

SARDAR PATEL UNIVERSITY EFFECTIVE FROM: 10/01/2022
VALLABH VIDYANAGAR

Checklist of Documents for Submission of Synopsis	Reference No.: ____/____/____	Inward No.: _____ Section: Academic Date: ____/____/202 (For University Office Use Only)
Submitted to Academic Section, Sardar Patel University, Vallabh Vidyanagar, for Submission of Synopsis of Ph.D. Student.		
Name of the Student (As per Registration Certificate)	:	_____
Residential Address of the Student	:	_____
Ta.: _____ Dist.: _____	Pin code: _____	Adhaar No.: _____
Mobile No.: _____	Email ID: _____	
Name of the Research Guide in Full	:	_____
Research Guide's Designation Pls. [✓]	:	Head & Prof. <input type="checkbox"/> Prof. <input type="checkbox"/> Assoc. Prof. <input type="checkbox"/> Asst. Prof. <input type="checkbox"/>
Research Guide Registered at Pls. [✓]	:	Department <input type="checkbox"/> Institute <input type="checkbox"/> College <input type="checkbox"/>
Name of the Research Guide's Department/Institute/College	:	_____
Mobile No.: _____	Email Id.: _____	
Research Guide Recognition Sr. No.:	Letter No.:	Date: ____/____/____
Have you ever Change Guide to Co Guide : Pls. [✓]	Yes <input type="checkbox"/>	No <input type="checkbox"/>
(If yes, pls provide the university letter) Letter No.:	Date: ____/____/20	
Name of the Co Guide in Full	:	_____
Co Guide Designation Pls. [✓]	:	Head & Prof. <input type="checkbox"/> Prof. <input type="checkbox"/> Assoc. Prof. <input type="checkbox"/> Asst. Prof. <input type="checkbox"/>
Co Guide Registered at Pls. [✓]	:	Department <input type="checkbox"/> Institute <input type="checkbox"/> College <input type="checkbox"/>
Name of the Co Guide's Department/Institute/College	:	_____
Mobile No.: _____	Email Id.: _____	
Co Guide Recognition Sr. No.:	Letter No.:	Date: ____/____/____
Have you ever Change Co Guide to Guide : Yes <input type="checkbox"/>	No <input type="checkbox"/>	
(If yes, pls provide the university letter) Letter No.:	Date: ____/____/20	
Admission Criteria	:	Please Tick [✓]
Entrance Test: <input type="checkbox"/> Non Entrance Test: <input type="checkbox"/>	M.Phil Pass: <input type="checkbox"/>	NET Pass: <input type="checkbox"/> SLET Pass: <input type="checkbox"/> Others: <input type="checkbox"/>
M.Phil Passing Month: _____ & Year : _____	Degree Certi No.: _____ & Issue Date: ____/____/____	
Admission Category	:	Please Tick [✓]
SC: <input type="checkbox"/> ST: <input type="checkbox"/>	PH: <input type="checkbox"/>	OBC/SEBC: <input type="checkbox"/> GENERAL: <input type="checkbox"/> Others: <input type="checkbox"/>
Ph.D. Registration No.:	Ph.D. Registration Date: ____/____/20	
Please Tick [✓] Ph.D. Admission in	Full Time <input type="checkbox"/>	Part-Time <input type="checkbox"/>
Have you ever Change your Ph.D. Registration From Full Time to Part Time OR Part Time to Full Time	Yes <input type="checkbox"/>	No <input type="checkbox"/>
(If yes, pls provide the university letter) Letter No.:	Date: ____/____/20	
Have you ever allocate New Research Guide from University	Yes <input type="checkbox"/>	No <input type="checkbox"/>
(If yes, pls provide the university letter) Letter No.:	Date: ____/____/20	
Have you ever Change your Research Guide	Yes <input type="checkbox"/>	No <input type="checkbox"/>
(If yes, pls provide the university letter) Letter No.:	Date: ____/____/20	
Have you ever Change Your Research Title	Yes <input type="checkbox"/>	No <input type="checkbox"/>
(If yes, pls provide the university letter and write your title as per below) Letter No.:	Date: ____/____/20	
Old Research Title	:	_____
New Research Title	:	_____

Note: Please Fill all Details with Black Pen and Capital Letters Only, Do not any modification or change in this format.

