



**SARDAR PATEL UNIVERSITY**  
**Vallabh Vidyanagar**  
**APPLICATION FOR OBSERVATION OF**  
**ANSWER-BOOKS IN PERSON**

**For Office Use**

Fee/s : .....  
Code No. : 10019  
Clerk Sign : .....

- Note :** (1) Incomplete application/s received after the due date or not accompanied with the prescribed amount of deposit shall not be entertained.  
(2) Legible Xerox Copy of Marksheet and Hall Ticket must be attached.  
(3) No application shall be entertained for the observation of answer-books of internal test and practical examinations.

To,  
The Registrar  
Sardar Patel University  
Vallabh Vidyanagar

**No.**

Dear Sir,

I hereby apply for observation of my answer-book(s) of University examination in person for the following subject(s)/paper(s), as I am not satisfied with the marks obtained by me in the said subject(s)/paper(s). The necessary particulars are given below:

**(Note : Fill all details in CAPITAL Letters only)**

**Name    Father's Name    Surname**

(i) Full Name : \_\_\_\_\_

(ii) Correspondence Address : \_\_\_\_\_

Ta. : \_\_\_\_\_ Dist. : \_\_\_\_\_ Pincode : \_\_\_\_\_ Mobile : \_\_\_\_\_

(iii) Name of Examination : \_\_\_\_\_ Semester : \_\_\_\_\_ Tick (✓) : Regular  NC

Month : \_\_\_\_\_ Year : \_\_\_\_\_ Seat No. :

(iv) Name/s of the subject/s for which Observation of Answer book is required :

No.	Subject/s Code	Subject Name	Marks/Grade obtained		
			External	Internal	Total
1.					
2.					
3.					
4.					
5.					
6.					
7.					

(v) The fee of Rs \_\_\_\_\_ for \_\_\_\_\_ paper/s @ Rs 250/- per paper is remitted :

- It shall be my responsibility to return to the University all the certificates obtained by me in respect of the examination for which I have applied for observation in person, if necessary.
- I also declare that I have read the rules regarding this procedure of observing answer-books prescribed by the University and that the same are binding to me.
- The necessary documents required at the time of observation of answer book : (i) Photocopy of marksheet/s (ii) Identity-Card and (iii) Hall Ticket must be brought with.

Place : \_\_\_\_\_

\_\_\_\_\_ Signature of the applicant

Date : \_\_\_\_\_