan future activities.

No. IQAC/AASPU/19-20/

Date: 16-11-2019

Vallabh Vidyanagar

A. H. Hasmani

Co-ordinator

Internal Quality Assurance Cell

Sardar Patel University

Vallabh Vidyanagar - 388 120

A. H. Hasmani

Prof. A. H. Hasmani

Coordinator IQAC

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Minutes of the meeting held on 18th November, 2019

A meeting of committee formed activation of Alumni Association of Sardar Patel was held on 18th November, 2019 at 04.00 p.m.

In the beginning Prof. A. H. Hasmani, Co-ordinator, IQAC welcomed the members and appraised the about the agenda of the meeting. Then Prof. D. K. Raval Converneur of the Committee briefed the members about the status of the Alumni Associations also, it was decided to call a meeting of Alumni as soon as possible. It was also decided to explore the possobility of organizing a Global Alumni Meet. In which Alumni from other countries can be invited.

In the end Prof. Mitesh Jayswal proposed vote of thanks.

A. H. Hasmani

Co-ordinator

Internal Quality Assurance Cell

Sardar Patel University

Vallabh Vidyanagar - 388 120

No. IQAC/19-20/

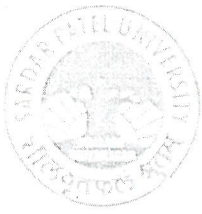
Date : 19-11-2019

Vallabh Vidyanagar

Prof. D. K. Raval

Co-ordinator

IQAC



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Vallabh Vidyanagar - 388 120 (Gujarat) India

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Fax: 079-27726974, 27726975

નોટિસ

તારીખ: ૧૧-૦૯-૨૦૧૯ના રોજ આઈક્યુએસી ધિયાળ દ્વારા રજુ કરાયેલ નોંધ અનુસાર કુલપતિશ્રીની પરવાનગીને ધ્યાને લઈ IQAC API સલાહકાર દ્વારા UGC, GAZETTED ના નિયમો મુજબ ૨૦૧૪ને અનુસાર યુનિવર્સિટીના (૧) Section નીચેના, (૨) Statute - 196, (૩) Statute નોંધ, (૪) Statute નોંધ, (૫) Statute નોંધ અને (૬) Statute નોંધ ના મોંજુરી મુદ્દાઓ કરી તથા વેરીફાઈ કરવા મટે કુલપતિશ્રીની સમિતિના સભ્ય તરીકે આપણી લિસ્ટમાં દર્શાવેલ, જે સ્વીકાર કરવા વિનંતી. વધુમાં સાર સલાહકાર કમિટીના તારીખ: ૧૨-૦૯-૨૦૧૯ને બુધવારના રોજ બપોરના ૦૩.૦૦ કલાકે આઈક્યુએસી રૂમ નં. ૩૦૭માં યાજમાન કરાશે.

Mathe Room No
111.

સભ્યોના સહયોગી અનુકરણો રાખી હાજર રહેવા વિનંતી.

- (૧) Dr. K. C. Patel, Syndicate Member, Head, Bioscience Department
- (૨) Dr. Bhaveshbhai Patel, Syndicate Member, Principal, VP&RIP School
- (૩) Dr. A. H. Hasmani, Co-ordinator, IQAC, Head, Mathematics Department
- (૪) Dr. P. K. Priyam, API & Co-ordinator, IQAC, MBA Department
- (૫) Dr. Sarali Chhab, API Member, Physics Department
- (૬) Dr. K. G. Patel, API Member, Economics Department
- (૭) Sh. A. Patel, Development Officer, Establishment Section, IQAC, Spuvn

લી.આઈક્યુએસી, ૧૩-૨૦-૧૯

તારીખ: ૧૩-૦૯-૨૦૧૯

વલ્લભ વિદ્યાનગર

A. H. Hasmani

હો-ઓફિસેટ
આઈક્યુએસી

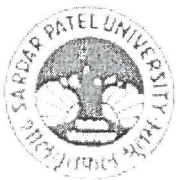
A. H. Hasmani

Co-ordinator

Internal Quality Assurance Cell

Sardar Patel University

Vallabh Vidyanagar - 388 120



SARDAR PATEL UNIVERSITY

NAAC Re-Accredited 'A' Grade (CGPA 3.25) (23-1-2017 to 22-1-2022)