SARDAR PATEL UNIVERSITY EFFECTIVE FROM: 10/01/2022
VALLABH VIDYANAGAR
Checklist for Submission of Synopsis

Sr. No.:	Documents	Provide (Yes/No/NA)	Page No.:
01	Forwarding Letter of the Student (Duly signed and stamp by Recognized Research Guide & DRAC Chairman)		01
02	Registration Certificate		02
03	Coursework Evaluation Report & Minutes of DRAC		
04	Coursework Completed Certificate with Earned Credit (Conducted by Department)		
05	Research Methodology Coursework Completed Certificate (Conducted by University) (if Student Registered in Ph.D. before 2019, He/She must be Provide both Certificate by Concerned Department)		
06	M.Phil Pass Category (Coursework Exemption for M.Phil Student as per R.PG. Ph.d. 9.9)		
07	M.Phil Pass Marksheet of all Semesters		
08	M.Phil Degree Certificate		
09	Fee Receipt of the all Concerned Academic Term (Please Attached Paid Term Fees Details Table with all Details, Provided on third page)		
10	Attendance Certificate for Full Time Student (As per R.PG. Ph.D. 3.1, Duly Signed by Respective Research Guide and DRAC Chairman)		
11	Attendance Certificate for Part Time Student (As per R.PG. Ph.D. 3.2, Duly Signed by Respective Research Guide and DRAC Chairman)		
12	Hard Copy of Research Proposal Duly Signed by Respective Research Guide and DRAC Chairman with Stamp & Department Seal		
13	Hard Copy of Synopsis (Research Title should be as per Research Proposal, If any Change in the Research Title, Provide the Permission Letter From University.)		
14	500 Words Socio/Industrial Utility Report with Comments and Duly Signed of Research Guide and DRAC Chairman.		
15	University Certificate / Letter of Language Exemption for Submission of Synopsis / Thesis in Gujarati, Hindi or Sanskrit subject as per R.PG. Ph.D. 12.4		

Declaration of the Student: I Mr./ Ms. _____
 Research Student, Subject of _____, I hereby declared that all the documents for the submission for synopsis is correct and verify by me. No any other documents required for the same.

Signature of the Student: _____ Date: ____/____/202__ .

Declaration of the Research Guide: I Prof./Assoc. Prof. Asst. Prof. Dr. _____
 Research Guide of Mr./ Ms. _____, is hereby declared that the above documents for the submission for synopsis is checked by me in personal. It's correct and verify by me. No any other documents required for the checklist and submission of synopsis.

Signature of the Research Guide: _____ Stamp of Research Guide: _____ Date: ____/____/202__ .

Declaration of Research Co Guide: (If any) I Prof./Assoc. Prof. Asst. Prof. Dr. _____
 Research Co Guide of Mr./ Ms. _____, is hereby declared the above documents for the submission for synopsis is checked by me in personal. It's correct and verify by me. No any other documents required for the checklist and submission of synopsis.

Signature of Research Co Guide: _____ Stamp of Research Co Guide: _____ Date: ____/____/202__ .

Signature of DRAC Chairman

Department of: _____, Sardar Patel University, Vallabh Vidyanagar.

Stamp of DRAC Chariman

Round Seal of the Department

16. Enclosure:

Sr.	Attachment	(Yes/No/NA)	Page No.:
01	Notification Copy of Admission Category i.e. (Entrest Test/M.Phil Pass/NET/SLET		
02	Ph.D. Admission Letter		
03	Permission Letter of Change Guide to CoGuide OR Co Guide to Guide		
04	Permission Letter of Full Time to Part Time OR Part Time to Full Time		
05	Permission Letter of Allocation of New Guide OR Guide Change		
06	Permission Letter of Title Change		
07	Permission Letter/Certificate of Language Exemption.		
08	Permission Letter of Ph.D. Continuation		
09	Permission Letter of Extension for Ph.D. Thesis Submission.		
10	External Expert Pannel List with Seal and duly signed by Guide		

Note: Please Fill all Details with Black Pen and Capital Letters Only, Do not any modification or change in this format.

SARDAR PATEL UNIVERSITY EFFECTIVE FROM: 10/01/2022
VALLABH VIDYANAGAR

Term	Receipt No.:	Receipt Date	Paid Fees Rs.	With Late Fees Rs.	Term Complition Month & Year From _____ to _____	Research Progress Report Submitted Date	Nos. of Completed Research Progress Report Term
01							-----
02							First
03							
04							
05							
06							
07							
08							
09							
10							

(must be fill all details of the above table, this all are compulsory)

Note: Please Fill all Details with Black Pen and Capital Letters Only, Do not any modification or change in this format.

Signature of Student: _____ Signature of Research Guide: _____