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**SARDAR PATEL UNIVERSITY**  
VALLABH VIDYANAGAR - 388 120 (GUJARAT) INDIA  
NAAC Re-Accreditation CGPA 2.83 Grade - 'B' (16-9-2011 to 15-9-2016)

Website : www.spuvvn.edu

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**Minutes (Meeting held on 09/09/2016 at 4:00 pm)**

The Second meeting of committee for Power Point Presentation was held on 09-09-2016 in the IQAC Room No.307, at 04.00 pm.

The following members were present in the meeting.

1. Dr. Ujjval Trivedi
2. Dr. R. B. Subramaniam
3. Mr. Paresh Patel
4. Dr. Mrs. Bhavana Patel
5. Dr. Mrs. Kinjal Ahir
6. Dr. Mrs. Jyoti Tiwari
7. Mr. Akash Ka. Patel
8. Mr. Harpal Bhathal
9. Dr. S.K. Bhatt
10. Mr. B. B. Patel

In the beginning of the meeting, Dr. Ujjvalbhai Trivedi, Convener welcomed all the committee members. After in depth discussion the following recommendations are suggested/made.

Recommendations:

1. Separate team should be assigned the task of Power Point Presentation for Honorable Vice-Chancellor's presentation.
2. Designing a template for Departmental Presentation.
3. Preliminary review of all presentations (soft copy collected from various departments) by all members and findings general errors (mistakes) and other observations (if any).

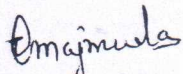
It is decided to meet again on 16<sup>th</sup> September 2016 at 04:00 p.m. in IQAC Meeting Room No: 307 in order to finalize the post work plan.

Meeting was concluded with thanks.

No. IQAC/16-17/274

Date: 15-9-2016

Vallabh Vidyanagar

  
Deputy Registrar  
(IQAC)