INTERNAL QUALITY ASSURANCE CELL

Vallabh Vidyanagar - 388 120 (Gujarat) India

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E-mail: iqac_central@spuvvn.edu

Phone: (02692) 226891

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Minutes

A Meeting of Statues Preparation Committee met on 18th September, 2019 in Department of Mathematics at 03.00 pm to discuss some issues related to the adoption of UGC regulations on minimum qualifications for appointment of teachers and other staff in universities and colleges and other measures for the maintenance of standard in Higher Education, 2018

The following members were present.

- (1) Dr. K.C. Patel, Syndicate Member, Head, Bioscience Department
- (2) Dr. Bhaveshbhai Patel, Syndicate Member, Principal, VP&RPTP Science College.
- (3) Dr. A. H. Hasmani, Co-ordinator, IQAC, Head, Mathematics Department
- (4) Dr. P. K. Priyan, API & Co. coordinator, IQAC, MBA Department (Convener)
- (5) Dr. Sunil Chaki, API Member, Physics Department
- (6) Dr. Kinjal Ahir, API Member, Economics Department
- (7) Shri Atul Patel, Development Officer, Establishment Section (Member Secretary)

The following decisions were made.

- 1) If there is a need to eliminate the numbers of applications, at different levels of direct recruitment an elimination based on the short listing criterion suggested by UGC guidelines may be used with sufficient modification, if any, required.
- 2) It was decided to structure the Self Appraisal Report (SAR) format emphasising teaching, student's feedback, university and department level activities within a total of 100 marks framework, converted into a 10 point scale. The performance score shall be kept as follows

8 and upto 10	Good
6 and up to 8	Satisfactory
Less than 6	Unsatisfactory

- 3) It was decided that the Self Appraisal Report (SAR) for each employee has to be collected and filed in their individual file by IQAC in every June of the year.

A. H. Hasmani

Co-ordinator

Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120

- 4) Student's feedback has to be collected for each course and faculty online by google form.
- 5) For each journal publication a base mark of 5 has to be added considering all such of publications are referred.
- 6) It was decided that good or consistently good marks means the minimum required marks as per the UGC guidelines at different levels of requirement.

No. IQAC/API/19-20/106
Vallabh Vidyanagar
Date: 21/09/2019

A. H. Hasmani
(Dr. A.H. Hasmani)
Co-ordinator, IQAC

A. H. Hasmani
Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120

Internal Quality Assurance Cell

Sardar Patel University, Vallabh Vidyanagar, Gujarat

Action taken Report – 2019-20

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SN	Date of Meeting	Agenda	Link of Agenda	Action Taken	Link of Minutes
5	12.07.2019	1. To discuss the program to be organized to discuss New Education Policy.	https://www.spuvvn.edu/iqac/Agenda%2012-07-2019.pdf	<ol style="list-style-type: none"> 1. For the seminar M. P. Patel Auditorium is to be booked, IQAC office will be take care of this task. 2. The detailed programme of the seminar to be prepared Prof. A. H. Hasmani and Prof. H. R. Keharia will do this. 3. A questionnaire to be prepared on the New Education Policy and analysis of the responses to be done Prof. Mitesh M. Jayswal and Dr. Kinjal Ahir will prepare the questionnaire. They also agreed to prepare a report on the analysis. 	https://www.spuvvn.edu/iqac/Minutes%2012-07-2019.pdf

A. H. Hasmani

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120



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Notice

A meeting of the IQAC committee is arranged on 12-07-2019 at 3.00 pm in the IQAC room no. 307 to discuss the program to be organized to discuss New Education Policy.

Please make it convenient to remain present.

