To Get Duplicate Degree Certificate

Step-1: Any applicant wishing to get a duplicate degree certificate can collect the relevant form from University Stores Section Room No.108 by paying Rs.100.

Step-2: He/she should pay a fee of Rs 2500/- for degree certificate which was awarded within last 10 years, and Rs.5000/- for one awarded before 10 years.

Step-3: He/she should attach the following documents in support with the degree form:

- Photocopies of the Marksheet.
- Affidavit on stamp paper of Rs. 50/- signed by a Notary public or Second Class magistrate.
- Bona fide certificate from a college where he/she might have studied.
- Photocopy of degree confirmation or degree certificate.
- Students under BHMS, MBBS, and B.Physiotherapy should attach a photocopy of the certificate of Internship Completion/Training.

Step-4: He/she can collect the Degree Certificate within a month of submitting the form with relevant documents.