



**SARDAR PATEL UNIVERSITY**  
VALLABH VIDYANAGAR - 388 120 (GUJARAT) INDIA

NAAC Re-Accreditation CGPA 2.83 Grade - 'B' (16-9-2011 to 15-9-2016)

Website : www.spuvvn.edu

**Minutes of Meeting (held on 23/08/2016 at 3:00 pm)**

A meeting of the Coordinator, Co-coordinator of IQAC and members of Committee for Presentation, Preparation and Finalization for NAC Peer Team visit was held on 23<sup>rd</sup> August 2016 at 3:00 pm in the IQAC Meeting Room No. 307 (Third Floor) for the following Agenda:

The following members were present in the meeting:

- 1) Dr. N.V. Sastry, Co-ordinator, IQAC
- 2) Dr. S.K. Bhatt, Co-coordinator, IQAC
- 3) Dr. U.B. Trivedi, P.G. Department of Biosciences
- 4) Dr. Mrs. Jyotiben Tiwari, Director, Computer Centre
- 5) Mr. Paresh Patel, P.G. Department of Electronics
- 6) Dr. Mrs. Bhavana Patel, P.G. Department of Pharmaceutical Science
- 7) Dr. Mrs. Kinjal Ahir, P.G. Department of Economics
- 8) Mr. Akash K. Patel, UGC- HRDC Department
- 9) Mr. Harpal Bhatthal, Computer Centre
- 10) Mr. Bharatbhai B. Patel, P.G. Department of Computer Science (IQAC)

The following members were absent in the meeting.

- 1) Dr. Manoj Soni (Convener), P.G. Department of Political Science
- 2) Dr. R. Subramaniam, P.G. Department of Biosciences

In the beginning of the meeting, Coordinator Prof. Dr. N V Sastry welcomed all the members, on behalf of University and IQAC cell and congratulated University fraternity for their co-operation and support in obtaining CGPA 2.95 with Grade B++ accredited by KCG-AA Peer Team during 4-6 July 2016.

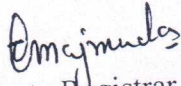
Recommendations:

- Need of making effective PowerPoint presentation of Honorable Vice-Chancellor, All Departments and Sections for the preparation of NAAC visit.

- Enough care like uniformity, flow of presentation, design, logo, minimizing verbose content by replacing appropriate pictures, proper background, consistency in fonts and its color, number of slides, time management, etc. should be taken while preparing these presentations.
- Committee should identify the model presentations for Honorable Vice-Chancellor, Departments of Humanities, Departments of Social Sciences and Sections.
- Collecting the soft copy of all presentations made during KCG-AAA Peer Team Visit (4-7 July 2016) from all Departments and all Sections.
- To call a meeting of this committee members on \_\_\_\_\_ in the present of Convener to elaborate the work plan.
- IQAC will provide the soft-copy of presentation made during KCG-AAA Peer Team Visit during 4-7 July, 2016.

Meeting was concluded with thanks.

No. IQAC/16-17/  
Date: 24-08-2016  
Vallabh Vidyanagar

  
Deputy Registrar  
IQAC

Prof. (Dr.) N.V. Sastry  
Co-ordinator (IQAC)