No. IQAC/WS/19-20/
Date: 09-07-2019
Vallabh Vidyanagar

A. H. Hasmani
(A. H. Hasmani)
Co-ordinator, IQAC

A. H. Hasmani

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120



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Minutes of the meeting held on 12th July, 2019

A Meeting of IQAC was held on 12-07-2019 at 03.00 pm in the IQAC Room no. 307 to discuss the programme planned by IQAC to discuss New Education Policy-2019. The Co-ordinator, IQAC welcomed the member and appraised about the programme. The seminar will be organized on 17-07-2019 the following were resolved.

1. For the seminar M. P. Patel Auditorium is to be booked, IQAC office will be take care of this task.
2. The detailed programme of the seminar to be prepared Prof. A. H. Hasmani and Prof. H. R. Keharia will do this.
3. A questionnaire to be prepared on the New Education Policy and analysis of the responses to be done Prof. Mitesh M. Jayswal and Dr. Kinjal Ahir will prepare the questionnaire. They also agreed to prepare a report on the analysis.

In the end Dr. Jyoti Tiwari thanked the members.

A. H. Hasmani

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120

No. IQAC/2019-20/
Date: 15-07-2019
Vallabh Vidyanagar

A. H. Hasmani

(A. H. Hasmani)
Co-ordinator, IQAC

Internal Quality Assurance Cell
Sardar Patel University, Vallabh Vidyanagar, Gujarat
Action taken Report – 2019-20

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SN	Date of Meeting	Agenda	Link of Agenda	Action Taken	Link of Minutes
4	11.06.2019	1. The latest status of the AQAR -2016-17 as well as data collection from the Departments / Sections will be discussed.	https://www.spuvvn.edu/iqac/Agenda%2011-6-2019%20.pdf	1. Discussed in the issues related to the format of data verification from the departments and their submission to NAAC portal. The queries from the Heads of Department were replied by Co-coordinator Prof. Hareesh Keharia and Prof. Mites Jayswal	https://www.spuvvn.edu/iqac/Minutes%2011-6-2019%20.pdf

A. H. Hasnani

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120



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No. IQAC/19-20/

Date: 04-06-2019

To

Department of _____
Sardar Patel University
Vallabh Vidyanagar

Subject:- AQAR Submission

Dear Colleagues,

As you are aware we are in the process of preparing AQAR for the years 2016-17 onwards. This is done on the portal of NAAC. In the process of online data entry of 2016-17 on NAAC portal we have faced several problems with regards to data submitted by department / section and the consolidated information to be uploaded.

A meeting of all Departmental/Sectional representatives is arranged on 11-06-2019 at 11.00 a.m. in the Old Senate Hall (Nr. V.C. Office). In this meeting the latest status of the AQAR - 2016-17 as well as data collection from the Departments/Sections will be discussed.

Please make it convenient to remain present.

Looking forward for meaningful interaction.

With regards,

Yours sincerely,

A. H. Hasmani

(A. H. Hasmani)

Coordinator, IQAC

A. H. Hasmani

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120

Copy to: All Heads of Department & Section.



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Minutes of the meeting held on 11th June, 2019

A meeting of all Heads of the departments and IQAC Committee was held on 11th June, 2019 at 11.00 a.m. in the Old Senate Hall (Nr. Vice Chancellor Office) at the outset Prof. Hasmani, Co-ordinator, IQAC welcomed the members and appraised about the agenda of the meeting. He also discussed in the issues related to the format of data verification from the departments and their submission to NAAC portal.

The queries from the Heads of Department were replied by Co-coordinator Prof. Haresh Keharia and Prof. Mites Jayswal

In the end vote of thanks was proposed by Dr. Jyoti Tiwari (I/c. IQAC).

No. IQAC/19-20/
Date : 14-06-2019
Vallabh Vidyanagar

A. H. Hasmani

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120

A. H. Hasmani
Co-ordinator
IQAC



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Internal Quality Assurance Cell

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Fax: (02692) 236475/237258

Notice

We are pleased to inform you that Hon. Vice Chancellor Prof. Shirish Kulkarni has formed a committee of comprising of the following members for **University & Industry Interaction Cell**.

