



SARDAR PATEL UNIVERSITY

NAAC Re-Accredited 'A' Grade (CGPA 3.25) (23-1-2017 to 22-1-2022)

INTERNAL QUALITY ASSURANCE CELL

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Minutes

A Meeting of Statues Preparation Committee met on 18th September, 2019 in Department of Mathematics at 03.00 pm to discuss some issues related to the adoption of UGC regulations on minimum qualifications for appointment of teachers and other staff in universities and colleges and other measures for the maintenance of standard in Higher Education, 2018

The following members were present.

- (1) Dr. K.C. Patel, Syndicate Member, Head, Bioscience Department
- (2) Dr. Bhaveshbhai Patel, Syndicate Member, Principal, VP&RTP Science College.
- (3) Dr. A. H. Hasmani, Co-ordinator, IQAC, Head, Mathematics Department
- (4) Dr. P. K. Priyan, API & Co. coordinator, IQAC, MBA Department (Convener)
- (5) Dr. Sunil Chaki, API Member, Physics Department
- (6) Dr. Kinjal Ahir, API Member, Economics Department
- (7) Shri Atul Patel, Development Officer, Establishment Section (Member Secretary)

The following decisions were made.

- 1) If there is a need to eliminate the numbers of applications, at different levels of direct recruitment an elimination based on the short listing criterion suggested by UGC guidelines may be used with sufficient modification, if any, required.
- 2) It was decided to structure the Self Appraisal Report (SAR) format emphasising teaching, student's feedback, university and department level activities within a total of 100 marks framework, converted into a 10 point scale. The performance score shall be kept as follows.

8 and upto 10	Good
6 and up to 8	Satisfactory
Less than 6	Unsatisfactory

- 3) It was decided that the Self Appraisal Report (SAR) for each employee has to be collected and filed in their individual file by IQAC in every June of the year.

- 4) Student's feedback has to be collected for each course and faculty online by goggle form.
- 5) For each journal publication a base mark of 5 has to be added considering all such of publications are referred.
- 6) It was decided that good or consistently good marks means the minimum required marks as per the UGC guidelines at different levels of requirement.

No. IQAC/API/19-20/108
Vallabh Vidyanagar
Date: 21/09/2019

A. H. Hasmani
(Dr. A.H. Hasmani)
Co-ordinator, IQAC