

Revised Notification E-3/1953(1) Date: 05/04/2019 with effect March 2019 Examination

Remuneration Bill for Practical Examination (Supporting Staff)

Examination _____ Year _____ Month _____

REMUNERATION BILL PAYABLE TO: _____

Name of the College/Department _____ Place: _____ Start Date _____ End Date _____

Name of the Subject: _____ Course Code: _____ Semester _____ Total No. of Sessions: _____

Number of students _____ appeared in the practical examination of this course (detailed Programme to be attached)

To be filled when total number of students is **not more than 15 in PG and 30 in UG** in the practical examination of this course.

Sr. No.	Head of Payment	Payable Amount in Rs.
2.	Expert Assistant(s)	400.00
3.	Laboratory Assistant(s)	235.00
4.	Hamal(s)	165.00
Total		800.00

To be filled when total number of students is **more than 15 in PG and 30 in UG** in the practical examination of this course.

Sr.No.	Head of Payment	Actual Days Examinations				Preparation Days			Cleaning Days			Total Amount Cols 6 + 9 + 12 (in Rs.)	Remarks
		Number of Personnel Permitted	Rate per students* (in Rs.)		Amount = Exam Rate (col 4 or 5) x No. of students (in Rs.)	Number of Personnel Permitted	Rate per Person (in Rs.)	Amount (in Rs.) (col.7x col.8x2Days)	Number of Personnel Permitted	Rate per Person	Amount (in Rs.) col.10+col.11		
			UG	PG									
1	2	3	4	5	6	7	8	9	10	11	12	13	14
1	Expert Assistant(s)	2	4.0	6.0		2	160.00		1	160.00			
2	Laboratory Assistant(s)	2	3.0	5.0		2	90.00		1	90.00			
3	Hamal(s)	4	2.5	4.0		2	65.00		4	65.00			
Total													

* As per Circular No E-3/1953 Dated 04-04-2019

Name of Convener _____

Signature _____

Name of Examiner _____

Signature _____

Name of the Coordinator _____

Signature _____

Name of the Head/Principal _____

Signature _____

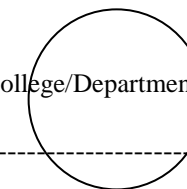
Place _____

Date: _____

Passed for Rs. _____

Rs. (in words) _____

College/Department Seal



-----For Office Use Only-----

O.S.

Dy. Registrar

C.A.O.

Registrar

Note 1 : In case service of Electrician, Gas Mechanic or Store Keeper are required for any practical examination, separate remuneration may be claimed by providing due justification by the Centre Coordinator. The Centre Coordinator should also certify the work carried out by the concerned person. This separate remuneration bill will be claimed at the rate of Rs.5.00 per candidate, only for the practical examination for which the services were sought and not subject wise, subject to the minimum of Rs.235.00 for the examination.

Note 2 : The Coordinator of the Centre for whole examination will be paid **Rs.335/- (per day)** remuneration as per the existing rules which may be claimed separately in prescribed form.

The following documents are attached herewith (Compulsory)

1. Detailed Programme/Schedule of the Examination showing batch wise distribution of students.
2. Justification of Appointment(s) (if appointed) course wise of Store Keeper, Electrician and/or Gas Mechanic whosoever is appointed during this practical examination
3. The Statement of Payment to be made to the persons with 1. Name, 2. Designation of Duty, 3. Amount Payable and 4. Signature of the Person.