1. Prof. Haresh Keharia (Convener), Co-coordinator, IQAC
2. Dr. Shivani Mishra, Department of Social Work
3. Prof. Saurabh Soni, Department of Chemistry
4. Prof. K. N. Lad, Department of Physics
5. Dr. Kamini Shah, Department of Business Studies
6. Dr. Dharmesh Raykundaliya, Department of Statistics
7. Dr. Hitesh Parmar, Department of Management
8. Dr. B. B. Patel, Department of Computer Science

The first meeting of the above committee is arranged in IQAC office on 25th April 2019 at 3.00 pm. The main agenda would be to discuss the functions of U&II Cell, the activities carried out till date and to define measures to improve research and consultancy in the University with the help of Industry.

A. H. Hasmani

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120

N6.IQAC/UIIC/19-20/
Date: 18-04-2019
Vallabh Vidyanagar

A. H. Hasmani

Prof. A. H. Hasmani
Coordinator, IQAC



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Minutes of the meeting held on 25th April, 2019

The UIIC members met under the chairmanship of IQAC Coordinator Prof. A. H. Hasmani at IQAC Office on 25th April 2019 at 3 p.m.

The following members were present in the meeting:

1. Prof. A.H. Hasmani, Co-ordinator, IQAC
2. Prof. Haresh Keharia (Convener) Co-ordinator, IOQAC
3. Prof. K.N. Lad, Department of Physics
4. Prof. S. S. Soni, Department of Chemistry
5. Dr. Dharmesh Raykundaliya, Department of Statistics
6. Dr. Hitesh Parmar, Department of Management
7. Dr. B.B. Patel, Department of Computer Science
8. Dr. (Mrs.) Jyoti Tiwari, Director, I/c. IQAC

At the onset of meeting Prof. Hasmani welcomed all the members. Prof. Haresh Keharia appraised the committee members about the objectives of UIIC & the activities to be undertaken on priority basis. All the members participated in the discussion and following resolutions were made unanimously:

1. To obtain information regarding funds available to UIIC for conducting workshops, meetings, etc.
2. To draft a policy for undertaking consultancy assignments by faculty members/departments. It was also resolved to consider nature of consultancy i.e. experimental & Non-experimental & accordingly make separate provisions for undertaking such consultancies in the policy.
3. To encourage students to undertake summer internships in Industry.

A. H. Hasmani

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120

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4. To suggest budgetary provisions for conducting campus placement at department in order to meet recurring expenses.
5. To design feedback form to be taken from employers during campus placement
6. To promote the establishment of Incubation centres & Innovative Start-Up.
7. It was suggested for science departments to encourage faculty members to provide summer internships to Master's students as well as undergraduate meritorious students under Scientific Social Responsibility (SSR).
8. To organize Industry -Academia meet during forthcoming academic term.

The next meeting of UIIC is scheduled on 30th April, 2019 at 12.00 noon in IQAC to initiate the preparation draft for consultancy policy.

No. IQAC/AASPU/19-20/
Date : -04-2019
Vallabh Vidyanagar

A. H. Hasmani
Prof. A. H. Hasmani
Coordinator, IQAC

A. H. Hasmani
Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120



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Notice

We are pleased to inform you that Hon. Vice Chancellor Prof. Shirish Kulkarni has formed a committee of comprising of the following members for **activating Alumni Association of Sardar Patel University**.

1. Prof. Mitesh Jayswal (Convener), Co-coordinator, IQAC
2. Prof. Yagnesh Dalvadi, Department of Business Studies
3. Prof. Manish Patel, Department of Chemistry
4. Prof. Raju Rathod, Department of Management
5. Dr. Dharmesh Raykudaliya, Department of Statistics

The first meeting of the above committee is arranged in IQAC office on 25th April 2019 at 2.00 pm. The main agenda would be to discuss the activities carried out till date and to plan future activities.

