



Website : www.spuvvn.edu  
iqac\_central@spuvvn.edu

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**SARDAR PATEL UNIVERSITY**  
NAAC Accredited with Grade 'A' (CGPA 3.25) (23-1-2017 to 22-1-2022)  
Vallabh Vidyanagar - 388 120 (Gujarat) India  
Internal Quality Assurance Cell

Phone : (02692) 226891  
Fax: (02692) 236475/237258

## Minutes of the meeting held on 19<sup>th</sup> September 2018

A meeting of the Heads of the Departments and DIQAC members was held under the chairmanship of the Hon. Vice Chancellor Prof. Shirish Kulkarni.

- At the outset, Hon. Vice Chancellor welcomed and thanked all the members to the meeting. He discussed the about the revised framework of NAAC and request all the members to increase the quality of research in the University. He also stressed on having more research publications in the University. He emphasized on having more extension activities in the University. Prof. Kulkarni informed the members about the steps undertaken by the University for Research Promotion like signing MoUs with some agencies, increasing extension activities by introducing Earn While Learn Scheme, etc.
- Dr. R. B. Subramaniam, Coordinator, IQAC requested all Heads to have a functional DIQAC and strengths it by conducting research oriented programmes at the department level and adopt innovations in teaching. He also mentioned about streamlining data collection at central level.
- The inputs given by other members were as follows.
  - There is a need of a centralized system for collection of information for different purposes at the University level.
  - The strengths and weaknesses of the University should be analyzed to improve the score of the University.
  - A Research Promotion Council should be formed to monitor and support research.
  - A copy of the Peer Team report should be given to all the faculty members.
  - Regular reporting with documentary evidences to the IQAC should be maintained by each department.
  - Extension activities with a focused Mission, Vision and Outcome should be conducted by each department atleast once in a semester. Students can be of great help in organizing such activities in the department.
  - Correspondence system in the University needs improvement.
  - Consultancy should be encouraged and the norms should be revised.
  - Placement data should be collected by the department with evidences like appointment order, etc.
  - University should purchase atleast one node of Scopus to identify the position of researchers globally.
  - The departments should get financial assistance for conducting seminars/workshops/symposia.

The meeting concluded with a hope of improvements at various levels.

No. IQAC/DIQAC/18-19/530  
Date: 26-09-2018  
Vallabh Vidyanagar

*Amjinder*  
I/c. Registrar