

## INSTRUCTIONS TO CONTRIBUTORS

- 1 Papers should be accompanied by a covering letter containing Name and Affiliation of the author/s and a self declaration that, it has not been submitted or accepted for publication in any other journal either in full or summary
- 2 The first page of the submitted article should not contain any identification of the author
- 3 Two hard copies of the article are to be submitted, ALONG with a soft copy in the form of a CD or a Pen Drive or an email on arthavikas@gmail.com
- 4 Please note that, articles not accompanied by a hard plus soft copy shall not be considered for publication
- 5 All papers must use the following layout
  - 8 1/2" \* 11" paper size (A4 Size)
  - All margins 1 inch
  - Front Times New Roman 12 Point
- 6 The matter should not exceed 20 A4 size pages (including tables and appendices)
- 7 Separate 'Excel' File is to be submitted for Figure/Chart made in 'Excel' format, along with 'word' file
- 8 References should be cited in the style prescribed in the publication Manual of the American Psychological Association (APA)
- 9 The Editorial board will not be responsible for any issue related to plagiarism in the papers
- 10 The Editorial Board accepts no responsibility liability for any consequences arising from inaccurate or misleading information or data/opinion/statement in the paper

## PEER REVIEW PROCESS

- ❖ The received papers are initially reviewed by the editors and checked for their suitability for publication in terms of their relevance to the journal
- ❖ If found suitable, the papers are sent to a reviewer who is generally from the same area of specialization on which the paper is based
- ❖ Artha-Vikas employs double blind review system where both the reviewer as well as the author remain anonymous to each other
- ❖ The reviewers may accept, reject or suggest a minor/major revision in the manuscript with regard to its style of presentation and/or content
- ❖ Suggestions and comments from the reviewers are shared with the authors. They are given a specific time limit within which they may make the suggested changes and re-submit the paper
- ❖ The revised paper is again sent to the same reviewer to ensure that the comments are incorporated
- ❖ After final selection the paper is published

Printer, publisher and owner of this English language biannual journal  
Registrar, Sardar Patel University, Vallabh Vidyanagar - 388 120 (Gujarat)  
Type - setting and printing at Sardar Patel University Press Vallabh Vidyanagar - 388 120  
Editor: Dr. H. P. Trivedi, Head, PG Department of Economics, Sardar Patel University  
Vallabh Vidyanagar - 388 120 (Gujarat)