Internal Quality Assurance Cell
Sardar Patel University, Vallabh Vidyanagar, Gujarat
Action taken Report – 2018-19

Sr. No	Date of Meeting	Agenda	Action Taken
1	06-08-2018	A meeting of members of newly constituted IQAC committee	1. As a part of extension activities and best practices: Rain Water Harvesting, Green Audit. Energy Conservation, cleanliness, etc. • Audit of the syllabi : whether it is as per the Industry requirements, beneficial to the Society and the Nation or not. • Help the University in introducing something new in education and extension that would be advantageous to the students and the society. • Conduct Teachers Training programme for different faculties. Try to bring commitment of the teachers towards teaching and research. Conduct Training Programmes for Teachers of affiliated colleges. • Planning Online and On Demand Examination. • To improve Research and innovation in the University. Encourage Teachers and students to undertake research. 2. Professor P. K. Priyan, Co-Cordinator, IQAC stressed on improvement of quality of teachers at the college level. He also suggested that good text books should be made available at the undergraduate level to improve subject knowledge of the students.
2	10-08-2018	A meeting of members of IQAC core committee	It was felt that the preparation of AQAR-2016-17 should be entrusted to the earlier co-ordination committee for the 7 criteria. This would help the new co-ordination committee for the subsequent AOAR. The following members will be in the new co-ordination committee for preparation of AQAR 2017-18

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3	23.08.2018	(1) To discuss about the one day workshop on "NAAC preparation: The Road Ahead" to be organized by Internal Quality Assurance Cell, on 31st August 2018. (2) Preparation of AQAR 2016-17 for submission to NAAC.	(1) In the beginning the Coordinator, IQAC welcomed all present and briefed about the purpose of the meeting. Also role of each subcommittee formed for the organization of workshop was discussed. The supplementary information was provided by the I/C. Registrar. (2)Next, the details of preparation of AQAR 2016-17 were given. It was resolved that the relevant format of AQAR will be circulated among the members.
4	03.09.2018	To discuss the forthcoming meeting of Senior Faculty Members called on 06-09-2018 under the Chairmanship of Hon'bleVice -Chancellor.	The Co-ordinator appraised the members about the objective of the meeting to be held on 06-09-2018. Also necessary logistic arrangements were discussed.
5	10-09-2018	For the preparation AQAR for 2016-17 and 2017-18	The Co-ordinator Prof. Subramanian explained to criteria Co-ordinators the need of preparing AQAR 2016-17, The members participated in the discussion and it was resolved that all the criteria members shall be submitting the AQAR by 18 September 2018
6	19.09-2018	1. To assess the present status of efforts being made by the department to Improve research and teaching. , 2. To streamline data collection at central level to avoid redundancy in supplying the data at different points. 3. To explore the	• Vice Chancellor discussed the about the revised framework of NAAC and request all the members to increase the quality of research in the University. He also stressed on having more research publications in the University. He emphasized on having more extension activities in the University. Prof. Kulkarni informed the members about the steps undertaken by the University for Research Promotion like signing Mobs with some agencies, increasing extension activities by introducing Earn While Learn Scheme, etc • Dr. R. B. Subramanium, Coordinator, IQAC requested all Heads to have a functional DIQAC and strengths it by conducting research oriented programmes at the department level and adopt innovations in teaching. He also mentioned about streamlining data collection at central level.

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		possibilities of increasing extension activities in the University 4. To conduct motivational workshop for leaching and Administrative Statf of the University.	The inputs given by other members were as follows. 1. There is a need of a centralized system for collection of information for different purposes at the University level. 2. The strengths and weaknesses of the University should be analyzed to improve the score of the University. 3. A Research Promotion Council should be formed to monitor and support research. 4. A copy of the Peer Team report should be given to all the faculty members. 5. Regular reporting with documentary evidences to the IQAC should be maintained by each department. 6. Extension activities with a focused Mission, Vision and Outcome should be conducted by each department at least once in a semester. Students can be of great help in organizing such activities in the department. 7. Correspondence system in the University needs improvement. 8. Consultancy should be encouraged and the norms should be revised. 9. Placement data should be collected by the department with evidences like appointment order, etc. 10. University should purchase atleast one node of Scopus to identify the position of researchers globally. The departments should get financial assistance for conducting seminars workshops/symposia.
7	09.10.2018	To discuss the Administration & Technical staff working under the Chairmanship of Hon'ble Vice-Chancellor.	The Co-ordinator appraised the members about the objective of the meeting to be held on 16-10-2018. Also necessary logistic arrangements were discussed.
8	04.02.2019	To discuss the details of the "Awareness Programme on Virtual SPU" to be organized during 06-02-2019 to 07-02-2019.	It was mentioned that the "Awareness Programme on Virtual SPU" Mr. Hardik of Softwisdom, Rajkot will be the Resource Person for all session during 06-02-2019 to 07-02-2019. The Director and other staff members of G H Patel Computer Centre will help in the programme.

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9	16.02.2019	To discuss about the One-day workshop on **"Preparation of Assessment & Accreditation by NAAC for Non• Accredited Colleges/Institutes"** to be organized by IQAC on 20-02-20.	Briefed about the preparation under way for the organization of the workshop ·Preparation of Assessment & Accreditation by NAAC for Non-Accredited Colleges/Institutes" to be organized on 20-02-2019.
10	25.03.2019	1. To take account of the programmes organized under IQAC 2. To decide the timeline for sending the necessary documents (AQA) to NAAC office, Bangalore. 5. To plan activities under IQAC Plan steps to strengthen DIQAC 6. Define the roles of I0AC to upgrade the CGPA in NAAC 7. To activate the University-Industry cell New Committee and activities	1. The role of IQAC in the overall development of the University is very important 2. The members should come out with innovative ideas in research promotion, teaching learning, extension activities, etc. 3. The University is trying its best by new initiatives like on demand examination, Faculty Development Programmes, workshops on NAAC, awareness program on Virtual SPU, National Seminar, Training on GeM, Skill development initiatives (Course on Air condition repairing and maintenance) etc. 4. There is a need that Departmental IQAC should become proactive and participate in enhancing the functioning of Departments by effective Liaoning with IQAC at University. The IQAC was asked to think about how to strengthen DIQACs. 5. The importance of research publications for obtaining higher score was emphasized 6. He also emphasized on need for innovative methods *to* enhance efficiency and efforts towards green initiatives to be promoted with an objective to augment Best Practices in the University 7. He urged the IQAC members to initiate efforts to comply the suggestions made by the last NAAC peer team.

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			8. Expedite to the submit AQARs to NAAC 9. Activate the central placement cell Prof. Haresh Keharia requested to convene the Meeting of all alumni members of SPU Alumni Association and election of office bearers of Alumni Association, in order to promote its activities. He also suggested that, IQAC can take feed from NAAC per team resource persons of our University after they visit other universities and learn from their experiences.

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