No. IQAC/AASPU/19-20/
Date: 18-04-2019
Vallabh Vidyanagar

A. H. Hasmani

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120

A. H. Hasmani
Prof. A. H. Hasmani
Coordinator, IQAC



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Minutes of the meeting held on 25th April, 2019

A meeting of the newly constituted Committee for Activating Alumni Association of Sardar Patel University was held on 25th April 2019 at 2 p.m. in IQAC office under the chairmanship of Prof. A. H. Hasmani, coordinator, IQAC. At the outset, the members were welcome by Prof. A. H. Hasmani.

Prof. Hasmani discussed the following points with the members:

- The objectives of the committee
- Present position of the Alumni Association and its functioning till date

Prof. Mitesh Jayswal discussed the following point.

- Some important clauses of the constitution of the Alumni Association

Prof. Haresh Keharia discussed the following points.

- The true spirit of the functioning of Alumni Association
- Cited examples of some good Alumni Associations and its web presence

Prof. Manish Patel discussed the following point.

- Coordination between Department level Alumni Association and University level Alumni Association

Prof. Raju Rathod discussed the following point.

- Emphasized on understanding of the legal aspects

Dr. Dharmesh Raykundaliya discussed the following point.

- The members should understand the legal provisions and work done by the existing body till date.

A. H. Hasmani

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120

115

Dr. Jyoti Tiwari suggested to convene a meeting again after studying the details of Alumni Association and all members agreed for the same.

The team also suggested to brief Honorable Vice-Chancellor regarding activities after the second meeting.

The committee will be meeting on 29th April, 12:00 pm to discuss further course of actions.

No. IQAC/AASPU/19-20/

Date : -04-2019

Vallabh Vidyanagar

Prof. A. H. Hasmani
Coordinator, IQAC

A. H. Hasmani

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
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No. IQAC/19-20/

Date: 10-04-2019

To

All the Heads, Post Graduate Departments, Sardar Patel University

All the Section Heads, Sardar Patel University

Subject:- AQAR Submission

Sir/Madam,

A meeting of all the heads of the Post Graduate Departments is arranged on 11th April 2019 at 3.30 p.m. in the old Senate Hall under the chairmanship of Hon. Vice Chancellor Prof. Shirish Kulkarni.

Agenda

1. To discuss the new format of AQAR
2. To provide information of the departments for the years 2016-17, 2017-18, 2018-19 as per the new AQAR format
3. Effective functioning of DIQAC

All the Heads of Departments/Section Heads are requested to nominate one faculty member/administrative member (for sections) to facilitate the process of data compilation and submission for preparation of AQAR.

With regards,

Yours sincerely,

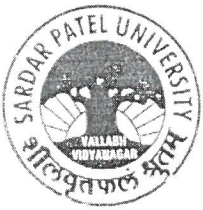
A. H. Hasmani

(A. H. Hasmani)

Coordinator, IQAC

A. H. Hasmani

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
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Minutes of the meeting held on 11th April, 2019

A meeting of the Heads of the Post Graduate Departments & Section Heads was held on 11th April, 2019 at 3.30 p.m. in the Old Senate Hall under the chairmanship of Hon. Vice Chancellor, Prof. Shirish Kulkarni.

1. At the outset Prof. A. H. Hasmani, Co-ordinator, IQAC, welcomed the Heads of the Departments & Section Heads and appraised them about the agenda of meeting.
2. Dr. (Mrs.) Jyoti Tiwari discussed about the urgent need of uploading the data of AQAR for the year 2016-17 & 2017-18 online. She also discussed about the changed format of new AQAR.
3. Prof. Haresh Kaharia presented entire format of AQAR in detail and requested the concerned to provide the information to IQAC.
4. In the end Prof. Shirish Kulkarni requested the Heads of the Departments and Section Heads to provide the information of IQAC by 25th April, 2019.
5. Each department/Section was asked to depute one member for preparing AQAR. The names were received a meeting of the concerned persons will be called soon.

Around 40 members attended the meeting.

A. H. Hasmani

Co-ordinator
Internal Quality Assurance Cell
Sardar Patel University
Vallabh Vidyanagar - 388 120

A. H. Hasmani
Prof. A. H. Hasmani
Co-ordinator, IQAC

No. IQAC/19-20/
Date : -04-2019
Vallabh Vidyanagar